

OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, BALASORE

(HEALTH & F.W. DEPT. GOVT. OF ODISHA)

Tel.No.: 9439883344 / 9668024365

No. 2582

Date 19.02.25

TERMS & CONDITIONS FOR PURCHASE OF ALL KINDS OF MORBIDITY
MANAGEMENT CLINIC MATERIAL REQUIRED FOR CDM & PHO, BALASORE.

1.

Date of commencement of Tender	: <u>20.02.2025</u>
Duration of the Tender	: <u>09 Days</u>
Last date of the Tender	: <u>28.02.2025</u>
Opening of Tender	: <u>01.03.2025</u>
Address for submission of Tender	: O/o the CDM & PHO, Balasore
All types of related Communication	Po-Dist: Balasore, PIN:756001
E. Mail	: dmobalasure@gmail.com
Tender Processing Fee (Non Refundable)	: Rs. 2,000/-
Cost of EMD (Refundable): 1. For Tub	: Rs. 50,000/-
2. For Mug	: Rs. 10,000/-

2. It is a double cover system bid process : (A) Technical Bid (B) Financial Bid.

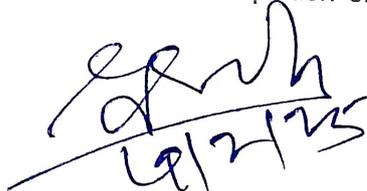
Both the bids will be put in separate envelope with a superscription Technical or Financial bid on the top of the envelopes. Finally both the superscribed envelopes are to be put in a single big cover with a superscription on the top of the envelop "Tender For Morbidity Management Clinic Materials" Tender Notification No:...../Dt..... Combined bid will not be accepted.

3. The Bidders are advised to visit the Website: <https://balasore.odisha.gov.in> for detailed information about the tender. Both the bids (Technical & Financial) should be downloaded and filled up completely before submission.

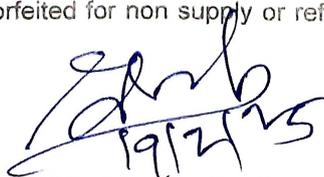
4. Both the fee are required to be submitted along with the technical bid in snape of DD drawn in favour of ZSS NON NRHM, Balasore in any nationalised bank payable at Balasore..

5. On finalisation of the tender process the approved rates will remain valid up to 12 calendar months i.e the Rate Contract Period from the date of approval. The said period may be extended in exigencies upon mutual consent for one more term at best with satisfactory performance.

6. The EMD will be refunded to the unsuccessful bidders after 30 days from the completion of Tender process. The EMD of successful bidder will be treated as performance security deposit and will be maintained at the undersigned till completion of the Rate Contract Period.


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7. For any lapses or breach in the part of the supplier as far as the terms and conditions are concerned, the Security deposit will be forfeited with a written communication to the supplier for reason of such forfeiture.
8. In case of any Bid amendment and clarification, responsibility lies with the bidders to collect the same from the website / office of the undersigned before last date of Tender. The CDM&PHO, Balasore, shall have no responsibility for any delay/omission on part of the bidder. Hence bidders are advised to be in touch with district NIC website till last date of tender. In case any corrigendum / amendment, the same will be uploaded in the district web site (<https://balasore.odisha.gov.in>)
9. The following bids will be considered as invalid and will not be accepted for assessment.
 - Received beyond the last date & hour.
 - Incomplete Bids.
 - Not filled in as per the prescribed format.
 - Without signature of the bidder in each submitted pages.
 - Without Tender Fee and EMD (Except exempted categories)
 - Forged or tampered documents submitted with the Bid as supporting to the bid.
10. The Bids shall be opened in presence of the Bidder or their authorized representatives. The authorized representatives should produce authorization letter having the photograph of the Authorised person issued by the Bidder. There is no bar for opening the tender by the competent authority even if the Bidder or their representatives are not present in the bid opening process.
11. Financial Bid is to be filled up neatly without any correction and overwriting and strictly as per the prescribed format with due seal and signature of the bidder.
12. The sample of items are to be submitted separately mentioning clearly the name of the bidder with name of the item. In the absence of the sample ,the quoted rate for the same will not be considered for comparison purpose.
13. The Bid should be submitted through the Regd. Post / Speed post only. No other modes for submission of bids are allowed.
14. The payment will be released after successful supply of the items within the time line mentioned in the purchase order. Replacement of the damaged and defective items if found will be the responsibility of the supplier.
15. Any deviation in the given specification / configuration or quality aspect of the supplies will be considered as incomplete or defective supply. Accordingly it will be the sole responsibility of the supplier to set right the supplies at his own risk within the time limit allowed by the buyer. On failure, the supply order will automatically be cancelled and security money will be forfeited. No way the buyer will be responsible for the same. Further, the security money will also be forfeited for non supply or refuse to supply the ordered items.


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16. The quoted price is inclusive of all taxes and charges. The GST will be applicable as per the schedule norm. No extra amount in any manner will be entertained beyond the quoted price. The required price must not be higher than its MRP.
17. If any information or documents furnished by the Bidder are found incorrect or misleading at any stage of the tender, the said Bid will be considered as invalid one and will be debarred to participate in any of the tender published by the undersigned for subsequent three consecutive years.
18. The manufacturer will have to enclose the GMP Certification and the dealers will produce dealership authorisation in the Technical Bid wherever applicable.
19. The undersigned/committee is not bound to accept the lowest tender rate where the Quality/technical aspect of the product is a matter of concern. In such case the decision of the Committee will be final.
20. The articles are to be delivered within fifteen days of receipt of the order and the articles are to be delivered at the District Headquarter, Balasore.
21. Any legal dispute arising out of this tender process is subject to Balasore jurisdiction only.


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LIST OF ITEMS

Sl. No	Name of Items	Approximate Requirements
1	Plastic Tub (Minimum 30 ltrs Capacity with 1 Ft. Height)	10,000 nos.
2	Plastic Mug (Minimum 1 Ltr. Capacity)	10,000 nos.

[Handwritten Signature]
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Format for the Technical Bid(A)

Sl.No	Information Required	Details	Page Index as per point no. 11	Remarks
01	Name of the Organisation			
02	Registration Detail of the Organisation.	Individual/Firm/Company		Copy of Registration Certificate.
03	Name and Designation of the Person to sign on the Bid documents.	Name & Designation:		Sample Signature :
04	Detailed Address for Communication including Mobile No:			
05	Email ID			
06	PAN No	Signed copy of PAN Card to be enclosed.		
07	GST No	Signed copy of GST Regn certificate to be enclosed.		
08	Income Tax Return for three years: (21-22)/(22-23) (23-24)			
09	Average Turnover for last three years (21-22)/(22-23) (23-24) must be Rs. 10,00,000/- or more.	Certified by a Chartered Accountant in the Firm Letter Head with Membership No:		
10	Experience of order execution specifically to Govt /Public Sector Establishments	At least copy of 4 such Purchase Order in last two years (22-23 & 23-24).		
11	Tender Processing Fee	Non Refundable Rs.2,000/-		
12	EMD (Individual item wise EMD to be submitted)	For Tub: Rs. 50,000/- For Mug: Rs. 10,000/-		Specify item wise EMD money
13	GMP certification/Dealer Authorization certificate	Required in case of Manufacturer/Authorized Dealer.		
14	All the above information whether submitted with signed documentary proof			Yes/No


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Seal & Signature of the bidder/Authorized Person/s

Format for Price Bid (B)

Sl No.	Item Required	HSN No	Rate	Rate of GST	Quoted Rate in Rs. including GST.
01	Plastic Tub (30 ltrs Capacity with 1 Ft. Height)				
02	Plastic Mug (1 Ltr. Capacity)				

[Handwritten Signature]
19/2/25

Seal & Signature of the bidder/Authorized Person/s

DECLARATION

(To be submitted with Technical Bid)

I / We the Proprietor do declare that I / We have carefully read all the terms of reference of tender of the CDM & PHO cum District Mission Director, NHM, Balasore, Orissa for "Supply of Morbidity Management Articles" under NHM, Balasore. The approved rate will remain valid for a period of one year from the date of approval. I will abide with all the terms & conditions set forth in the Tender Reference no.

I/We do hereby declare I/We have not been de-recognized / black listed by any State Govt. / Govt. of India / Govt. Organization / Govt. Health Institutions for supply of Non-Specified product or for non-supply.

I/We agree that the Tender Inviting Authority can forfeit the Earnest Money Deposit and blacklist me/us for a period of 3 years if, any information furnished by us proved to be false at the time of inspection / verification and not complying with the Tender terms & conditions.

I/We do hereby declare that I / we will deliver my work as per the terms, conditions & specifications of the tender document and work orders.



Handwritten signature and date: 19/2/25

Signature of the bidder :

Date :

Name & Address of the Bidder