



OFFICE OF THE PANCHAYAT SAMITI,  
BASTA, BALASORE.

E-Mail: - [ori-basta@nic.in](mailto:ori-basta@nic.in)  
Ph.: - 06781-252125

**NOTICE INVITING RE-TENDER (2ND CALL)**

Notice No.: - 3493

Date: - 21/08/2025

**[Re-Tender (2<sup>nd</sup> call) for allotment of 4 nos. of commercial complexes at Atal Bus Stand, Basta]**

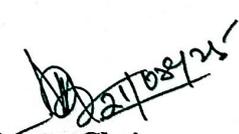
Applications are invited from intending residents of the Basta Block Area for allotment of 4 (four) nos. of market complexes at Atal Bus Stand, Basta. The application shall reach to the office of the Block Development Officer, Basta, by Date 08.09.2025 at 5.00 pm through Speed Post / Block Office Drop Box (By self) and will be opened in the presence of appliers or their authorised representative at the basta block office, in the presence of the Block Level ABS committee, at 11.00 am on Date 09.09.2025 in the presence of the applicants or their authorised representatives.

**TENDER DETAILS:**

1. The Block level Atal Bus Stand Committee is going to allot developed shops in Atal Bus Stand, Mathani GP, Basta through Lottery (If more than 4 applicants apply) in the most transparent manner.
2. The applications are to be filled in properly. Overwriting and erasing shall make the application liable to be rejected. Every cutting must be initialled by the applicant.
3. Persons intending to apply have to pay the required security deposit while applying for the tender as mentioned in detail terms and condition through a demand draft in favour of the "Atal Bus Stand, Basta" payable at Basta. In a separate sheet enclosed with application.
4. The Block Level ABS committee shall have the right to withdraw any market complexes from being let for allotment. They may accept or reject any application or may stop any applicant at any stage from applying without assigning any reasons thereof. No appeal against above action shall be entertained.

**SHOP DETAILS:**

| SHOP NO | Each Shop Size<br>(Sq. Ft.) |
|---------|-----------------------------|
| 1 TO 4  | 120                         |

  
Block Development Officer  
Block Level ABS Committee, Basta  
BASTA

**TERMS AND CONDITIONS FOR ALLOTMENT OF MARKET COMPLEX:**

1. The allotment of shops will be at the rate of rent @Rs.10/-per Sqft+18% GST. i.e. Rs. 1416 per month for each shop.
2. The security deposit for the leasing of shop will be Rs.10,000.
3. The application form will be available from 23.08.2025 to 08.09.2025 at the office of the Block development officer, Basta
4. Only 1 (one) application from one family will be entertained (who must be the resident of basta block). If more than one application is found to have been filed from a family then all their applications will be summarily rejected.
5. The allottee will deposit the rent amount by 5<sup>th</sup> of every month.
6. The agreement for leasing of shops will be 5 years.
7. The rent amount will be increased 10% in every 1 years.
8. The asset cannot be used for any illegal activity which may cause public nuisance. If detected shall invite cancellation of allotment and in such an event, necessary action shall be taken in line with the applicable laws.
9. The allottee shall pay electricity, sanitation, and other charges to the appropriate authorities, as applicable. The tenant cannot store any illegal/unlawful goods such as liquor, drugs like Ganja or any other illegal items in the shop premises.
10. If the tenant fails to pay the monthly rent for 3 consecutive months, action will be taken against the tenant as a defaulter.
11. No tenant shall keep any goods or vehicles in the vacant space in front of his/her shop premises.
12. If necessary, the authority reserves the rights to reject any or all the application without assigning any reason thereof.
13. No application will be accepted after 5:00 pm on the last date of submission of application.
14. Those who will be selected in the lottery will have to deposit their security deposit within 7 days of the selection date.
15. The following categories of shops are prohibited in the Market complex.
  - Motton shop Chicken shop
  - Liquor shop
  - Any type of garage shop
  - Garbage collection/ kabaddi shop
  - Shops used for storage purposes.
  - Any other shop which are not eco-friendly.

16. The applications will be received only through speed post/drop box by addressing **THE BLOCK DEVELOPMENT OFFICER, BASTA. AT- PATRAJHADA, PO. - BASTA, Dist.- BALASORE, Pin- 756029**. In case of any queries, the applicant may contact in the mobile no. 9078539727 / 7205014333.
17. The application form can be downloaded from the website <https://balasore.odisha.gov.in> .
18. The envelope must be completely sealed and "ATAL BUS STAND, BASTA" should be written on the top of the envelope.
19. The last date for submission of Tender paper is 08.09.2025 at 5.00 PM through Speed Post / Block Office Drop Box (By self) only.
20. The EMD / Security Deposit is to be deposited while applying tender in the shape of Demand Draft in favour of **Atal Bus Stand, Basta**. for **Rs. 10,000 (Rupees ten thousand)** only which is refundable to unsuccessful applicants. However, all successful applicants must complete the agreement within 10 days of the allotment otherwise, the EMD amount will be forfeited.
- NAME OF THE A/C: - BDO, BASTA**  
**A/C NO.- 92101955722949**  
**IFSC- UTIB0002268**  
**KHAGADAPAL, AXIS BANK**
21. Once the shop is allotted, the allottee in no case shall alter or modify the shop without the permission of the Block Level ABS Committee Members, Basta.
22. The allottee should make the shop functional and open to business within 15 days of the agreement, failing which the allotment of the shop will be cancelled.
23. Any kind of alteration/modification/extension of the shop is not allowed without the permission of the undersigned
24. In case of subletting the allotted shop by the allottee, the undersigned reserves the rights to cancel the allotment without assigning any reasons thereof and all the security amount will be forfeited.
25. The authority reserves the right to cancel the Tender/agreement at any time.
26. All disputes are subject to Basta jurisdiction of Balasore District.
27. **DOCUMENTS REQUIRED:**

To be attached with application form

- a) Copy of voter ID card
- b) Copy of Aadhaar Card
- c) Copy of Pan Card
- d) One passport size photo

  
**Block Development Officer**  
Block Level ABS Committee, Basta  
**BASTA**

**APPLICATION FORM FOR SHOP ALLOTMENT AT BASTA ATAL BUS STAND**

**1. Applicant Details:**

- Full Name: \_\_\_\_\_
- Father's Name: \_\_\_\_\_
- Contact Number: \_\_\_\_\_

(To affix  
passport size  
Photograph)

**2. Present Address:**

- Village: \_\_\_\_\_
- Post.: \_\_\_\_\_ P.S.: \_\_\_\_\_
- Dist.: \_\_\_\_\_ PIN: \_\_\_\_\_

**3. Permanent Address:**

- Village: \_\_\_\_\_
- Post.: \_\_\_\_\_ P.S.: \_\_\_\_\_
- Dist.: \_\_\_\_\_ PIN: \_\_\_\_\_

**4. Identification Details:**

- Aadhaar Number: \_\_\_\_\_
- PAN Card Number: \_\_\_\_\_
- Voter ID: \_\_\_\_\_

**5. Details of Demand Draft No.: \_\_\_\_\_ Of the E.M.D. / Security Deposit  
amount of Rs. \_\_\_\_\_ /- (Rupees \_\_\_\_\_) only.**

**6. Declaration:**

***I the undersigned Shri/Smt. \_\_\_\_\_ Son/Daughter of  
\_\_\_\_\_ aged \_\_\_\_\_ Resident of  
\_\_\_\_\_ has read all the terms and  
conditions mentioned in this application/document and I declare that I shall abide by the same.***

**PLACE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**Full Signature of the Applicant**