



O/O CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER
DISTRICT PROGRAMME MANAGEMENT UNIT
NATIONAL HEALTH MISSION
BALASORE
e-mail- dpmubal@gmail.com



Sealed Tenders are invited by the CDM & PHO cum District Mission Director, NHM, Balasore from the established and reputed Agencies /Suppliers for the following purpose.

Supply of Food and Beverages for all types of Training and Meeting .

Interested bidders may send their complete bids in double cover system (Technical & Financial) super scribing the Tender Notification No. ~~14435~~ and date: ~~18.10~~ 2024 on the top of the Bid envelop and addressing clearly to the CDM&PHO, Balasore. Pin: 756001. Bidders are advised to visit the district web site www.balasore.odisha.gov.in for detailed tender requirements. Last date for receipt of Tender is ~~04.11~~2024 latest by 5.30 PM only through **Speed post/Regd Post** and **the bids so received will be opened on ~~05.11~~2024 at 11.30 am. in the official chamber of the CDM&PHO, Balasore.** The bidders are advised to keep in touch with the district website for addendum or corrigendum if at all required till the end of the tender process. No publication in the newspaper will be made for the same. Incomplete and late receipt bids will be summarily rejected. The undersigned reserves the right to cancel all or any of the bids without assigning any reason thereof.

-Sd-

CDM & PHO cum District Mission Director
NHM Balasore.

✓
14.10.24

Chief Dist. Medical & Public Health Officer
Balasore

Terms & Conditions for Supply Of food & Beverages for All Types of Trainings & Meetings.

The CDM & PHO cum District Mission Director, NHM, Balasore intends to select experienced Food Supplier/Restaurant owner/Canteen Owner/Hotelier & Caterers to provide cooked food & Beverages required for various programmes under NHM through Tender process. Hence established and reputed establishments may apply with all requisites to the undersigned for participation in the tender process. Interested bidders may submit their bids in the prescribed format only.

Technical & Financial Evaluation of the Tender Documents would be evaluated by District Purchase Committee duly constituted by the CDM&PHO-cum-District Mission Director, NHM, Balasore. The bidders qualified in the technical bid assessment process will be eligible for Financial bid assessment process.

1	Cost of the Tender processing charge.	Rs.1000/- (non-refundable) in the form of Demand Draft in favor of "ZSS NON-NRHM, Balasore A/C". To be submitted along with the Tender document.
2	EMD	Rs.30,000/- (Rupees Thirty Thousand only) (Refundable) in the form of Demand Draft in favor of "ZSS NON-NRHM Balasore A/C".To be submitted along with Tender document.
3	Tender Document	Bidders are advised to download the details of the tender process and requirements from the District website www.balasore.odisha.gov.in
4	Last date of submission of sealed tender document.	04.112024 , 5.30 PM
5	Mode of Bid Submission	Only through Registered Post/Speed Post .
6	Date of opening of tender	04.112024 at 11.30 A.M. at office of the CDM & PHO cum District Mission Director, NHM, Balasore.
7	Eligibility of the Bidder	a. The Bidder must be registered under GST Act of Odisha. b. The bidder must have experience in successful supply of cooked food to any Govt. establishment in last two years (22-23) & (23-24). At least two such order copies for each year to be enclosed. Bidders having more experience will be given preference. c. Must possess valid food license issued from designated authority. d. EMD & Tender processing cost in shape of DDs must be attached in the technical bid.

8. A bidder is permitted to submit only one bid .

9.As the said tender process is double bid system(Technical & Financial),the bidders are advised to submit their bids in a Single Big Size Envelope containing two envelopes (i) one


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for "Technical Bid" (ii) another for "Financial Bid" . Both the Envelopes must be written with the address of the Bidder and separately sealed.

10.The Single Big Size Envelope should be duly sealed and super-scribed as Tender for "Supply of Food and Beverages for all types of Training and Meeting" with Tender Notification No: 14435..... Date: 18/10...../2024

11.The Single Big Size Envelope should be addressed to The CDM & PHO cum District Mission Director, NHM, Balasore, PIN 756001, Odisha. .

12.The Sealed Tenders should be sent through **registered post / Speed Post only** to the aforementioned address.

13.Sealed Tenders received after the due date and time shall not be entertained. Postal delays shall not be the responsibility of the Department.

14.Tender without an EMD and Tender processing cost shall be rejected. Government notification in this regard is applicable.

15.Bidders must have local presence.(Proof of Address/Establishment/Office to be enclosed)

15.The incomplete tender in any manner is rejected and will not be taken in to consideration for the tender process.

16.The EMD of the successful Bidder shall be deposited in the Account of NHM, Balasore as **Performance security** deposit. This will be retained as a Performance security deposit till the completion of the agreement period or the date of cancellation of agreement whichever is earlier. Refund of EMD/Performance Security shall not carry any Interest Component.

17.The EMD of unsuccessful bidders shall be returned after 30 days of finalization of Tender, subject to the submission of a written application in the said context from the unsuccessful bidder addressing to the District Mission Director, NHM, Balasore.

18.The District Authority, in view of unsatisfactory Service or Non compliance of the T&C of the tender document may be at liberty to terminate the agreement without assigning any reasons to the Supplier. The Supplier will not be entitled to any compensation whatsoever in respect of such termination.

19.On being declared and approved as the L 1 Bidder, an offer letter will be sent to the said L 1 Bidder seeking the acceptance of the same within five days of issue of the offer letter. For any reason whatsoever it may be, if the said bidder is neither willing to accept the offer nor submit any reply within the said five days period, then it will be considered as non


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acceptance of the offer in his part and consequent upon which the EMD submitted by him will be forfeited.

20. Eligible but unsuccessful bidder (L2/L3/L4) may be empanelled and called upon during such situation considered appropriate by the CDM & PHO, Balasore, to supply the approved items decided at the approved L1 rate, if agreed upon.

21. Initially the L1 bidder will be allowed to supply the items as per the requirement in the approved price only for a period of one year from the date of its approval. Due to any extraordinary or emergency circumstances the period of approval may be extended for another two terms with an agreed upon consent by both parties.

22.No compromise will be made with respect to the quantity ,quality of the supplied food items.

23.No advance is allowed for the items to be supplied. The supplier will submit the bill/invoice favouring to the CDM & PHO,Balasore and the same will be processed and the payment will be released after successfully completion of supply in all respect.

24.For any dispute, the decision of the district authority is final.

25.The contract if any shall be governed by the laws in force in India. In the event of any dispute arising out of the Tender, such dispute would be subject to the Jurisdiction of Balasore District only.

Tender specific Requirement:

- 1.The supplied food must be hygienically prepared and served.
- 2.The quantity and quality of food must be as per the requirement mentioned in the order.
- 3.The ordered and supplied quantity must match except in few situations which justify such mismatch.
- 4.The rate quoted in the bid in respect of the items includes all the related cost and no extra charges will be allowed.(Serving charge/Cost of disposable items/ Transportation cost etc.)
- 5.The payment will be released strictly as per the ordered quantity which will be confirmed before one day of supply.
- 6.It will be the sole responsibility of the Service Provider to serve the food in a ready to eat condition and collect all the used plates & utensils on completion of the service. He will ensure to keep the service area neat and clean.
- 7.To ensure minimal use of plastic products ,if at all required ,is to be disposed off immediately after each service.
- 8.To ensure the quality and its sustenance is to be given priority. Any deviation if found during the valid period will be liable for rejection of L-1 status. In this regard the committee decision will be final.

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TECHNICAL BID

Supply of Food and Beverages for all types of Training and Meeting

1	Name of the Bidder	
2	Address of the Bidder	Copy to be enclosed towards proof of local presence.
3	Contact No & e-mail ID	
4	GST Registration.	
5	PAN No	
6	Copy of valid food license	
7	Experience in supply of food & Beverages to any Government Establishment during 22-23 & 23-24.	Two copies for each year are to be enclosed. More copies of supply order in support of experience may be enclosed
7	Income Tax Return for the Assessment Year 22-23 & 23-24.	Copy to be enclosed
8	EMD	Rs. 30,000/- (refundable) in the form of Demand Draft in favor of "ZSS Non-NRHM, Balasore A/C". To be submitted along with the Technical Bid.
9	Copy of Trade License	Copy to be enclosed
10	Cost of the Tender Processing Fee	Rs.1,000/- (non-refundable) in the form of Demand Draft in favor of "ZSS Non-NRHM-Balasore A/C ". To be submitted along with the Technical Bid.

Photo Copies of documents to be submitted in support of the above information with due signature of the bidder.

Signature of the Bidder


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FINANCIAL BID

01. The Maximum Unit price of Lunch to be quoted is Rs.150/- + GST
02. The Maximum Unit price of Tiffin & Snacks to be quoted is Rs.40/- + GST
03. The bidders are advised to enclose the list of food items to be supplied with quoted price.
04. Bidders quoted for more varieties with equal price will be given preference.
05. The lowest price will not be the sole criteria for selection of Bidder.
06. Experienced and established bidder will be given preference. Proof of supply order copy should be enclosed in support of experience.

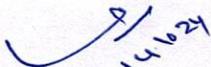
Rate Quoted For Lunch (Food)

Sl No	No of Items(Working Lunch)	Quoted Rate per Unit (Exclusive of GST)
01	Vegeterian Lunch with tea	
02	Non-Vegeterian Lunch with tea	
	I) Fish	
	II) Chicken	
	III) Mutton	
03	Biryani (Veg)	
04	Biryani (Non-Veg)	
05	Sweet/sweet curd/Fruit Salad/Kheer/Rasgola/Gulabjamun	

Rate Quoted For Tiffin & Snacks

Sl No	No of Items(Tiffin/Snack/Beverage)	Rate per Unit (Exclusive of GST)
01	Aloo chop, Samosa, Bada with Sweet(One each)	
02	Aloo chop, Samosa, Bada (One each) with 2 Nos.of Sweets.	
03	Tea with Disposable Cup	
04	Coffee with Disposable Cup	
05	Soft Drink/Cold Drink 100 ml with disposable glass	
06	Drinking water Jar (20 Lts) with 100 nos of Disposable glass.	

Signature of the bidder


14/6/24
Chief Dist. Medical & Public Health Officer
Baleasa

DECLARATION

(To be submitted with Technical Bid)

I / We the Proprietor/partner/ do declare that I / We have carefully read all the terms of reference of tender of the CDM & PHO cum District Mission Director, NHM, Balasore, Orissa for **“Supply of Food and Beverages for all types of Training and Meeting”** under NHM, Balasore. The approved rate will remain valid for a period of one year from the date of approval. I will abide with all the terms & conditions set forth in the Tender Reference no. _____

I/We do hereby declare I/We have not been de-recognized / black listed by any State Govt. / Govt. of India / Govt. Organization / Govt. Health Institutions for any such act or action or non compliance to any instruction.

I/We agree that the Tender Inviting Authority can forfeit the Earnest Money Deposit and blacklist me/us for a period of 5 years if, any information furnished by me/us proved to be false at the time of inspection / verification and not complying with the Tender terms & conditions .

I/We do hereby declare that I / we will deliver my work as per the terms, conditions & specifications of the tender document and work orders.

Signature of the bidder :

Date :

Name & Address of the Bidder


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