



ଓଡ଼ିଶା ଗ୍ରାମ୍ୟ ଉନ୍ନୟନ ଓ ବିପଣନ ସମିତି
ପଞ୍ଚାୟତିରାଜ ଓ ପାନୀୟ ଜଳ ବିଭାଗ, ଓଡ଼ିଶା ସରକାର
Odisha Rural Development & Marketing Society

ORMAS

creating competence and values in rural Odisha
Panchayati Raj and Drinking Water Department, Government of Odisha

Letter No.- 221 Date- 13.03.2025

TENDER CALL NOTICE FOR SELECTION OF FIRMS FOR SUPPLY OF NON-WOVEN BAG MAKING MACHINE UNDER STATE SECTOR SCHEME - IMPLEMENTATION SUPPORT TO ORMAS, BALASORE

Sealed Tenders are invited from the GST registered dealers/suppliers/manufacturing organizations/MSME Firms for supply of Non- Woven Bag making Machine under State Sector Scheme- "Implementation Support to ORMAS". Intending bidders may download the Bid documents containing eligibility criteria and detail terms and conditions of the tender can be downloaded from the website <https://balasore.odisha.gov.in/>

The sealed tenders should reach the office of the "Chief Development Officer- cum - EO, Zilla Parishad, Near Phandi Chaka, Pin 756001, Balasore, on or before 27th March 2025 up to 5.00 PM by Regd. Post/ Speed Post/ Courier only and the same will be opened on 28th March 2025 at 11 A.M in the Conference Hall of Zilla Parishad, Balasore in the presence of the bidders or their authorized representatives.

The details of the bidding process are as follows:

Sl.No	Bidding Schedule	Date and Time
1	Last date of submission of Bid	27 th March 2025 by 5.00 PM
2	Opening of Technical Bid	28 th March 2025 at 11.00 AM
3	Opening of Financial Bid	28 th March 2025 at 11.00 AM

Bidders are required to submit the technical and financial bids separately. The bids in sealed Cover- I containing "Technical Bid" and sealed Cover-II containing "Financial Bid" should be placed in third sealed cover super-scribed "Tender Call Notice for supply of Non- Woven Bag making machine under State Sector Scheme- Implementation Support to ORMAS".

The Authority shall not be held responsible for postal delay, if any, In case of non-receipt of the same in time.

1. The Authority reserves every right to accept or reject any or all the Tenders without assigning any reason thereof.
2. Clarification on specific request, if felt necessary by the tender inviting authority, shall be responded through email (dsmsbalasore@gmail.com) and general clarifications, affecting all the bidders shall be published in the official website of the tender inviting authority <https://balasore.odisha.gov.in/>. However, it shall be the duty of the prospective bidder to ensure that the clarification sought for has been properly received in time by tender inviting authority.

CDO-cum-Executive Officer,
Zilla Parishad, Balasore



ଓଡ଼ିଶା ଗ୍ରାମ୍ୟ ଉନ୍ନୟନ ଓ ବିପନଣ ସମିତି
ପଞ୍ଚାୟତିରାଜ ଓ ପାନୀୟ ଜଳ ବିଭାଗ, ଓଡ଼ିଶା ସରକାର
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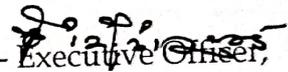
Memo No 222 / Dated 13.03.2025

Copy along with the softcopy in PDF forwarded to the DEGM, Balasore for web hoisting of the Tender Document in District Website.


CDO-cum- Executive Officer,
Zilla Parishad, Balasore

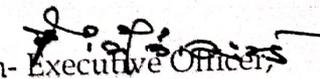
Memo No 223 / Dated 13.03.2025

Copy to the Notice Board , Zilla Parishad, Balasore for wide circulation.


CDO-cum- Executive Officer,
Zilla Parishad, Balasore

Memo No 224 / Dated 13.03.2025

Copy forwarded to ADM, Balasore / All BDOs/ All Tahasildars/Municipal Corporation, Balasore for information with a request for display of the Tender Call Notice in the Notice Board for wide circulation.


CDO-cum- Executive Officer,
Zilla Parishad, Balasore

BID DOCUMENTS

FOR PROCUREMENT OF NON-WOVEN BAG MAKING
MACHINE UNDER STATE SECTOR SCHEME-
IMPLEMENTATION SUPPORT TO ORMAS, BALASORE

**DETAILS OF TENDER FOR PROCUREMENT OF NON-WOVEN BAG MAKING MACHINE
UNDER STATE SECTOR SCHEME-IMPLEMENTATION SUPPORT TO ORMAS, BALASORE**

GENERAL TERMS & CONDITIONS

1. SOURCE OF FUNDS:

The CDO-cum-EO, Balasore is the Agency for establishment of Non-Woven Bag Making Unit .

2. DISCLAIMER:

This Document includes statements, which reflect various assumptions, which may or may not be correct. Each Bidder should conduct its own estimation and analysis and should check the accuracy, reliability and completeness of the information in this Document and to obtain independent advice from appropriate sources in their own interest.

3. The authority reserves the rights to cancel the engagement order on violation of any terms and conditions so prescribed without any reason thereof.

4. COST OF BIDDING:

The Bidder is expected to examine the Bidding Documents, including all Instructions, Forms, Terms and Specifications. Failure to furnish all information required in the Bidding documents or submission of Bid not substantially responsive to the Bidding Documents in every respect will/may result in the rejection of the Bid.

5. BID PRICE:

Prices quoted by the Bidder shall be "Firm" and not subject to any price adjustment during the performance of the Contract. A Bid submitted with variable Price or an adjustable price clause shall be treated as non-responsive and will be rejected out rightly.

6. TENDER PAPER COST (NON REFUNDABLE):

Along with their technical bids, the Bidders are required to submit a Tender Paper Cost Rs.2, 000/- in the form of Demand Draft in favor of ORMAS, Balasore" payable at any scheduled commercial Bank at Balasore. Photo/Fax copies of the demand draft will not be accepted.

7. EARNEST MONEY DEPOSIT (EMD):

Along with their technical bids, the Bidders are required to submit an EMD of Rs.10, 000/-in the form of D.D duly pledged in favour of ORMAS, Balasore within 7 days from the finalization of Quotation. The earnest money of unsuccessful bidders will be returned to them without any interest within thirty (30) days after awarding the contract and on receipt of written request from the Bidders. The earnest money of successful bidder will be returned only after Successful completion of work. Balasore.

8. BIDDER'S ELIGIBILITY:

The Intending bidder should qualify all the conditions in the pre-qualification criteria as per Annexure-I.

9. VALIDITY:

The offer shall be valid for a period not less than 180 days from the date of bid opening (Technical).

10. PAYING OFFICER:

Payment will be released by CDO-cum EO, Zilla Parishad, Balasore after successfully completion of the work/Training /Production.

11. EVALUATION OF SAMPLES:

Bidder must submit samples with Tender Documents as per specification given. The price bid of such bidder(s) shall be opened whose sample will be accepted after evaluation.

12. QUALITY OF WORKMANSHIP:

If any work is found unsatisfactory by "Owner / Any authorized Representative of the Owner" of the work, the bidder shall have to replace the same without any extra financial cost.

13. ACCIDENT:

The bidder shall be responsible for any accident during supply of the products for which he/she has to arrange workmen's compensation insurance. This policy 5/11 shall also cover the bidder against the claims for injury, disability, diseases or death of his or his sub-contractor's employee's covered under the workmen's compensation act, 1948.

14. INSURANCE:

The bidder shall arrange adequate Transit-cum-storage-cum-erection insurance policy and shall submit the copy of the same to the Owner on demand.

15. COMPLETION PERIOD:

This office reserves the right to increase or decrease the actual quantity of requirement of Balasore District. However, the approved rate will remain same, in case, the quantity increased or decreased after finalization of the tender. The bidder shall have to complete the work as communicated by District Administration and owner reserves the right to re-schedule the completion period, if required.

16. FORCE MAJEURE:

On the happening of any event beyond the control of both the parties and which makes the contract impracticable to perform it relieves both the parties from the performance under the contract.

N:B: THE BIDDER HAS TO QUOTE PRICE & SPECIFICATION FOR SINGLE UNIT ONLY.

TERMS AND CONDITIONS

1. The Technical Bid should be submitted in the format specified in Annexure-I along with documentary evidence.
2. The Financial Bid of the bidder who does not meet all the terms and conditions under the Technical Bid shall not be opened.
3. The bidder should be a registered entity having valid registration certificate and complete address of the office.
4. The bidder must have an annual turnover as mentioned in the Technical Bid supported by relevant documents.
5. The bidder has to submit last year IT return certificate and have annual turnover at least not less than 1 core last year.
6. The bidder should be registered with GST Authorities and any other Central / State authorities as prescribed by law. Copy of the GST Registration and Copy of the PAN should be closed with the bid documents.
7. The rates quoted in financial Bid should be inclusive of all charges such as GST, other taxes, Transportation, loading & unloading, transit insurance, delivery & Photography. The price/rate should be valid for 180 days from the date of opening of the bid.
8. The bidder must supply the products at delivery point as communicated by concerned authority. **(Balasore Jeevika Producer Company Limited is shed No TS 2/2 Industrial Estate Agarbatti Perfuming, Angargadia, Balasore, Odisha, 756001.)**
9. The supplier of Machinery / Equipments should provide both theoretical and practical training after commissioning the machinery or at appropriate stage.
10. The agency will supply all the items within 15 days (Fifteen) after the issue of award letter/Purchase order. In case of any further delay, otherwise not mutually agreed upon, shall attract a penalty of 0.5% per month of the value of the work order. In case of delay beyond 4 months, the order will stand automatically cancelled.
11. The Bid shall be opened by the Tender Committee under the Chairmanship of CDO- cum-EO at the Office of CDO-cum-EO, Zilla Parishad, Balasore and evaluated by authorized officials of Tender Committee Members. The Bids shall accompany with the tender cost of Rs. 2000/- (Rupees Two Thousands Only) are in shape of DD/ Bankers cheque payable at Balasore. The bidder shall submit the tender paper cost for Rs. 2000/- (Rupees Two Thousand) only in shape of DD/ Bankers cheque drawn in favour of ORMAS, Balasore payable at Balasore and shall enclosed the same with the Technical bid. Tenders without tender paper cost shall be rejected.

12. EMD of Rs. 10,000/- (Rupees Ten Thousand) only in shape of D.D duly pledged in favour of ORMAS, Balasore shall be enclosed with the Technical bid. Bidders claiming EMD or Exemption shall submit bid declaration along with the required documents/ letter of Govt. Bids without EMD or bid declaration shall be rejected.
13. No advance payment will be made. The payment will be made after successful delivery/Training/Production of the items at the place as per work order. The Agency is required to submit a triplicate Bill, challan duly signed and sealed from the concerned authority (as directed by CDO-cum-EO, Zilla Parishad, Balasore) for payment after completion of supply of items.
14. The rates should be quoted in figures and words. In case of mismatch between the two, the rates quoted in words will be considered.
15. The bidder should vaild authorization certificate from the manufacturer/Dealer/Distributor for the item quoted. Also manufacture having CE certificates, IP-54 grade certificate, ISO and having experience in supply machinery across ORMAS Odisha.
16. The bidder has to be bproduce proof of successful execution of similar nature of work and summit at least submission 1-2 nos of purchase order copy of state govt. across Odisha and if supplier having experience in ormas suplly of similar machine having priority for participation. Also having local Supply to the same type of machine near area of Balasore.
17. The bidder should have service pint in local area at Balasore.
18. The Equipment /Machinery & Accessories should be delivered, installed and commissioned at the address specified in the order .service/operation/operation/instruction/ calibration manuals (In English) tool kit must be supplied along with the machinery and acessories.
19. All disputes shall be under the jurisdiction of the District Civil court located at Balasore in the District of Balasore.
20. The Competent Authority reserves the right to reject or accept any bid without assigning any reason thereof. The decision of the Competent Authority shall be final and binding in this regard.

Signature of the bidder with seal

TECHNICAL SUBMISSION FORMS
COVERING LETTER
(ON BIDDERS LETTER HEAD)

To:

**CDO-Cum-EO Zilla Parishad
Balasore**

**Sub: Submission of Bid documents for supply of Non-Woven Bag making machine under
State Sector Scheme - Implementation Support to ORMAS.**

Dear Sir,

I, the undersigned, offer to participate in the selection process for accordance with your Tender Call Notice No....., dated We are hereby submitting our Bid documents which includes Technical and Financial sealed in separate envelopes. I hereby declare that all the information and statements made in this Technical and Financial are true and correct and I accept that any misinterpretation contained in it may lead to disqualification of our. I confirm that this will remain binding upon us and may be accepted by you at any time before the validity of the.

I hereby unconditionally undertake to accept all the terms and conditions as stipulated in the NOTICE INVITING TENDER document. In case any provision of this TENDER CALL NOTICE are found violated, then your department shall without prejudice to any other right or remedy be at liberty to reject our including forfeiture of the full said earnest money deposit absolutely.

I remain,

Yours faithfully,

Authorized Signatory with Date and Seal:

Name and Designation: _____

Address of the bidder: _____

Technical Bid for supply of Non-Woven Bag Making Machine

Sl.No	Criteria	Documentary Evidence	Submission Document (Yes/No)
1	Address of Office	Address Proof for Office in letter head.	
2	Tax Registration and Clearance	Odisha GST registration Certificate copy (Odisha GSTIN)	
		Copy of PAN	
3	Registration Certificate	DIC Registration certificate/ MSME/ROC	
4	Bidder Turnover	The Bidder should have Average Annual turnover of INR 1 Crore only during last three Financial years (i.e., 2020-21, 2021-22 & 2022-23). Proof to be submitted by the Bidder in form of Audited balance Sheet, Income & expenditure statement and Profit & Loss Account from a Chartered Accountant).	
5	IT return	Bidder must submit IT Return for last three Financial years (i.e., 2020-21, 2021-22 & 2022-23).	
6	Sample Evaluation	Bidder must submit the samples with Tender Documents as per specification given.	
7	EMD	EMD of Rs. 10,000/- (Rupees Ten Thousand only) in shape of D.D duly pledged in favor of ORMAS, Balasore	
8	Tender Paper Cost	Tender Paper Cost of Rs. 2,000/- (Rupees Two Thousand only) in shape of Demand Draft drawn in favour of ORMAS, Balasore	
9	Undertaking	"Applicant should not have been blacklisted by any Govt. entity or by any other organization, not have any legal proceedings within a period of three years preceding the commencement of the procurement process, or not have been otherwise disqualified pursuant to Debarment proceedings". The bidder should furnish an undertaking to this effect with Seal and Signature.	
10	Bank Account Details	Photocopy of 1st page of Passbook or Original Cancelled Cheque Details	
11	Experience Certificate and Work Order	The Bidder should attach relevant work orders	

ON BIDDERS LETTER HEAD

Financial Bid Supply of Non -Woven Bag Making Machine

Sl.No	Name of the Item	Specification	Qty.	Price Per Unit	Total Price (Inclusive of all Taxes, Transportation & Installation Charges)
1	<p>FULLY AUTOMATIC NON-WOOVEN FLAT BAG MAKING MACHINE</p> <p>BAG:- U-CUT, D-CUT, W-CUT, SHOW POUCH, CAP</p> <ul style="list-style-type: none"> • This Machine Adopts Mechanical Electrical, Optical And Pneumatic Integration Technology, Suitable For Non- Woven Fabric, Different Specs Of Flat Bag, D-Cut Bag Bottom/Side Gusset Bag, Vest Bag And Drawstring Bags Etc (Used For Shoping Bag, Gift Bag, Cloths Bag, Shoes 	<ul style="list-style-type: none"> • D-Cut Bag Making Machine • Seals Mould :- Trilateral Seals • Lines :- 2 • Unwinding Width :- 500-1600 Mm. • Bag Width :- 100-800 Mm • Bag Height :- 200-600 Mm • Material Basis:- 30.120 G/M2 Weight(Thickness) • Production Speed :- 40-200 Pcs/Min. • Power Supply :- 380/220 V • Total Power :- 18 Kw • Over All Dimension :- 7600 x 2100 x 2500 Mm • Weight :- 3200 Kg (Approx) • Sealing & Cutting :- Heat Sealing Cold Cutting • Compressor 5 HP • Servo Stabilizer-20 KW 	1 Nos		

Authorized Signatory (In full and initials)
Name & Signature of Signatory with Date and seal
Address of the bidder

ON BIDDERS LETTER HEAD

DECLARATION

I/We hereby declare that all the statement(s) made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or any other figure inflated or misleading at any stage or I am/ we are not satisfying the eligibility criteria prescribed in the relative advertisement of my tender is liable to be cancelled. I am/ we are willing to abide by the terms and conditions laid by ORMAS and District Administration, Balasore. In case of any lapse on my/our part which may affect the performance of the job or the quality of the work is found substandard or the service or response is found poor, proportionate value may be deducted from my bills as deemed to be proper by the competent authority.

Place:

Date:

Signature of the bidder with seal