



OFFICE OF THE MEDICAL OFFICER I/C. CHC HATIGARH , BALASORE

ଗୋଷ୍ଠୀ ସ୍ୱାସ୍ଥ୍ୟ ଅଧିକାରୀ , ହାତୀଗଡ଼ ସି.ଏଚ.ସି., ବାଲେଶ୍ୱର

(Block Programme Management Unit ,NHM Hatigarh)E-mail: -bpmsujaleswar@gmail.com



TENDER FOR 12.5/15 KVA 3 PHASE SILENT DG SET FOR HATIGARH CHC

Sealed Tenders are invited by the Medical Officer I/C. Hatigarh CHC from the Supplier for 12.5 KVA & 15 KVA 3 phase Silent DG set for Hatigarh CHC. Interested bidders may send their complete bids superseding the Tender Notification No. : **596** and date: **29.11.2024** on the top of the bid envelop addressing clearly to the Medical officer I/c. CHC Hatigarh . Details tender requirements may be downloaded from the district website www.balasore.odisha.gov.in. Last date of receipt tender is **23.12.2024 latest by 5.00 PM** only through **Register Post / Speed post** only and the bids will be opened on **24.12.2024 at 11.00 AM at CHC Hatigarh** . The bidders are requested to keep in touch with the aforementioned website till completion of the tender process so that any corrigendum/addendum if required can be availed up easily . Incomplete and late receipt bids will be summarily rejected. The undersigned reserves the right to cancel all or any of the bids without assigning any reason thereof.

Sd/-

Medical Officer I/c. CHC Hatigarh

TENDER DOCUMENT FOR DG SET

1. Sealed tenders are invited from interested agencies having adequate experience in supply of different Type/ model of **Diesel Generator Set** .
2. The sealed tender will be received through Registered Post / Speed Post on or before dt.**23.12.2024 by 05:00 PM**. The bids received through hand /Telex / Telegrams / Fax / Email/courier shall not be accepted. The bids will not be accepted after last date and time specified in the tender document. It will be opened on date **24.12.2024 at 11.00 AM** in the **O/o - MEDICAL OFFICER I/C HATIGARH CHC, BALASORE, PIN-756033**
3. The bidders shall ensure that each page of the tender document is to be signed with authorized signatory with seal.
4. It is suggested that the respective bidders may submit their tender after clarifying doubts at the above mentioned address on **dt.09.12.2024 at 11.00 AM to 4.00 PM** ..
5. This tender is **Two Bid System** ,one is **Technical bid** and other is **Finanacial Bid** . The bidders should submit their technical and financial proposal separately in two sealed envelopes and both the envelopes should be put into another single cover super scribing as **“Proposal for supply of DG Set , in reference to adv no- 596 ”**.
6. Bidders who qualify in the technical bid will be eligible for their financial bid evaluation.
7. Quantity of supply may be increased / decreased by the tender inviting authority as per the requirement.
8. The quoted price shall remain valid for a period of **One year** from the date of approval.
9. The items should to be supplied within **Four (4)weeks** from the date of purchase order. The **Medical officer I/c. Hatigarh CHC** reserves right to cancel the order in the case of delay in delivery of the ordered items.
10. It would be the responsibility of the Bidder's representative (only one person per bidder is allowed) to be present at the venue of opening of Bids.
11. The items delivered should be as per the specification mentioned with clear visibility of contents. If found defective, the same has to be replaced immediately within seven days & any additional cost require will be borne by the supplier.
12. Both the Bid Document is to be submitted along with prescribed format along with tender processing fee (non refundable) of **Rs.1,000 .00 (Rupees One thousand only)** payable at **Hatigarh through DD/Banker Cheque of any nationalized bank drawn in favour of "RKS HATIGARH CHC "**


23/11/24
Medical Officer I/c.
CHC Hatigarh, Balasore

ITEMS SPECIFICATIONS

Sl. no.	Name of item	Detail Specification	Warranty	Approx Requirement
1	12.5 KVA 3 Phase Silent DG set	12.5 KVA 3 Phase Silent DG set with Installation Charges	Min 2 years	1 no.
2	15 KVA 3 Phase Silent DG set	15 KVA 3 Phase Silent DG set with Installation Charges	Min 2 years	1 no.

N.B: The rate should be inclusive of all charges (Designing, transportation, installation and all taxes.)

Delivery Schedule: Within Four Weeks from the date of issue of purchase order.

Depending upon the budget provision and L-1 price the supply order will be placed.

As per fund, Purchase only 1 no DG set 12.5 KVA or 15 KVA 3 Phase Silent DG set

Consignee: Medical Officer I/C, Hatigarh CHC.


 Medical Officer I/C
 CHC Hatigarh, Balasore

TERMS AND CONDITIONS

Terms & Conditions		Documents to be Submitted
1	The organization should be a GST registered holder.	Photo copy of GST regd.
2	Conditional Tenders are liable to be rejected. In the event of acceptance, Medical officer I/c. decision will be final. The tender, which is not as per our required specifications, will not be considered.	
3	If the successful bidder fails to supply within the stipulated period i.e. Four weeks , liquidated damage @ .5% of the tender value, per week of delay shall be deducted from the final payment. Deduction shall be made till 2% of purchase order rate. If the bidder still fails to supply, his order stand cancelled.	
4	The Medical Officer I/C, Hatigarh will not pay any advance payment to the Supplier. The Supplier will have to carry out the entire job on its own and the amount will be paid only after satisfactory completion of the job and submission of bill in that regard.	
5	All information, documents and data coming in the possession of the organization as a result of execution of the job shall at all time remain the property of the MEDICAL OFFICER I/C. CHC Hatigarh . The organization shall not make or allow any of his employee or agents etc. to make an unauthorized copy, use, access or other utilization of this material commercially or otherwise, directly or indirectly except as agreed to by the Office. The organization shall also ensure complete confidentiality of the information and data provided to it in the course of carrying out the job.	
6	Bidder must have sound knowledge of latest intellectual and properly right. The authority who assigns the work is no way responsible for any deviation made by the supplier in this regard.	
7	The Medical officer I/c reserves the right to accept or reject any or all the tenders without assigning any reasons what so ever.	
8	Under no circumstance shall the supplier appoint any sub-contractor or sublease the contract. If it is found that the supplier has violated these conditions the contract will be terminated forthwith without any notice and security deposited by the organization shall be forfeited.	
9	Rates quoted against this tender enquiry shall remain valid up to 12 months after declaration of approved rate. No request for increase in rates, if any, will be allowed or entertained during this period.	
10	The bidder should submit an authorization and specimen signature of their authorized signatory.	


 29/11/24
 Medical Officer HC-1
 CHC Hatigarh, Baalapore

Technical BID:-

Following Documents to be submitted in the Technical Bid otherwise the Bid will be rejected :

- i) Demand Draft towards EMD amounting to ₹. 10,000/- (Rupees ten Thousands Only) /- in favor of "RKS HATIGARH CHC" payable at Hatigarh only DD/Banker Cheque from any National Bank.
- ii) Tender Processing Cost Rs 1,000/- non refundable in favor of "RKS HATIGARH CHC," payable at HATIGARH only DD/Banker Cheque from any national Bank.
- iii) The bidder must furnish the copy of GST Registration certificate.
- iv) Forwarding letter/Self-Declaration form on non-judicial paper as per Annexure -I
- v) Average annual turnover ₹20,00,000/- in the auditor certified format Annexure- II

PRICE BID

- i. Hard Copy signed & sealed both in words and figures .
- ii. The Price bid of the technical qualified bidders will only be opened.
- iii. The net quoted price (Cost of all items along with all taxes, transportation & installation) should be mentioned both in figures and words. In case of difference in words and figures, words will be taken into consideration for evaluation.

1. EARNEST MONEY DEPOSIT – (EMD)

- i) Rs 10,000/- (Rupees ten Thousands only) should be paid as EMD in the form of Demand Draft from a Nationalised Bank located in India, drawn in favor of RKS HATIGARH CHC and submitted in the Technical Bid. The bidder should write the organization name at the back side of the DD. ***Bids without EMD shall be treated as non-responsive and will not be accepted. No exemption from submission of EMD is allowed.***
- ii) The EMD of successful bidder is liable to be forfeited if the tenderer, revokes any terms of the tender within the validity period that will liable towards ***blacklisting for minimum 1 year & concerned party can not participate in further bidding in under MEDIAL OFFICER I/C. HATIGARH CHC.***
- iii) EMDs given by unsuccessful bidders will be refunded after placing of work order to the successful bidder.
- iv) EMD of the successful bidder will be forfeited in case the successful bidder fails to accept/executes the order.
- v) EMD of successful bidder will be returned after 1 year on receive of successful performance certificate.
EMD shall not carry any interest.

2. EVALUATION :

The rates of the item quoted by the technically qualified bidders will be evaluated after taking the following points into consideration: -

- i) Rate of items of each bidder will be taken after inclusion of all taxes and all other charges as applicable.
- ii) After Evaluation the lowest Eligible Bidder (NET Price) will be selected.


Medical Officer
CHC Hatigarh, Balesore

TECHNICAL BID FOR SUPPLY OF MEDICAL EQUIPEMETS

1	Name of the Organization/ agencies/ individuals/ firm/ society	
2	Address of the organization / agencies/ individuals/ firm/ society	
3	Name of authorized signatory	
4	Authorization and specimen signature of the authorized signatory	
5	EMD ₹.10,000/- (Rupees ten thousands) & tender processing cost ₹.1,000/- with instrument details .	
6	GST regd. Certificate Number & Xerox Copy	
7	PAN Card Number & Xerox Copy	
8	Self declaration that the organization agrees to abide by all terms & conditions of tender in Non Judicial Stamp paper (Annex-I)	
9	Whether all documents submitted signed by the authorized signatory of the organization	
10	Average annual turnover ₹20,00,000/- in the auditor certified format attached (Annex-II)	
11	Manufactures Authorization Format attached .(Annex-III)	

DECLARATION

I / we hereby certify that the terms and conditions, specification etc. given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of by /our knowledge. I / we understand that in case of any deviation in the above statement at any state, the Firm/Agency will be blacklisted and will not have any dealing with the in future.

(Signature and seal of the authorized signature)

Place

Date


 Medical Officer
 CHC Hatigarh, Balasore

(Separate Envelop only Financial Bid)

FINANCIAL BID FOR SUPPLY OF 3 PHASE SILENT DG SET

<u>Sl No</u>	<u>Name of Items</u>	<u>Specification</u>	<u>Unit</u>	<u>Price (Including GST , Designing, transportation & Installation cost)</u>
1	12.5 KVA 3 Phase Silent DG set	12.5 KVA 3 Phase Silent DG set	1	
2	15 KVA 3 Phase Silent DG set	15 KVA 3 Phase Silent DG set	1	

(Signature and seal of the authorized signature)

Place

Date


Medical Officer
CHC Hatgarh, Balasore

ANNEXURE – I

FORWARDING LETTER/SELF DECLARATION FORM

(To be submitted on Bidder's non-judicial paper)
[To be submitted in Technical Bid]

To

**The Medical Officer I/c.
HATIGARH CHC
At/Po- Hatiagrh -756033
Dist- Balasore**

Dear Madam/Sir,

Sub: Your Tender Ref. No. _____, Dated _____.

This is with reference to your above mentioned tender for supply of 12.5/15 KVA 3 phase silent DG set .Having examined the tender document, we hereby submit our proposal along with the necessary documents. I / We hereby declare that our company is having unblemished past record and was not under a declaration of ineligibility for corrupt and fraudulent practices issued by Government of India or any State Government/PSU in the country of India.

Further, we agree to abide by all the terms and conditions as mentioned in the tender document. We have also noted that "the authority reserves the right to consider/ reject any or all bids without assigning any reason thereof".

Date: _____ / _____ / _____

Authorised Signatory:

Name:

Designation:

Place:

Phone:

Email:


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(To be submitted in *Cover A -Technical Bid*)**ANNUAL TURN OVER STATEMENT**

The Annual Turnover for the last three financial years of M/s _____ who is a Manufacturer /Distributor/Importer (*Pl. tick whichever is applicable*) are given below and certified that the statement is true and correct on the basis of production of records. .

Sl.No.	Year	Turnover in (Rs.)
1.	2020 - 2021 (FY) -	
2.	2021 - 2022 (FY) -	
3.	2022 - 2023 (FY) -	

Average Annual Turnover (for the above three years) in (Rs.) _____

Date:

Signature of the Chartered Accountant

With Membership No: and seal & Signature

Place-


 59111121
 Medical Officer I/c.
 CHC Hatigarh, Balasore

MANUFACTURER'S AUTHORISATION FORMAT

To

Ref: Tender No. _____ Dated _____ for _____.

Dear Sir,

We, _____ are the manufacturers of _____
- (name of equipment(s) and have the manufacturing factory at _____.

1. Messrs _____ (name and address of the agent) is our authorized distributor for sale and service of _____ (name of equipment(s))
2. We confirm that **no supplier or firm or individual other than Messrs** _____ (name of the above distributor) is authorized to submit a tender and enter into a contract with you for the above goods manufactured by us.
3. We also extend our full warranty (1 year comprehensive warranty) and also full back-up support for 3 years AMC/CMC after the warranty period as required by the purchaser.

Yours faithfully,

(Signature with date, name and designation)
For and on behalf of Messrs _____
(Name & address of the manufacturers)
Seal

Note :

1. This letter should be on the *letterhead* of the *manufacturer* and should be signed by a person having the power of attorney to legally bind the manufacturer.


Medical Officer
CHC Hatgarh, Balasore