



**OFFICE OF THE DISTRICT PROJECT OFFICE,
SAMAGRA SHIKSHA, BALASORE**

Public High School Campus, Near ADM Chhak-756001
Email-dpcbalasoressa.opcpa@nic.in

Letter No- 1525 /Dt- 05/04/2025

TENDER CALL NOTICE

No.:...../.....Dated:.....

Tender for Aluminum hanger, Tent, Light and Sound arrangement service/ Live Streaming Both way /Stage Flower and bouquet & Utteriya for Guests & Snacks service.

Sealed Tender are invited from registered agencies having valid Authorisation Certificates, MSME, PAN, , GST regd. no. for Supply and installation of Aluminum hanger, Tent, Light and Sound arrangement service/ Live Streaming Both way /Snacks service/ Utteriya and Flower bouquet for Guests & flower decoration in stage For Foundation Stone Laying Programme under Godabarisha Mishra Adarsha Prathamik Vidyalaya. The tender papers/bid documents containing detailed specification with terms and conditions, the bidding tender paper can be downloaded in the website at <http://balasore.odisha.gov.in> . The last date & time for receipt of sealed tender is **Dt.15.04.2025 at 5.30 PM** and the tender will be opened on **16.04.2025 at 8.00 AM**.

By Order of Collector-cum-Chairman
Samagra Shiksha, Balasore.


District Project Coordinator,
Samagra Shiksha, Balasore



OFFICE OF THE DISTRICT EDUCATION OFFICER, BALASORE

At/Po/Dist- Balasore, Odisha, Pin-756001

Ph-(06782)263632/264758, Email-deobalasore02@gmail.com

Letter No- 1526 /Dt- 05/04/25

Expression of Interest [EoI]

For short listing of agency for Aluminium hanger, Tent, Light, Flower decoration on Stage and Sound arrangement service/ Live Streaming Both way /Snacks service/ Uteriya and Flower bouquet for Guests Service.

Expression of Interest (EoI) is invited from intending reputed Tent Owners to provide Aluminium Hanger ,tent, light, flowers in stage, Live Streaming with power backup, gate & sound services in **District Level Foundation Stone Laying ceremony for GMAPV Scheme** under S&ME Deptt. Govt of Odisha scheduled to be organised at **MUKHURA UGUPS under Remuna Block** in which **1000** participants will participate. Interested tent owners having valid GST certificate may offer their quotation in sealed envelope latest by **15.04.2025** up to **5.30 PM** which will be opened by District Level Tent, Light, Sound arrangement Committee on **Dt. 16.04.2025 at 8.00 AM** in the **Collectorate Conference Hall, Balasore**. The bidder may remain present or send their authorised representative while opening of quotation. The EoI in sealed cover must be sent to the office of **District Project Office, Samagra Shiksha, Balasore** by **(Speed Post/Registered Post Only)** and any proposal received after due date will not be entertained. The authority reserves the right to cancel/ modify any or all quotations in part or whole without assigning any reason thereof.

Interested and eligible agencies may download EoI from the district website <http://balasore.odisha.gov.in> .

A. Scope of Work:

1. For smooth management of Foundation Stone Laying Ceremony for GMAPV Aluminium Hanger for District Level School, light, flowers decoration in stage, Gate, Standee, Auditorium Chairs, sound, Live Streaming, documentation & Snacks services with coverage of (1000 Participants is required with sitting arrangement for District) under the tent and stage area. The details are attached in a separate sheet attached herewith as Annexure-I.
2. The agency must have experience to organize and arrangement for 1000 participants.
3. The preference will be given for Aluminium Hanger Tent.

B. Evaluation process:

The Tent owner are to submit all the documents mentioned above including the attached format with quoted price for evaluation of the EoI. After evaluation, the Tent owner will be finalized by the Committee with due negotiation if required.

C. Document to be submitted by the Agency :

1. GST Registration Certificate
2. PAN Card
3. EMD of Rs 16000/- in shape of DD in favour of **District Project Co-ordinator, Samagra Shiksha, Balasore.**
4. Experience certificate if any
5. Attached format citing the quoted price.
6. Processing fee of Rs 1000.00 in favour of DPC,SS, Balasore (non refundable)
Only successful bidders will have to deposit a security money up to 5% of the total value at the time of agreement.

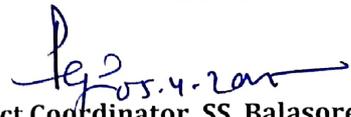
D. Penalty:

If the quality of the tent , Live streaming, Power backup, Light and sound services found unsatisfactory during the event then part of the bill amount will be deducted as per the decisions of the Committee.


District Project Co-ordinator, SS, Balasore.

Tent arrangement at event venue point

SL. No.	Items description	Tent area	Quoted price per unit per day(in Rs.)	Total price
1	Water proof strong built Tent with sitting arrangement under the tent and stage/dais for District	To accommodate 1000 persons		
2	Main Gate			
Separate Stage arrangement for one day(For District)				
1	For Live streaming of two way in district of size 20'X10'(LED)	1		
2	Stage with back drop of size --- X -	1 with size mention		
3	Flex fitting with Standee of size	2		
4	Stage chair for Guest	12		
5	Glass fitting T. Poi	4		
6	Podium with Microphone	1		
7	White Foam sofa	6		
8	Steel Chair for VIP	50		
9	Fiber Chair	1000		
10	Flower decoration at stage and gate	1		
11	Lying of mat at Stage, Auditorium & Road with coverage of entire tent area.	1		
12	Sound system with 4 nos. of cordless microphone, mixture and other for Award programme	1		
13	Installation of fan, Light& DG Set for power backup	Adequate nos. of fan& light to cover the stage and tent area with DG set for power backup with fuel/hour.		
Total Amount				
GST @18%				
Grand Total Amount				


 District Project Coordinator ,SS, Balasore

