



OFFICE OF THE DISTRICT JUDGE, BALASORE

ADVERTISEMENT NO.- 02 OF 2026

Dated the 7th day of April, 2026

Applications are invited from the eligible candidates having requisite qualification and experience along with supporting documents as required under Rules- 5 and 6 of the Family Courts (Orissa) Rules, 1990 for appointment to the vacant post of counsellor (one post) in the Court of the Judge, Family Court, Balasore. The Counselor shall be appointed by the Hon'ble High Court of Orissa, Cuttack.

1. **ELIGIBILITY AND QUALIFICATIONS OF COUNSELLOR:**

A candidate, in order to be eligible for the above post:

- (a) Shall be a citizen of India.
- (b) Shall have a Master's Degree in Social Science preferably in Sociology or Psychology with a minimum experience of three years in family counseling.

Provided that, where such persons are not available, persons above the age of thirty five working in the field of social service and welfare activities and engaged in promoting the welfare of Family and Child Care with a degree in Social Science preferably in Sociology or Psychology shall be eligible.

(See Rule.6 of the Family Courts (Orissa) Rules, 1990)

- (c) Shall be able to speak, read and write Odia and have passed test in Odia equivalent to the M.E. Standard.
- (d) Shall be of sound health, good physique and free from organic defects or bodily infirmity, and
- (e) Shall have not more than one spouse living.

2. **FUNCTIONS OF A COUNSELLOR:**

Counsellor entrusted with any petition shall assist and advise the parties regarding the settlement of subject-matter of dispute between the parties or any part thereof. The counselor shall also help the parties in arriving at are conciliation.

3. **FEE OF A COUNSELLOR:**

Fee of the counselor is Rs.6000/- per month. Further, the assisting fee per day of actual work of the Counsellor is Rs.1000/- pursuant to Resolution No.IJ-02/2019-6839/L dated 23.04.2025 of the Government of Orissa, Law Department.

4. **HOW TO SUBMIT APPLICATION:**

Typed out applications filled in with necessary following particulars and duly signed by the applicant shall be submitted along with following necessary documents.

(a) **Particulars:**

- (i) Name of the candidate:
- (ii) Name of Father/Husband:
- (iii) Date of birth (Both in words and figure)
- (iv) Age as on the date of application:
- (v) Educational qualification:
- (vi) Details of experience in the field of Family Counselling/social service and welfare activities with engagement in promoting the welfare of Family and Child Care:
- (vii) Permanent & present address with mobile no. & e-mail ID:

(b) **Documents:**

- (i) Self attested photo copies of all educational qualification certificates including Master's Degree/Degree in Social Science, preferably in Sociology or Psychology.
- (ii) Experience Certificate in Family counseling/Social service and welfare activities & engagement in promoting the welfare of Family and Child care.
- (iii) Two nos. of self attested recent passport size photographs of the candidate beside the one affixed on the application form.
- (iv) One self addressed envelope.

5. **LAST DATE FOR RECEIPT OF APPLICATIONS:**

- (i) The prescribed application format filled in with the required particulars and self attested copies of required documents in a cover addressing to the Registrar, Civil Courts, Balasore must be reached in **the Office of the Registrar, Civil Courts, Balasore by 01.00 P.M. of 27.04.2026** during the office hour of all working days either in person or by post.
- (ii) Incomplete applications, in any manner, are liable to be summarily rejected. Applications received after the last date by any means shall not be taken into consideration.
- (iii) Envelope containing application must be inscribed "**Application for the post of Counsellor**".
6. Applicants are advised to visit the District Court, Balasore website i.e. **<https://Balasore.dcourts.gov.in>** from time to time for updates regarding the recruitment process and notifications.

Sd/-
DISTRICT JUDGE-CUM-CHAIRMAN,
DISTRICT RECRUITMENT COMMITTEE, BALASORE

APPLICATION FOR THE POST OF COUNSELLOR

1. Name of the Applicant:
2. Father's/Husband's Name:
3. Sex (Male/ Female):
4. Permanent Address:
5. Present Address:
6. Date of Birth:
(As per H.S.C. certificate)
7. Age as on **27.04.2026**: Years _____, Months _____, Days _____.
8. Mobile No.:-
9. Email ID:-
10. Educational Qualification :-
(Attach self-attested copies of certificates & mark sheets)
11. Details of Experience in the field of Family counseling/Social service and welfare activities with engagement in promoting the welfare of Family and Child Care:-

Affix self signed recent color passport size photograph.

DECLARATION

I do hereby solemnly affirm and state that I am aware about the provisions of Family Courts (Orissa) Rules, 1990 (Consolidated as on 16.07.2025), and the statements made above are true and correct to the best of my knowledge and belief and based on record.

Date:

Place:

Full Signature of the candidate



OFFICE OF THE DISTRICT JUDGE, BALASORE

Memo No. 2935 /Dated 07.04.2026 /

Copy forwarded to the Judge, Family Court, Balasore for information.

Copy forwarded to all the sub-ordinate Courts/offices of this Judgeship/Judge-in-charge, Process Establishment Section, Dist. Court, Balasore for favour of information with a request to display the advertisement in their Notice Board for wide circulation.

Copy forwarded to the Collector & District Magistrate, Balasore for information with a request to display the advertisement in the notice board for information of all.

Copy forwarded to the District E-Governance Manager, Balasore for information with a request to upload & publish the advertisement in the District Website of Balasore.

Copy forwarded to the System Officer is directed to publish the advertisement in the District Court website.

LS
07.04.26

REGISTRAR,
CIVIL COURTS, BALASORE