



**OFFICE OF THE PRINCIPAL**  
**ODISHA ADARSHA VIDYALAYA JAMUDIHA**  
DEPARTMENT OF SCHOOL AND MASS EDUCATION, GOVT. OF ODISHA  
AT/PO- JAMUDIHA, VIA- SAJANAGARH, BLOCK- NILAGIRI, BALESWAR-756041  
E-MAIL- [nilagiri@oav.edu.in](mailto:nilagiri@oav.edu.in), MOB-9583113466



**QUOTATION CALL NOTICE**

**NOTICE NO- 88**

**Date- 02.04.2026**

Sealed Quotations are invited from the registered firms / wholesaler/ dealers/ manufacturers for supply of the items like Grocery, Vegetables & Fruits, Bakery, Non-veg & sweets, Cosmetic and Toiletries, Nightdress, inner garments, slipper, Sweater with scarf, Hostel equipments, Students Stationary for the Girls Hostel of OAV Jamudiha, Nilgiri, Balasore for **10<sup>th</sup> months**. Interested parties/Firms can purchase the tender forms from the office of the **Principal of OAV Jamudiha Nilagiri w.e.f date- 02.04.2026 to dt- 22.04.2026** in all working days from **9.30AM to 04.30PM** on payment of **Rs-100/- (Rupees One Hundred Only)** nonrefundable in **cash or Bank Draft** in favour of the principal ,OAV Jamudiha, Nilgiri payable at BANK OF INDIA .The tender documents completed in all respect along with requisite papers and earnest money(refundable) cost, tender paper DD or money receipts in shape Bank Draft in favour of the principal of OAV Jamudiha .The Quotation forms along with other particulars list of Items and details instruction can be collected from the **office of the Principal, OAV Jamudiha Nilagiri** and also be downloaded from <https://balasore.odisha.gov.in> from **date- 2.04.2026 to dt- 22.04.2026**. Quotation form submitted without processing Fee will be summarily rejected. The last date of receipt of Quotation is up to **11.30 AM dated - 23.04.2026** through only **registered /Speed post** with address to **office of the Principal, OAV Jamudiha, Nilgiri, At/Po-Jamudiha, Via-Sajanagarh, P. S-Nilgiri, Pin-756041, Dist-Balasore**. The purchasing committee meeting will be held on date- **24.04.2026 on 9.00AM** in the office of the Principal OAV Jamudiha for the opening of the Quotation. The bidder, any authorized persons must be present in the tender opening meeting along with samples of the items as per the quotation (Except non-veg and vegetables).The purchase committee reserves the right to accept /reject the Quotation in whole/in part without assigning any reason there off.

- Sd-

Principal

OAV Jamudiha, Nilagiri

## TERMS & CONDITIONS

1. Sealed limited tender for supply of the articles shown in the attached statement are invited from the registered firms/authorized dealers/whole sellers/Govt stores having valid sales tax/VAT/GST registration and having their own existence of shop and dealing with Tender items. The duly filled up tenders will be received by the undersigned on behalf of Principal of OAV Jamudiha, Nilgiri Balasore up to 11.30AM date-23.04.2026. The limited tender should be sent under sealed cover marked as "TENDER FOR THE SUPPLY OF \_\_\_\_\_" The sealed tenders will be opened in the office of the Principal of OAV Jamudiha at 9.00 AM on dated-24.04.2026.
2. The rate should be genuine and should include excise duty, sales tax/VAT/GST/ and any other taxes, or imposition whatever liable in respect of the supplier including transportations. The articles should be supplied at the Girls hostel point.
3. There should not be any over writing corrections in the tender if a figure is to be amended, it should be neatly scored out the revised figure should be written above and the same should be attested with full signature of the party and date. In the absence of the attested signature the tender is liable to be rejected.
4. The undersigned does not bind himself to accept the lowest tender and reserves the right to accept the tender in whole or in part i.e with respect to all the articles mentioned in the attached statement or in respect of any one or more than one article specified in the attached statement as he/she may decide.
5. On acceptance of the tender it will become a contract and the contractor shall be bound by the terms and conditions of the limited tender and the provision of G.F.R.
6. The tenderer should submit his/her tender form along with processing fee amounting money 2000/- (rupees Two Thousand only) separately for each category of items and should be enclosed herewith only in the form of bank draft/bankers 'cheque in favour of the Principal of OAV Jamudiha, Nilgiri which will be refunded in the event of rejection of the tender. The processing fee will be forfeited in the event of failure to comply with the contract. In the event of the tender being accepted the successful bidder will deposit security money to the extent of 5% of the total cost within the stipulated time in shape of DD in favor of Principal, OAV Jamudiha.
7. If the contractor fails to supply the articles within the time stipulated in the letter of acceptance/supply order issued by the undersigned, shall be at liberty to purchase the articles from the market or get the rest of the contract completed by any other person /firm and the difference of price, if any, shall be deducted from the earnest money/security deposit and incase any amount in excess of the security deposit is paid by the undersigned, the contractor shall be liable to pay this amount.
8. It is not compulsory on the part of the undersigned to purchase the items for which the tender is being called. The supply order will be placed as per requirement. The contractor is required to supply the quantity of articles as mentioned in the supply order, as per the sample and specification. The quality should invariably be maintained throughout the contract period as per sample and specifications. Materials cannot be accepted if the items are found sub standard or differ from the sample and specifications.
9. The brand/manufacturer other than the specification given in the tender schedule will not be accepted.
10. The bidder must quote each and every item without fail.
11. The rate quoted by the contractor shall hold good up to **10 MONTHS**. No amount amendment in the rate except increase/decrease in the rate of sales tax/VAT during the period of supplies will be accepted. For the branded item, if there would be some free gift schemes, marked on the packing, the same would liable to be supplied with the articles on free of cost and also it should be mentioned in the bill. Rates should not be more than the MRP/COMPANY PRICE list only, Sticking of MRP is not allowed.

12. In the event of acceptance of the tender and placing of the order for purchase, the articles ordered for, would be subjected to inspection by the undersigned or his/her representative and are liable to be rejected if the articles supplied do not conform to the approved specification and samples.

13. The amount of security deposit shall be retained by the office of principal, OAV Jamudiha for a period of one year from the date of completion of supplies as a safeguard against any defect appearing in the articles supplied within the period and the same will be refunded in the shape of A/C pay cheque only without interest.

14. In case of authorized dealers, the authorization certificate issued by the manufacturer/company should be enclosed along with the tender for verification. The approved samples will be kept in this Vidyalaya for verification during the supply of the articles which is non refundable.

15. The payment will be made in the shape of A/C payee cheque, only after verification of the supplied articles by the quality checking committee /undersigned, entry in the stock register, scrutiny of bills and after full supply as per the order placed with the party.

16. The rate should be quoted in terms of metric weight measure i.e. quintal/kg/litre/pcs/mtr as the case may be.

17. The approved party will have to make an agreement on non judicial stamp paper of Rs. 10/- as per the terms and condition Performa prepared by the Vidyalaya within the time given by the undersigned failing which the tender will be rejected and processing fee will be forfeited.

18. In case the time and date of opening of tenders is changed, the same will be displayed on the SCHOOL notice board.

**19. *Tender which do not comply with the above conditions are liable to be rejected and all rights reserved with the procurement committee Girls Hostel, OAV Jamudiha to reject, cancel and amend any or all tenders/approved rates at any time without assigning any reason thereof. All disputes in this regard are subjected to Balasore court jurisdiction only.***

20. Money receipts of the cost of tender paper i.e. Rs. 100/-(Non-refundable) purchased or DD in favour of the Principal, OAV Jamudiha, drawn at any nationalized bank payable at BANK OF INDIA, NILGIRI for Rs.100/-(nonrefundable) towards the cost of tender paper, who were downloaded the tender paper from the website, must enclose in the tender paper.

21. The sealed tender should invariably contain the following documents in:

**ENVELOP-1**

1. Up to date GST clearance certificate in the financial year ending i.e. 2025 to 2026.
2. Firm registration certificate.
3. Money receipt of the cost of tender paper purchased/DD towards cost of tender paper.
4. Processing fee in shape of the Bank draft/Banker cheque as specified in the serial No.-6.
5. Experience certificate if any.

**ENVELOP-2**

Separate quotation paper with signature, seal and date.

**ENVELOP-3**

Envelop-1 and Envelop-2 should be sealed within the Envelop-3.

N.B:-In absence of any document the tender is liable to be rejected.

21.If the selected bidder not able to supply the items in time, then the bid will be automatically cancelled without any prior notice and next bidder may be given the order for supply of items.

*H. Mandal*  
Principal 02/04/25  
OAV Jamudiha, Nilgiri

**KASTURBA GANDHI BALIKA VIDYALAYA,GIRLS HOSTEL TYPE -IV, OAV JAMUDIHA, NILGIRI,  
BALASORE**

**QUOTATION FORM FOR GROCERY ITEMS (ANNEXURE – A)  
YEAR-2026**

1. Name & address of the party /firm \_\_\_\_\_
2. Registration No. of the Firm: \_\_\_\_\_ valid up to \_\_\_\_\_
3. Earnest Money Deposited, \_\_\_\_\_ Vide bank draft No \_\_\_\_\_ DT \_\_\_\_\_
4. Money receipts No: \_\_\_\_\_ - and date of tender paper purchased.

**Specification for 'Grocery item'**

The suppliers should go through the specification carefully before quoting the rates. The suppliers are responsible to prove the quality mentioned with sample or with authenticated documents, failing which the rates quoted will not be accepted. The supplier should quote all the rates for all the items. It may be noted that for standard quality only single rate against the items should be quoted. In case more than one rate quoted for single item in the name of quality, the same will not be considered.

**PARTICULARS OF THE ITEMS**

SL. NO	NAME OF THE ARTICLES & SPECIFICATION	QUANTITY	QUOTED PRICE INCLUSIVE ALL TAXES
1	WHEAT FLOUR(AASHIRVAAD)	PER KG	
2	HARAR DAL( NON POLISH ) BEST QUALITY	PER KG	
3	BUTA DALI (BEST QUALITY)	PER KG	
4	MOONG DAL WITH OUT CHILKA CLEANED BEST QUALITY	PER KG	
5	MASOOR DAL	PER KG	
6	MOTOR ( PEA) WITH BIG SIZE CLEANED	PER KG	
7	BESAN (BHARAT)	PER KG	
8	DALIA( BHARAT)	PER KG	
9	GROUND NUT SEED – BIG SIZE	PER KG	
10	SUJI ( THICK QUALITY)	PER KG	
11	SUGAR THICK QUALITY ( CRYSTAL)	PER KG	
12	CHUDA SUPER FINE( THIN)	PER KG	
13	RED CHILI WHOLE CLEANED	PER KG	
14	CHILY POWDER ( BHARAT)	PER KG	
15	ZEERA WHOLE CLEANED ( BHARAT)	PER KG	
16	HALDI / TURMERIC POWDER (BHARAT)	PER KG	
17	GARAM MASALA POWDER (BHARAT)	PER 100GM	
18	PANEER MASALA (BHARAT)	PER 100GM	
19	PHUTANA (BHARAT)	PER 100GM	

SL. NO	NAME OF THE ARTICLES& SPECIFICATION	QUANTITY	QUOTED PRICE INCLUSIVE ALL TAXES
20	CHICKEN MASALA ( BHARAT)	PER 100GM	
21	PAPAD (SRIRAM)	PER KG	
22	MUSTARD OIL(DOUBLE HIRAN)	PER LTR	
23	REFINED OIL (FREEDOM)	PER LTR	
24	MUDHI	PER KG	
25	SALT ( TATA)	PER KG	
26	SEMEIYA (BHARAT)	PER KG	
27	WASHING POWDER ( WHEEL)	PER KG	
28	KHIR RICE( BASUMATI)	PER KG	
29	MUSTARD SEED	PER KG	
30	MATCH BOX( HOME LIGHT)	PER 10 PKT BUNDLE	
31	BISCUIT (Marie GOLD 248gm)	PER PKT	
32	BISCUIT (MARIE GOLD 978gm)	PER PKT	
33	JAM KISSAN	PER KG	
34	MAGAJ	PER KG	
35	MUGA	PER KG	
36	MIXTURE(JHINKESWAR)	PER KG	
37	GUDDA	PER KG	
38	MANDIA POWDER (NATURE)	PER KG	
39	CHHATUA MULTI GRAINS (BHARAT)	PER KG	
40	KAJU (WHOLE PIECE OF GOOD QUALITY)	PER KG	
41	KISMIS	PER KG	
42	KHAJURI	PER KG	
43	VIM SOAP (60gm)	PER PC	
44	UTENSILS JALLY	PER PC	
45	SCOTCH BRITE	PER PC	
46	TOMATO SAUCE	PER KG	
47	MINI SOYA CHUNKS (BHARAT)	PER KG	
48	AMUL POWDER	PER KG	
49	CHHOLE	PER KG	
50	BIRI DAL	PER KG	
51	CORN FLOUR (Prime)	PER KG	
52	CHILLYSAUCE	PER KG	
	<b>TOTAL</b>		
	<b>REMARKS</b>		

**N.B.**

1. The Rice, Dal and other loose articles should be cleaned and preference will be given to the manufacturer who holds the food license, Registration of industries Department and pollution Certificate. The laboratory test can be made by the undersigned at the cost of the supplier once in a year or as and when required.
2. The rates should be wholesale and not be exceeding from the market rate published in the news papers/ civil supply department and rates should not be more than from MRP [Snickering and erasing of MRP will not be accepted].
3. Sample must be submitted for all items along with tender (Sample of Rice, Dal, Suji must be contained not less than 250gm and other items must be 50gm in respect of branded items one packet) as the same

is required for verification of MRP) failing which the committee may consider rates of the other parties who have submitted the samples.

4. The approved Sample will be kept in the vidyalaya for verification at time of supply.

5. Any other free gift/scheme provided by the company should be supplied along with the articles on free of cost and same will be mentioned in the Bill.

6. The supplied articles must have sufficient self-life.

7. The expired dates of supplied items must be at least three months from the date of supplied to the hostel.

8. Don't quote more than one rate.

**Signature of supplier Name**

**Seal of the Firm**

**Address**

**KASTURBA GANDHI BALIKA VIDYALAYA,GIRLS HOSTEL TYPE -IV, OAV JAMUDIHA, NILGIRI,  
BALASORE**

**QUOTATION FOR VEGETABLE AND SWEETS(ANNEXURE- B)**

**YEAR- 2026**

- 1.Name and address of the party/firm: \_\_\_\_\_
2. Registration No. of the Firm: \_\_\_\_\_
- 3.Earnest Money DepositedRs. \_\_\_\_\_ Vide Bank Draft No: \_\_\_\_\_ dt \_\_\_\_\_
- 4.Money receipts No: \_\_\_\_\_ date \_\_\_\_\_ of tender purchase.

**Specification for 'Vegetables and Fruits'**

The suppliers should go through the specification carefully before quoting the rates. The suppliers are responsible to prove the quality mentioned with sample or with authenticated documents, failing which the rates quoted will not be accepted. The supplier should quote all the rates for all the items. It may be noted that for standard quality only single rate against the items should be quoted. In case more than one rate quoted for single item in the name of quality, the same will not be considered.

**PARTICULARS OF THE ITEMS:**

S.NO	ITEM	QUANTITY	QUOTED PRICE INCLUSIVE ALL TAXES
1	BANANA GREEN(BIG SIZE)	PER DOZ	
2	BEANS	PER KG	
3	BITTER GUARD	PER KG	
4	BRINJAL	PER KG	
5	BEAT	PER KG	
6	CARROT	PER KG	
7	CABBAGE	PER KG	
8	CAULI FLOWER (WITHOUT LEAF)	PER KG	
9	CUCUMBER	PER KG	
10	DRUM STICK	PER KG	
11	GARLIC BIG SIZE	PER KG	
12	GINGER	PER KG	
13	GREEN CHILLY	PER KG	
14	SIMBA	PER KG	
15	GROUND POTATO (KHAMBA ALU)	PER KG	
16	JHUDANGA/ALADI	PER KG	
17	RIDGE GOURD(JANHI)	PER KG	
18	MASHROOM(BUTTON)	PER KG	
19	KANKADA	PER KG	
20	LADY'S FINGER	PER KG	
21	LEMON (BIG SIZE)	PER PC	
22	TURNIP (OLAKABI)	PER KG	
23	KUNDURI	PER KG	

24	ONION-BIG SIZE	PER KG	
25	PAPAYA	PER KG	
26	PEA(GREEN)	PER KG	
27	PARBAL	PER KG	
28	POTATO-BIG SIZE	PER QUINTAL	
29	PUPMKIN	PER KG	
30	RADISH(WITH OUT LEAF) (MULA)	PER KG	
31	CAPSICUM(SIMLA MIRCH)	PER KG	
32	TOMATO	PER KG	
33	GOURD(LAUKI)	PER KG	
34	WINTER MELON(PANI KAKHARU)	PER KG	
35	AMBULA	PER KG	
36	JACKFRUIT (Un Ripen)	PER KG	

## FRUITS:

1	APPLE	PER KG	
2	BANANA RIPE STANDARD SIZEYELLOW	PER DOZ	
3	COCONUT BIG SIZE	PER PC	
4	GRAPES	PER KG	
5	ORANGE(SWEET AND STANDARD SIZE)	PER KG	
6	MANGO 01.RAW	PER KG	
	02.RIPE	PER KG	
7	WATER MELON	PER KG	
8	GUAVA	PER KG	
9	PINE APPLE	PER KG	
10	RIPE PAPAYA	PER G	

- N.B:** 1.The supplied articles must be of fresh and good quality. If required the same may be sent for Laboratory test at the cost of the suppliers.
2. The supplied articles must have sufficient self-life.
3. The expiry dates of supplied items must be at least three months from the date of supplied to the hostel.
- 4.Don't quote more than one rate.

SIGNATURE OF SUPPLIER:

ADDRESS:

SEAL

**KASTURBA GANDHI BALIKA VIDYALAYA, GIRLS HOSTEL TYPE -IV, OAV JAMUDIHA, NILGIRI,  
BALASORE**

**QUOTATION FOR NON-VEG & SWEETS (ANNEXURE C)**

**YEAR-2026**

- 1.** Name & address of the party /firm \_\_\_\_\_
- 2.** Registration No. of the Firm: \_\_\_\_\_ valid up to \_\_\_\_\_
- 3.** Earnest Money Deposited, \_\_\_\_\_ Vide bank draft No \_\_\_\_\_ DT \_\_\_\_\_ -
- 4.** Money receipts No: \_\_\_\_\_ - and date of tender paper purchased.

**Specification for 'Nonveg and Sweets'**

The suppliers should go through the specification carefully before quoting the rates. The suppliers are responsible to prove the quality mentioned with sample or with authenticated documents, failing which the rates quoted will not be accepted. The supplier should quote all the rates for all the items. It may be noted that for standard quality only single rate against the items should be quoted. In case more than one rate quoted for single item in the name of quality, the same will not be considered.

**PARTICULARS OF THE ITEMS**

SL.NO	NAME OF THE ARTICLES WITH SPECIFICATION	QUANTITY /UNIT	RATE QUOTED INCLUSIVE ALL TAXES
1	CHICKEN (DRESSED)	PER KG	
2	EGG (HEN ) STANDARD SIZE	PER PC	
3	FISH (ROHI/BHAKUR) DRESSED	PER KG	
	SEA FISH DRESSED	PER KG	
4	JALEBI	PER PC	
5	BUNDI (SWEET)	PERKG	
6	GULAB JAMUN (WITHOUT SOUP)	PER pc	
7	RASAGOLA GOOD QUALITY	PER PC	
9	SEO (GOOD QUALITY MADE IN BESAN)	PER KG	
10	PANEER		
	OMFED	PER KG	
	PRAGATI	PER KG	
11	MILK		
	OMFED BRAND	PER LTR	
	PRAGATI	PER LTR	

SL.NO	NAME OF THE ARTICLES WITH SPECIFICATION	QUANTITY /UNIT	RATE QUOTED INCLUSIVE ALL TAXES
12	CURD		
	OMFED	PER LTR	
	PRAGATI	PER LTR	
13	BREAD(SWADIST)250gm	PER PKT	
	BREAD(SPENCER)250gm	PER PKT	

N.B- 1. Chicken/Fish should be dressed in the school/hostel in Presence of the Committee members.

2. Out side dressed materials will not accepted in any circumstances.

3. The supplied articles must be of fresh and good quality. If required it may be sent for laboratory test at the cost of the suppliers.

4. The supplied articles must have sufficient self-life.

5. The expired dates of supplied items must be at least three months from the date of supplied to the hostel.

6. Don't quote more than one rate.

SIGNATURE OF THE SUPPLIER

ADDRESS

SEAL

**KASTURBA GANDHI BALIKA VIDYALAYA, GIRLS HOSTEL TYPE-IV, OAV,  
JAMUDIHA, NILGIRI, BALASORE**

**QUOTATION DAILY USE ARTICLES (TOILET ITEMS) ( ANNEXURE-D)**

**YEAR – 2026**

1. Name&Address of the Party / Firm\_\_\_\_\_
2. Registration No. of the Firm:\_\_\_\_\_ Valid up to\_\_\_\_\_
3. Earnest Money Deposited, \_\_\_\_\_ Vide Bank Draft No\_\_\_\_\_ DT\_\_\_\_\_
4. Money receipt No.\_\_\_\_\_ and date of tender paper purchased\_\_\_\_\_

**Specification for “Daily use items”**

The suppliers should go through the specification carefully before quoting the rates. The suppliers are responsible to prove the quality mentioned with sample or with authenticated documents, failing which the rates quoted will not be accepted. **The supplier should quote all the rates for all the items**, it may be noted that for standard quality only single rate against the items should be quoted. In case more than one rate quoted for single item in the name of quality, the same will not be considered.

**PARTICULARS OF THE ITEMS**

SL.NO.	NAME OF THE ARTICLES WITH SPECIFICATION	BRAND NAME	QUOTED RATE INCLUDING ALL TAXES, CHARGES & TRANSPORTATION COST	
			UNIT	Rate ( In Rs.)
1	Tooth Paste along with free gift scheme Net Weight 30-40gm.	Dabur Red	Per pc	
		Colgate	Per pc	
2	Bathing Shop with free gift scheme Net Weight 40 – 60gm.	Lifebuoy	Per pc	
		Dettol	Per pc	
		Savlon	Per pc	
3	Washing Shop with free gift scheme Net Weight 100 – 150gm.	Surf Excel		
		Rin Advance	Per pc	
		Tide		
4	Coconut Hair oil 100 ml	Shalimar	Per bottle	
5	Ujalla with Free gift scheme Net weight 75Ml Net Weight 30 Ml.	Ujalla	Per bottle Per bottle	
6	Bleaching Power ISI Brand Grade-1 1 Kg. Pkt. (Conoria)		Per Kg.	

SL.NO.	NAME OF THE ARTICLES WITH SPECIFICATION	BRAND NAME	QUOTED RATE INCLUDING ALL TAXES, CHARGES & TRANSPORTATION COST	
			UNIT	Rate ( In Rs.)
7	Phenyle Good quality ISI (43 grade ) 1. 5 ltr. Jar (Black) 2. 5 Ltr. Jar ( White)  3. 1 Ltr. (White) Scented	Doctor Doctor Astha Nymile 1 ltr. Astha 1 ltr	Per Jar Per Jar Per jar Per Ltr Per Ltr	
8	Tooth Brush (Super Flexi) Medium	Colgate	Per Pc	
9	Tong Cleaner with Plastic handle		Per pc	
10	Handwash 1 ltr	Dettol	Per bottle	
11	Harpic Toilet Cleaner 500 ML.	Harpic	Per Bottle	
12	Toilet Brush Good quality	Ankur	Per pc	
13	Toilet Acid Good Quality		Per Ltr	
14	Detergent Powder 70 – 120 gm.	Surf Excel Wheel	Per pkt Per Pkt	
15	Vaseline Small size (5gm-7gm)	Vaseline	Per pc	
16	Ponds powder 18-20gm	Ponds	Per pc	
17	Hair comb ( 9''x 1.5'' )	Lili	Per pc	
18	Shampoo Pouch ( 5- 7 ml.)	Clinic Plus Sunsilk	Per pc Per pc	
19	Nail Cutter Standard Size		Per pc	
20	Fair & lovely poly pouch (8-10gm)	Fair&lovely	Per pc	
21	Soap Case with cover Good Quality		Per pc	
22	Septapin (2'')		Per dozen	
23	Hair Clip (white)		Per pc	
24	White Ribbon 2''		Per pair	
25	Cold Cream (13-15gm)	Ponds	Per pc	
26	Brooms	Stick (Coconut) Soft (Steel Handle)	Per pc Per pc	
27	Dust Pan	Ankur	Per pc	
28	Dustbin with Padel 16 ltr.	Ankur	Per pc	
29	Sanitary Pad	Stayfree Comfy (Amrutanjan)	Per Pack Per pack	
30	Umbrella	K.C Pal	Per pc	
31	Papoch Handloom	Size (24''x15'')	Per pc	

SL.NO.	NAME OF THE ARTICLES WITH SPECIFICATION	BRAND NAME	QUOTED RATE INCLUDING ALL TAXES, CHARGES & TRANSPORTATION COST	
			UNIT	Rate ( In Rs.)
32	Floormat plastic	Size (30"x16")	Per pc	
33	Floor Whipper	Ankur	Per pc	
34	Floor Mop	Ankur	Per pc	
35	Roof Broom (Folding)	Ankur	Per pc	

N.B.: 1. The Quoted rates should be less than the MRP and in no cash payment will be made more than the MRP. The erasing & stickering of MRP will not be accepted. In case of any doubt the rate will be enquired from the company's authorized distributor.

2. Submit the sample along with tender, the approved samples will be kept in this Vidyalaya which is not refundable.

3. The expiry dates of supplied items must be at least three months from the date of supplied to the hostel.

4. Don't quote more than one rate.

Signature of Supplier

Address:

Seal

**KASTURBA GANDHI BALIKA VIDYALAYA, GIRLS HOSTEL TYPE-IV, OAV,  
JAMUDIHA, NILGIRI, BALASORE**

**QUOTATION FOR STUDENTS STATIONARIES( ANNEXURE-E)**

**YEAR – 2026**

1. Name & Address of the Party / Firm \_\_\_\_\_
2. Registration No. of the Firm: \_\_\_\_\_ Valid up to \_\_\_\_\_
3. Earnest Money Deposited, \_\_\_\_\_ Vide Bank Draft No \_\_\_\_\_  
DT \_\_\_\_\_
4. Money receipt No. \_\_\_\_\_ and date of tender paper purchased \_\_\_\_\_

**Specification for “Student Stationary”**

The suppliers should go through the specification carefully before quoting the rates. The suppliers are responsible to prove the quality mentioned with sample or with authenticated documents, failing which the rates quoted will not be accepted. **The supplier should quote all the rates for all the items**, it may be noted that for standard quality only single rate against the items should be quoted. In case more than one rate quoted for single item in the name of quality, the same will not be considered.

**PARTICULARS OF THE ITEMS**

SL.NO.	NAME OF THE ARTICLES WITH SPECIFICATION	BRAND NAME	Size of Note Books	QUOTED RATE INCLUDING ALL TAXES, CHARGES & TRANSPORTATION COST	
				UNIT	Rate ( In Rs.)
1	Long Note Book Rolling (29.7 x 21) cm	Classmate Navneet	172 page 172 page	Per pic	
				Per pic	
2	Long Note Book Unrolling(29.7 x 21) cm	Classmate Navneet	172 page 172 page	Per pic	
				Per pic	
3	Long Note Book Unrolling for Rough Note Book (29.7 x 21) cm	Classmate Navneet Konark	300 page	Per pic	
			300 page	Per pic	
			300 page	Per pic	

SL.NO.	NAME OF THE ARTICLES WITH SPECIFICATION	BRAND NAME	Size of Note Books	QUOTED RATE INCLUDING ALL TAXES, CHARGES & TRANSPORTATION COST	
				UNIT	Rate ( In Rs.)
4	1P/1R Note Book Science (18 x 24) cm	Classmate Navneet Classmate Navneet	172 page 172 page 120 page 120 page	Per pic Per pic Per pic Per pic	
5	Single line Note Book (Jumbo Size) (18 x 24) cm	Classmate Navneet	172 page 172 page	Per pic Per pic	
6	Single line Note Book (Jumbo) (18 x 24) cm	Classmate Navneet	120 page 120 page	Per pic Per pic	
7	Single line Note Book (Jumbo Size) (18 x 24) cm	Classmate Navneet	40 page 40 page	Per pic Per pic	
8	Two line Note Book Hindi Handwriting (Jumbo) (18 x 24) cm	Classmate Navneet	172 page 172 page	Per pic Per pic	
9	Two line Note Book Hindi Handwriting ((Jumbo) (18 x 24) cm	Classmate Navneet	120 page 120 page	Per pic Per pic	
10	Three line Note Book Odia Handwriting (Jumbo) (18 x 24) cm	Classmate Navneet	172 page 172 page	Per pic Per pic	
11	Three line Note Book Odia Handwriting (Jumbo) (18 x 24) cm	Classmate Navneet	120 page 120 page	Per pic Per pic	
12	Four line Note Book English Handwriting (Jumbo) (18 x 24) cm	Classmate Navneet	172 page 172 page	Per pic Per pic	
13	Four line Note Book English Handwriting (Jumbo) (18 x 24) cm	Classmate Navneet	120 page 120 page	Per pic Per pic	
14	Drawing Note Book	Classmate Navneet	36 page 36 page	Per pic Per pic	
15	Graph Note Book ( 28 x 22 cm)	Classmate Navneet	32 page 32 page	Per pic Per pic	
16	Geometry Box	Classmate		Per pic	
17	Crayon	DOMS Camlin		Per pic Per Pic	
18	Pencil with cutter & eraser	DOMS Apsara		Per Pkt Per Pkt	

SL.NO.	NAME OF THE ARTICLES WITH SPECIFICATION	BRAND NAME	Size of Note Books	QUOTED RATE INCLUDING ALL TAXES, CHARGES & TRANSPORTATION COST	
				UNIT	Rate ( In Rs.)
19	Pen use & through	Elkos Shine		Per pkt	
20	Wax colour	DOMS Camlin		Per Pkt Per Pkt	
21	Water Colour & Tuli	DOMS		Per Pkt	
22	Sketch Pen (Medium)	DOMS Camlin		Per Pkt Per Pkt	
23	Drawing sheet (9.4) Good Quality			Per Pic	
24	Eraser (Big Size) Nontoxic MR Rs.5/-	DOMS		Per Pic	
25	Pencil Cutter ( Big Size) Nontoxic MR Rs.5/-	DOMS		Per pic	
26	Chalk (White)	Kores	100 stick	Per pkt	
27	Colour Chalk	Kores	100 stick	Per pkt	
28	Marker Pen	Flair		Per pic	
29	Steel Scale 12''			Per pic	
30	Plastic Scale 12''			Per pic	
31	Scrap Book (22 x 28) cm	Classmate Navneet	32 Page 32 Page	Per pic Per pic	
32	Exam Board ( Transparent)			Per pic	
33	Unroll Jumbo Note Book (18 x 24) cm	Classmate Navneet Classmate Navneet	172 page 172 page 120 page 120 page	Per pic Per pic Per pic Per pic	

N.B.: 1. The Quoted rates should be less than the MRP and in no cash payment will be made more than the MRP. The erasing & sticking of MRP will not be accepted.

Signature of Supplier  
Address:  
Seal

**KASTURBA GANDHI BALIKA VIDYALAYA,GIRLS HOSTEL TYPE -IV, OAV JAMUDIHA, NILGIRI,  
BALASORE**

**QUOTATION FORM FOR THE FOLLOWING ITEMS (ANNEXURE -F)**

**Year- 2026**

1. Name & Address of the Party / Firm \_\_\_\_\_
2. Registration No. of the Firm: \_\_\_\_\_ Valid up to \_\_\_\_\_
3. Earnest Money Deposited, \_\_\_\_\_ Vide Bank Draft No \_\_\_\_\_  
DT \_\_\_\_\_
4. Money receipt No. \_\_\_\_\_ and date of tender paper purchased \_\_\_\_\_

**SPECIFICATION AND UNIT COST OF THE ITEM**

SL NO.	ITEMS	SPECIFICATION	APPROX. UNIT COST (In Rs)	QUOTED PRICE
1	NIGHT DRESS	Cotton fabric, midlength, frock style	1 Piece @ Rs350/-	
2	INNER GARMENTS	Cotton fabric or blend with small percentage of elastane, Breathable material, Light weighted, Good quality	1 Pair @ Rs100/-	
3	SLIPPERS	Daily use slippers Good quality	1 Pair @ Rs100/-	

**SPECIFICATION AND UNIT COST OF THE ITEM**

SL NO.	ITEMS	SPECIFICATION	UNIT COST (In Rs.)	QUOTED PRICE
01	SWEATER with SCARF	Full sleeves V-necked Blue formal sweaters Standard length Front button Wool fabric	1 Piece @ 345.00	

N.B- The supplied articles must fulfill the specification mentioned. Do not Quote more than one rate.

**SIGNATURE OF SUPPLIER**

**ADDRES**

**SEAL**

## **UNDERTAKING BY THE TENDERER**

We m/s \_\_\_\_\_ agreed fully to accept the terms and conditions specified in the Quotation call notice from point 01 to 21 and also enclosed the rates of items as per list and specifications given by the Principal OAV Jamudiha, Nilagiri, Balasore.

Witness (Signature, name & address )

- 1.
- 2.

Full signature of Tenderer with seal \_\_\_\_\_

Name of the proprietor \_\_\_\_\_

Seal of firm with GST

NO \_\_\_\_\_