

OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, BALASORE

(Telephone No-06782-262011 & E-mail-cdmo.balasore1@gmail.com)

Letter No 6758 /

Dated 03.05.25 /

TO

The DeGM,
Balasore

Sub: Uploading of advertisement inviting tender paper for Hiring Vehicles at O/O the CDM & PHO, Balasore.

Sir,

With due courtesy, I am enclosing the sample advertisement inviting tender for Hiring Vehicle at O/O the CDM & PHO, Balasore. So kindly upload website for advertisement of following articles with details tender paper attached.

Encl: - Tender copy of Hiring Vehicle.

Yours faithfully



Chief District Medical & Public Health Officer
Balasore

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No 6759 /

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TENDER CALL NOTICE

Sealed quotation/tenders are invited from interested reputed Travel Agencies/Tour Operators/Private individuals for providing 2 nos of AC Petrol/Diesel (CNG not allowed) driver vehicles having sitting capacity not more than 7 (Seven) including driver, which shall conform to the Terms and conditions (Appendix-A) for official use in the office of the CDM & PHO, Balasore on monthly rent basis:-

1. The service provider shall have a valid OGST registration to participate in the tendering.
2. The service provider, participating in the bidding process under the jurisdiction of Municipal Corporations, shall be registered on GeM platform.
3. The vehicle must be in road worthy condition, shall not more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, Valid Contract Carriage Permit, proof of up-to-date tax payment etc, mandatory for playing vehicle.
4. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/passenger vehicle.
5. The Driver should be well behaved, gentle and obedient in nature.
6. A sum of Rs.10000/ (Rupees Ten thousand) shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the CDM & PHO, Balasore and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
7. The monthly rate of the hire charge be quoted separately in the general bid information (excluding fuel and lubricants).
8. The vehicle must achieve a fuel efficiency of 10 KM per liter.


03/05/2025
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9. The details of the make and year of manufacture of the vehicle, registration no, mileage (km covered per liter) and name of the Driver, Driving License No, and period of validity should be specifically provided in the bid information to be furnished with the Quotation/Tender (Appendix-B).
10. The quotation completed in all respect should reach the undersigned on or before 19.05.2025 by 1.00 P.M and shall be opened on the same day at 5.00 P.M in presence of the bidders or their authorized representative.
11. The application form of tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc, will be available in the Office of the CDM & PHO, Balasore on payment of Rs.1000/- (Rupees One thousand) only from 05.05.2025 to 16.05.2025 or can be downloaded from district website www.balasore.odisha.gov.in from dated-05.05.2025 to 16.05.2025 in case the application form is downloaded from Govt website, the applicant shall furnish a Demand Draft for an amount Rs.1000/- (Rupees One thousand) only towards the cost of application along with the application.

Seal & Signature of
Quotation/Tender Calling Authority


Chief District Medical &
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Annexure-A

Terms & Conditions

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, Valid Contract Carriage Permit, proof of up-to-date tax payment etc, and Driving licenses of the driver available all the times.
2. The Department/office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately basing on the actual consumption and as per exiting Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the owner.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
6. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
7. The vehicles shall report for duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be demanded.
9. Monthly hire charges and reimbursements towards cost of fuel (as per actual) and lubricants (as per Govt norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
10. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case of service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.


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General Information

Sl.No	Particulars	
1	Name of the Service Provider	
2	Complete Address	
3	OGST Number	
4	GeM Registration Number (It is optional & not the criteria for selection of the Bidders)	
5	Bank Account No & IFSC Code	
6	Registration No. of Vehicle	
7	Year of Manufacture	
8	Make & Model	
9	Date of Registration	
10	Name & Complete address of the owner of vehicle	
11	Fitness Certificate validity	
12	Pollution Certificate Validity	
13	Permit Validity	
14	Insurance validity	
15	Name / Address of the Driver	
16	D.L No & validity of the D.L of the Driver	
17	Proposed hire Charges of the vehicle per month excluding fuel cost	
18	Rate of Fuel Consumption/Mileage per litter	
19	Contact Number of the service Provide (Tender/Quotation)	
20	Contact Number of Driver	

"Certified that the information submitted above is true to the best of my knowledge and belief"


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 Public Health Officer,
 Balasore

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