



OFFICE OF THE SUPERINTENDENT
FAKIR MOHAN MEDICAL COLLEGE & HOSPITAL, BALASORE
(Formerly known as Government Medical College & Hospital, Balasore)
At/Po/Dist.- Balasore, (Odisha)



Letter No. 277/ /S/FMMCHB

Date: 03/06/2026

Quotation Call Notice for Light Transport Passenger Vehicle for
FMMCH, Balasore.

Sealed quotations/tenders are invited from interested reputed Travel Agencies/Tour Operators / individuals for providing **1 nos.** of **AC Petrol** driven vehicles having sitting capacity **not more than 05 including driver**, which shall conform to the Terms and conditions (Appendix-A) for official use in **O/o the Superintendent, FMMCH, Balasore** Office on monthly rent basis:

1. The service provider shall have a valid **GST registration** to participate in the tendering.
2. The service provider, participating in the bidding process under the jurisdiction of Municipal Corporations, shall be registered on **GeM platform**.
3. The vehicle must be in road worthy condition, **shall not be more than 3 years old from the date of initial registration** and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. mandatory for plying of vehicle.
4. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/passenger vehicle.
5. The Driver should be well behaved, gentle and obedient in nature.
6. A sum of Rs. **5,000/- (Rupees Five Thousand Only)** shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the **Superintendent, FMMCH, Balasore** and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
7. The monthly rate of hire charge, excluding GST be quoted separately, excluding fuel i.e. **Rs.24,000/- (Rupees Twenty four thousand) only as per govt. Guideline 15836/F Dt 27.05.2026.**
8. The Vehicle must achieve a fuel efficiency of **17 KM** per litre.
9. The details of the make and year of manufacture of the vehicle, registration no., mileage (km covered per litre) and name of the Driver, Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Appendix-B).

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10. The quotation completed in all respect should reach the through Regd. Post/Speed post/Courier only to the office of the Superintendent, FMMCH, Balasore on or before ~~02.07.2026~~ by ~~5.30~~ P.M. and shall be opened on ~~03.07.26~~ day at 11.00 A.M. in presence of the bidders or their authorised representatives.

11. The application form of the quotation containing general bid information and terms and conditions for hiring of vehicles will be available with District Portal & college portal (www.balasore.odisha.gov.in/www.blsmch.nic.in). The application form is downloadable from the website shall be furnished along with a **demand draft of Rs.1000/- (Rupees One Thousand only)** shall be deposited by the intending bidders **in favour of the "Superintendent, FMMCH BLS"** Payable at Balasore from any Nationalized Bank which is non refundable towards the cost of application fees.

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Fakir Mohan Medical College & Hospital,
FMMCH Balasore
Balasore

Terms & Conditions for Hiring of vehicles (Eligibility Bid)

The following terms and conditions must be fulfilled by the successful bidders for providing a vehicle on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. and D.L. of the driver available all the times.
2. The Office of Superintendent, FMMCH, Balasore hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately basing on actual consumption and as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the owner.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
6. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
7. The vehicles shall report for duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be demanded.
9. Monthly hire charges and reimbursements towards cost of fuel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
10. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.

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13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

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Balasore
FMCH, Balasore

General Information for the Hiring vehicles: (Technical Bid)
(Self certified copies of required documents to be enclosed where required)

Sl No	Information required* Self certified Copy to be enclosed)	Information for Vehicle for Superintendent, FMMCH, Balasore
1	Name of the Bidder:	
2	Address of the Bidder:	
3	OGST Number:	
4	GeM Registration No. Of the Bidder:	
5	Bank account number & IFSC code:-	
6	Registration No. of vehicle	
7	Year of Manufacture	
8	Make & Model	
9	Date of Registration	
10	Name & Complete address of owner of the vehicle	
11	Fitness certificate validity	
12	Pollution Certificate Validity	
13	Permit validity	
14	Insurance validity	
15	Proposed hire chares of the vehicle for the month excluding fuel cost	
16	Rate of fuel consumption / Mileage per lit:	
17	Name/ address of the Driver	
18	DL No and validity of the DL Of the driver	
19	Contact of the Service provider (Tender/Quotationer) , Mobile No./ Landline Tel. No..:	
20	Tender Cost fee (Rs.1000/-) Mention DD No, date, amount, Bank Name	
21	Security Money (Rs. 5000/-) Mention DD No, date, amount, Bank Name	

* Note: self certified copies of valid documents to be enclosed

Certified that the information submitted above is true to the best of my knowledge and belief.

Date-

Place-

Seal & Signature of the bidder

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FINANCIAL BID FOR ANNUAL RATES FOR HIRING OF PASSENGER VEHICLES
(To be submitted separately in a sealed envelope)

Name and Address of the Bidder :
Contact No. :

Monthly Rental Basis (Amount in INR) for Models mentioned in Annexure-C.

Sl. No.	Description	Vehicle for Superintendent, FMMCH, Bls
1	Monthly charges excluding GST for vehicle engaged	
2	Rate of GST	
3	Total	

I/We hereby declare that all above particulars are correct. I/We have read the terms and conditions of the Technical bid enclosed with this form separately duly signed on each page and I/We shall abide the same.

Date:
Place:

(Signature of the Bidder)
Seal with Address

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