



OFFICE OF THE MUNICIPAL COUNCIL, BALASORE.

BALASORE, (ODISHA), PIN-756003

Tel. No. 06782-251267(O)

e-mail-balasoremunicipality @ rediffmail.com

No. 15580

Dated the 03/12 2025.

TO

THE DISTRICT E-GOVERNANCE MANAGER,  
BALASORE.

SUB: Uploading of ACN bearing No. 15581/DT.03/12/25 in the Govt Official Website-  
<http://balasore.odisha.gov.in> -----Regarding.

Sir,

With reference to the subject cited above, it is to say that the ACN bearing No. 15581/DT.03/12/25 regarding lease of for installation of hoardings & flex may be uploaded in the Govt Website-<http://balasore.odisha.gov.in> from Dt. 06/12/25 to Dt. 12/12/25... till 01:00 PM

**This is for your kind information & necessary action at your end.**

Yours Faithfully,

  
Executive Officer,  
Balasore Municipality.



OFFICE OF THE  
MUNICIPAL COUNCIL, BALASORE.  
BALASORE, (ODISHA), PIN-756003  
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e-mail-balasoremunicipality @ rediffmail.com

No. 15581 /

Dated :- 03/12/25 /

**TENDER CALL NOTICE**

The Executive Officer, Balasore Municipality on behalf of Balasore Municipal Council, Balasore invites Sealed tender from intending firms and supplier for supply of best quality sarees of (Siphon make) as in detailed furnished below in the tribulate format:-

| SL NO | CATAGORY OF SAREE  | RATE TO BE QUOTED AS PER PCS (Including GST)      |
|-------|--|---|
| 01    | PRINTED SAREES OF BEST QUALITY SIPHON MATERIALS FOR UNIFORMATIC DRESS CODE OF PERSONNEL WORKING UNDER SWACHHA BHARAT MISSION | Rate should be quoted as per Unit Including GST.. |

The firm willing to participate shall apply in their requisite letter pad along with the requisite documents as furnished below & on the top of the envelope be mentioned as “Tender for supply of Siphon Sarees” which should be mouth Sealed. The sealed tender will be received up to ....03:00.... P.M on dt...12/12/25.... in the Office of Balasore Municipality which to be dropped in the tender box kept near the Office Chamber of Executive Officer, Balasore Municipality. The proposals will be Opened/entertained at ...11:30.... AM on dt...15/12/25 in the Office Chamber of the Undersigned by the local purchase committee of this Office in presence of the proposer or their authorized representatives who may be present at the time of opening of the quotation. Proposals received beyond the schedule date & time should not be put under consideration.

The Authority reserves the right to reject any or all the quotations without assigning any reason thereof.

**TERMS & CONDITIONS SHOULD BE IN THIS WAY AS FURNISHED BELOW:**

- 1- The Quotationer shall quote the rate Including GST against per Unit.
- 2- On the day of Opening of tender the proposers should be present with the sample of Sarees & that shall be get represent before the Committee for necessary check of quality in Comparison of the rates they have quoted. On the basis of the same the Committee bears the authorization to select the L1.
- 3- If the Committee Observed the sample of Saree placed by the proposer bears genuineness against the rates quoted for can be put under Consideration OR else the less proposed rates should be finalized. In this exercise Objection/Interruption from any of proposed firm is strictly prohibited.
- 4- The Quotationer shall deposit DD/BC/BD of Rs.500.00 towards Paper Cost(Non-refundable) & of Rs.2,000.00 towards EMD amount in the name of Executive Officer, Balasore Municipality with the Proposal packet.
- 5- The materials should be made delivered to the Office of the Undersigned at its own cost of the firm. The specification & design can be obtained/discussed in the office of the Undersigned during office hour with the DA Concern(Mob:-9776237188)
- 6- Any transportation charges, Labour Charges or service Charges should not be paid extra by this establishment & any defection of any items found should be exchanged/compensated by the firm on the same day itself.
- 7- The quotationer should enclose the photo copy of its PAN Card, GST Certificate & GST Clearance acknowledgement in his favour along with their quotation.

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- 8- The materials ordered should be received after verifying the quality & quantity by this office DA himself.
- 9- The firm shall pledge in written for not having black listed by any of Private/Govt Sector Offices
- 10- The payment will be made after submission of the invoice in shape of A/C Payee cheque/NEFT as regards to availability of funds.

Memo No. 15582 /

Copy submitted to Gen. & Misc Section, Collectorate, Balasore, D I P R O, Balasore & Notice Board of, Balasore Municipality to affix the same in their notice board for wide publication.

  
Executive Officer,  
Balasore Municipality.  
Dt. 03.12.25

Memo No. 15583 /

Copy to The District E-governance Manager, Balasore to uploaded in the Govt Website- <http://balasore.odisha.gov.in>. (From Dt. 06/12/25 to Dt. 12/12/2025 till 01.01.19)

  
Executive Officer,  
Balasore Municipality.  
Dt. 03.12.25

  
Executive Officer,  
Balasore Municipality

**ANNEXURE-I TO BE FILLED IN MANDATE**

- 01- Name of the Firm:-
- 02- Address in Detail:-
- 03- PAN NO (Hard Copy to be Attached):-
- 04- GST Certificate (Hard Copy to be Attached):-
- 05- Acknowledgement towards Return file of GST at the latest (Hard Copy to be Attached):-
- 06- Make/ brand of Siphon make Sarees:-
- 07- Specification of the Saree:-
- 08- Quoted price (Including GST):-

This is to Certify that the detail as pledge above is Correct in all aspect.

Seal & Signature of the Applicant