

OFFICE OF THE UTKAL BALASHRAM BALASORE SAKHA
(Child Care Institution)

Letter No. 708 /UBBS/Date: 04.04.2026

Tender Call Notice

The sealed tenders are invited from the intending registered firm/ Registered Supplier for supply of (A) Grocery, (B) Vegetables, (C) Non-Veg Item, (D) Sanitary Item, (E) Study Material, (F) Electrical Item, (G) Bedding, (H) Clothing, (I) Miscellaneous, (J) Baby Food & Sanitary Item (K) Sports Item (L) Office Stationary (M) Cleaning Accessories as details below for the use of children of Utkal Balashram Balasore Sakha for the 2026-2027 with following specifications.

Sl.No	Name of the Item	Approximate Coct (In Rs.)	EMD Amount (In Rs.)	Cost of Tender Paper (In Rs.)
01	Grocery	12,60,000/-	2% of the approximated cost	1000/-
02	Vegetables	1,95,000/-		
03	Non-Veg Item	3,80,000/-		
04	Sanitary Item	2,20,000/-		
05	Study Material	80,000/-		
06	Electrical Item	20,000/-		
07	Beeding	1,20,000/-		
08	Clothing	2,30,000/-		
09	Miscellaneous	2,00,000/-		
10	Baby Food & Sanitary	3,00,000/-		
11	Sports Items	50,000/-		
12	Office Stationary	20,000/-		
13	Cleaning Accessories	15,000/-		

The tender shall be received by the Honorary Secretary of Utkal Balashram, Balasore till date: 21.04.2026 at 5 PM. The tender paper and the details of terms and condition can be obtained from office of the Utkal Balashram, Balasore in the office hour i.e. from 10 AM to 5 PM. The cost of tender paper as per (which is not refundable) specification should be deposited in form of Bank draft in favour of Superintendent, Utkal Balashram Balasore Sakha payable at any Nationalize Bank, Balasore. The tender document can also be downloaded from the website <https://balasore.odisha.gov.in/>



Term & Conditions :

1. The rate of articles should be inclusive of all taxes & transporting charges up to Utkal Balashram, Balasore.
2. The tender will be received up to 5 PM of date: 21.04.2026
3. Up to date GST clearance certificates, PAN Number & Income Tax clearance certificates should be attached with tender paper.
4. Brand specification, previous supply experience documents of tenders & Annual turnover of tender required.
5. The tender can also apply for all items from SL No. 1 to 13 as per specification or any items or the specification as per choice & accordingly deposit the EMD & tender money in shape of Bank draft.


The tender is invited under two bid system i.e. Technical Bid & Financial Bid. The intending tender must submit two separate envelop super scribing Technical Bid or Financial Bid separately for supply of items for children of Utkal Balashram, Balasore for the year 2026-2027. The both sealed envelopes should be kept in third sealed envelope super scribing tender for supply of articles for children of Utkal Balashram, Balasore for the year 2026-27 addressed to **The Honorary Secretary of Utkal Balashram, Balasore** by Registered post/ Speed post which must be reach on or before date: 21.04.2026 up to 5 PM. The tender received beyond the date & time mentioned shall not be taken into consideration and tender will be opened on same day at 5:30 PM in presence of tender committee members.

6. The Earnest Money Deposit (EMD) should be in shape of Bank draft in any commercial bank in favour of **Superintendent of Utkal Balashram, Balasore**. The EMD is refundable the said amount shall be adjusted as security deposit in case of successful Bidder & refunded to the unsuccessful Bidder after completion of tender process.
7. The authority reserve the right to reject all or any of the tender and to cancel the process without assigning any reasons thereof.


Additional District Magistrate
Balasore

Memo No. 709 /UBBS/Date: 04.04.2026

Copy to the Notice Board of DCPO, Balasore and DSWO, Balasore.


DSWO-cum-Hon. Secretary
Utkal Balashram, Balasore

Memo No. 710 /UBBS/Date: 04.04.26

Copy to Sub-Collector, Nilgiri and Sub-Collector, Balasore for kind information and wide publicity in their Notice Board.


DSWO-cum-Hon. Secretary
Utkal Balashram, Balasore


Memo No. 711 /UBBS/Date: 04.04.26

Copy to The DEGM, Collectorate, Balasore for information and necessary action. He is requested to upload the tender call notice and tender paper in the district website.


DSWO-cum-Hon. Secretary
Utkal Balashram, Balasore

Memo No. 712 /UBBS/Date: 04.04.26

Copy submitted to the Director, Odisha State Child Protection Society, W&CD Department, Govt of Odisha Bhubaneswar for favour of information.


DSWO-cum-Hon. Secretary
Utkal Balashram, Balasore