



OFFICE OF THE MUNICIPAL COUNCIL, BALASORE.

e-mail:- balasoremunicipality@rediffmail.com

NO. 1822

DATE 19/03/2026

To

The District E-Governance Manager,
Balasore.

Sub: Uploading of fresh Quotation Call Notice No. 1813/Dt.19.03.2026 & cancellation of earlier notice – Reg.

Sir,

It is to inform you that the earlier Quotation Call Notice No. 1635/Dt.16.03.2026 has been cancelled due to non-publication in newspaper.

You are requested to kindly remove the said notice from the official website and upload the fresh Quotation Call Notice No. 1813/Dt.19.03.2026 for wide publication.

This is for your kind information and necessary action.

Encl:

Copy of Quotation Call Notice No. 1813/Dt.19.03.2026

Yours faithfully,


19/3/26

Executive Officer
Balasore Municipality



OFFICE OF THE MUNICIPAL COUNCIL, BALASORE.
e-mail:- balasoremunicipality@rediffmail.com

NO. 1813 / **QUOTATION CALL NOTIC** DATE 19/03/2026

Sealed quotations are invited from interested reputed Firms / Cloth Decorators / Agencies / Individuals having valid GST & PAN for installation of temporary Canopy made of Strong Bamboo structure with thick fabric Cloth at important traffic junctions under Balasore Municipality area to protect road users, pedestrians and bus passengers from excess heat during the summer season.

The quotation forms will be available at Municipality Office from dt. 23.03.2026 to dt. 31.03.2026 up to 5.00 PM during office hours. The filled-in quotation should be submitted in a sealed cover and dropped in the Tender/Quotation Box kept in the office of the undersigned on or before dt. 02.04.2026 up to 11.00 AM, and the same will be opened on dt. 02.04.2026 at 11.30 AM in presence of the bidders or their authorized representatives.

The quotationers should quote the rate per Sq. Mtr inclusive of GST and all taxes. The work must be completed within 7(seven) days from the date of issue of the work order. The temporary Canopy structure will remain operational till of dt. 15.6.2026.

Important Dates

- Sale of Quotation Form: From dt.23.03.2026 to dt. 31.03.2026 at 5 PM during office hours.
- Cost of Quotation Form: Rs. 500/- (Non-refundable).
- Last Date of Submission: 2.04.2026 up to 11.AM.
- Opening of Quotation: 2.04.2026 at 11.30 AM in the office of Balasore Municipality.

Sl No	Name of the Bidder	Description	Per Unit	Rate should be quoted (Both in word & figure)
		Installation of Canopy made of Strong Bamboo structure with thick fabric Cloth cover having size 12 Mtr × 30 Mtr (20 feet Height) to be installed at major traffic junctions under Balasore Municipality.		

Terms & Conditions

1. The quotation must be submitted in a sealed cover and dropped in the Tender/Quotation Box within the stipulated time.
2. Self-attested copies of Aadhaar Card, PAN Card and valid GST Registration Certificate must be attached with the quotation.

3. The quoted rate should be inclusive of all taxes, labour, transportation and other incidental charges.
4. The bidder must ensure quality materials (strong bamboo & thick cloth) and proper installation as per instruction of the Municipality.
5. The canopy must be safe, stable and properly fixed to withstand wind and weather conditions.
6. The agency will be responsible for maintenance, repair and safety of the structure during the operational period.
7. Any damage or accident occurred due to poor quality or improper installation will be the sole responsibility of the agency.
8. The work must be completed within the stipulated time, failing which penalty may be imposed or work order may be cancelled.
9. Payment will be made after satisfactory completion of work and submission of bills.
10. The authority reserves the right to increase or decrease the quantity/work as per requirement.
11. In case of any damage, breakage or defect in the canopy structure during the operational period, the same shall be repaired/replaced by the agency within 24 hours at their own cost.
12. The agency shall abide by all instructions and decisions of the Tender/Quotation Committee, and the decision of the Committee shall be final and binding.
13. In case the agency fails to execute the work properly or does not maintain the canopy as per the direction of the Municipality, necessary deduction will be made from the bill of the agency for such incomplete/unsatisfactory work, and no claim for full payment shall be entertained.
14. The authority reserves the right to reject or cancel any or all quotations without assigning any reason thereof.


Executive Officer
Balasore Municipality

Memo No. 1814 / dt 19/03/2026

Copy forwarded to the Collector & District Magistrate, Balasore/ P.D. DUDA, Balasore / Sub-Collector, Balasore / Tahasildar, Balasore for information with a request to publish it in their Notice Board.


Executive Officer
Balasore Municipality

Memo No. 1815 / dt 19/03/2026

Copy to Chairman, / Vice Chairman Balasore Municipality for kind information.


Executive Officer
Balasore Municipality

Memo No. 1816 / dt 19/03/2026

Copy to Office Notice Board, Balasore Municipality for wide publication.


Executive Officer
Balasore Municipality