

SORO MUNICIPALITY
TENDER PAPER
(TECHNICAL BID)

&

(FINANCIAL BID)

FOR

*CLEANING AND SANITATION WORK
OF SORO MUNICIPALITY*

OFFICE OF THE SORO MUNICIPALITY, SORO, BALASORE.

Letter No.2820

Date: 14.10.2024

DETAIL TENDER CALL NOTICE

Sealed bid in conformity with detailed tender call notice are invited from intending registered firms /private companies/ NGOs /Contractors working within the jurisdiction of Odisha ,having eligibility criteria as stipulated in DTCN ,for execution of the under mentioned work ,so as to reach by Registered post /can be submitted at the office tender box only to the Executive officer Soro Municipality Soro by 11 a.m on dt 28.10.2024 and bid documents will be opened on dt 28.10.2024 at 3 PM in presence of the bidder or their authorized representatives who wish to remain present for the occasion. If the office happens to be closed due to subsequent declaration of holiday the process of receipts and opening schedule will be on next working days at the specific time and venue without further notice. The seal of bid documents shall start from dt 18.10.2024 at 2 p.m. and will be closed by dt. 28.10.2024 at 11 a.m. The intending bidders shall have to deposit the cost of tender paper (non-refundable) in shape of Demand draft from any nationalized bank drawn in favor of (Executive officer, Soro Municipality, payable at Soro).

Sl. No.	Name of the Work	Estimated cost per Month	Cost of Tender Paper
1	Providing manpower and all equipments and ancillaries for cleaning and sanitation work of Soro Municipality	Rs.13,62,000.00	Rs. 10,000.00

Bid documents can be collected from the office or can be downloaded from the website balasore.odisha.gov.in . Paper cost of the tender paper in form of DD must be submitted with bid documents failing which the bid will be rejected. All other details are available at the office of the undersigned as well as in the website balasore.odisha.gov.in .

Bid documents should be submitted through Regd. post and also can be submitted at the office tender box only, subscribing "TENDER FOR EXECUTING SANITATION WORK OF SORO MUNICIPALITY" and Address TO THE EXECUTIVE OFFICER, SORO MUNICIPALITY, At/Post -Soro Dist.- Balasore, pin- 756045 . However Soro Municipality will be no way responsible for postal delay for the receipts of bid documents beyond schedule date and time .The bid must be accompanied with either required bid security, declaration form against EMD or EMD exempted certificate to qualify at the technical bidding. However the details of the tender notice is available in the above mentioned portal which may be downloaded.

[Signature]
14/10/2024
Executive officer
Soromunicipality

Memo: 2821

Date: 14.10.2024

Copy submitted to the Collector and District Magistrate, Balasore / Project Director, DUDA, Balasore for kind information and necessary action.

Sudhansu
14/10/2024
Executive Officer
SoroMunicipality

Memo: 2822

Date:14.10.2024

Copy submitted to the Director, Information and public Relation Department Odisha, Bhubaneswar for information with request to publish the above Tender call notice in 02 (Two) nos Local Daily Newspapers once on or before 18.10.2024 and submit the bills in duplicate as per rate allowed by the I&PR Department , Govt. of Odisha along with two complementary copies containing the advertisement after publication for official use.

Sudhansu
14/10/2024
Executive Officer
SoroMunicipality

Memo: 2823

Date:14.10.2024

Copy along with Tender Documents submitted to the DeGM, Collectorate, Balasore for favour of kind information and necessary action.

Sudhansu
14/10/2024
Executive Officer
SoroMunicipality

Memo: 2824 (5)

Date:14.10.2024

Copy to office notice board for information of all concerned and wide publication/ Copy submitted to the Treasury officer soro/ Block Accountant officer, Soro/ Tahsildar soro/ Member of tender Committee, Soro Municipality for kind information and necessary action.

Sudhansu
14/10/2024
Executive Officer
SoroMunicipality

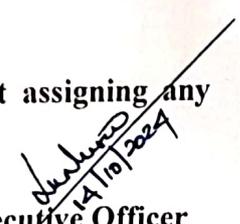
GENERAL INSTRUCTIONS FOR BIDDERS

1. The tentative requirement of the Municipality is given hereunder which may increase/decrease in any / all the categories.
 - i. Un-Skilled = 71 No's
 - ii. Semi-Skilled = 02 No's
 - iii. Skilled = 02 No's
 - iv. Highly Skilled = 01 No's
 - v. Tractor (06 trip perday (minimum 02 tractors)

The manpower under the above categories consists of Sweepers, Drivers for light/heavy vehicles. The selected agency shall provide manpower having requisite qualification and experience for the post required as per Govt. guidelines as and when required by Soro Municipality.

2. The estimated cost of the contract is Rs.13,62,000.00 per Month.
3. The bidders are required to inspect and assess the entire geographical area of Soro Municipality and quote their rates of the Labour charges for sweeping, bush cutting, drain cleaning, dead animal lifting, water body cleaning, collection including lifting of MSW Designated place and disinfecting collection points and spreading disinfectants like bleaching powder etc. which will be supplied by Soro Municipality (**disinfectants will be supplied by this Municipality**).
4. The Bidders are expected to examine all the instruction, terms and specification in the bid documents, Failure to furnish all information as per the bid document & submission of bids not substantially responsive to bid document in every respect will be at bidder's risk and shall result in rejection of the bid.
5. The bid is meant for carrying out the work for a period of **one years**, Soro Municipality shall have the liberty to float any comprehensive contract during the currency of the contract period & no party will have right to challenge it.
6. Soro Municipality shall have the right to terminate the contract on the ground of improper performance and violation of the terms of the contract without assigning any reason by giving 30 days' prior notice.
7. Conditional and incomplete bid is liable for rejection.
8. Letter of authorization for representing the registered firm/entrepreneur/Private company/NGOs / Contractor and to sign the bid document should be enclosed along with the bid document.
9. Bids containing overwriting, additions, alternation, erasures, obliteration and other discrepancies should be properly attested all corrections made by them.
10. The bidders shall sign every page of the tender documents and submit them
11. The Bidders should quote rates both in figures and in words, wherever is there is a difference between the rate quoted in figures and words, the rate quoted in words will be taken as correct.
12. All the documents furnished by the bidders are subject to verification from the issuing authority. In case any manipulation is found, the EMD will be forfeited and steps shall be taken for black listing of the bidder.
13. The Manpower service provider shall not be allowed to transfer, assign, pledge or subcontract its right & liabilities under this agreement to any other agencies or organization by whatever name is called without the prior written consent of the authority.

14. The Manpower service provider shall nominate a coordinator who shall be responsible for immediate interaction with office so that optimal service of the persons deployed could be availed without any disruption.
15. For all intents & purposes, Manpower service provider shall be the “Employer” within the meaning of different rules & acts in respect of manpower so deployed. The persons deployed by manpower service provider shall not have any claim whatsoever like employer & employees relationship against the department or office concerned.
16. The manpower service provider shall be solely responsible for the redressed of grievance or resolution of disputes relating to persons deployed. The department shall no way be responsible
17. For settlement of such issues whatsoever. In case of grievance of the deployed person are not attended by the manpower service provider to deployed person can place their grievance before a joint committee consisting of a representative of Soro Municipality and a authorized representative of manpower service provider.
18. The Municipality shall not be responsible for any financial loss or any injury to any person deployed by the manpower service provider in the course of their performing the functions/duties or for payment towards any compensation.
19. In case of termination of this agreement on its expiry or otherwise, the persons deployed by the manpower service provider shall not be entitled to and shall have no claim for any absorption in regular or other capacity.
20. The person deployed shall not claim any benefit or compensation or absorption or regularization of deployment with office under the provision of rules and acts. Undertaking from the persons deployed to this effect shall be required to be submitted by the manpower service provider.
21. All other terms & conditions as applicable under contract act will be followed at the time execution of agreement.
22. The bidders have to drop the hard copies in the Tender box placed in the Chamber of the Executive Officer, Soro Municipality from 18.10.2024 at 2 p.m to 28.10.2024 up to 11 a.m. **(Except Holidays).**
23. If the agency will not perform the sanitation work to the satisfaction of Soro Municipality authorities on any day then the Soro Municipality is at liberty to engage and substitute man power for sweeping, bush cutting, drain cleaning, engage own vehicle, hired vehicles for lifting the pending MSW and may impose **penalty up to 10%** of agreement value in which the decision of the Executive Officer will be final and binding which shall be recovered from the monthly bill of the agency.
24. If it is found that any bidder is defaulter to this Municipality in any manner, then the authority reserves all right to cancel his BID.
25. 4 nos. of unskilled labors to be kept in for sanitation works of different Govt. offices, institutional buildings and functions happening areas of this ULB whenever required.
26. **The authority reserves the right to reject any or all the tenders without assigning any reason thereof.**


Executive Officer
Soro Municipality

SCOPE OF WORK

A. (1) Sweeping

Sweeping of all the roads, lanes, by lanes of entire ward is to be made daily; domestic refuses shall have to be collected daily from all households, shops, kiosks and vending zones. The MSW generated from road sweeping, drains and bush cutting & uprooting garbage's collection is /are to be accumulated in the dustbins/garbage bins placed on the road side and temporary collection points identified by Soro Municipality as per the scope of work all activities in solid waste management such as street sweeping, desilting of drains, bush uprooting, dead animal lifting etc. may taken up throughout sources agencies. The solid waste management value chain from door to door collection, transportation to wealth centre, Operational & Maintenance of wealth Centre etc, are envisaged to be carried out in partnership with community based organization viz, Mission Shakti groups, transgender groups, rag pickers etc. In this connection the garbage collected from different point (Households & Commercial establishment) are dumped at Wealth center at Muleswar.

(A) Night Cleaning & sweeping should be made only in commercial area which is a mandatory condition in the sanitation work Soro Municipality.

(2) Cutting of bushes & cleaning of drains:

The bushes & shrubs from roadside berms and conservancy lanes are to be cleaned by the agency, the road side drains are also to be cleaned i.e removal of polythene, paper, foreign material and other floating materials to avoid chocking of the drains and the MSW generated are to be accumulated in the dustbins/garbage bins placed on the road side and temporary collection points identified by Soro Municipality from which daily lifting is to be made to the temporary transfer stations identifies by Soro Municipality as per the scope of work.

(3) Collection & Transportation of Solid Wastes:

The municipal solid wastes which is generated from various sources and accumulated as mentioned in item-1 and item-2 above is required to be collected and lifted from different collection points/dustbins of that particular ward/lanes and transported to the designated place/temporary transfer station as decided by the Soro Municipality. The collection points are to be disinfected by spreading of disinfectants like bleaching powder etc. which will be supplied by Soro Municipality as per direction of the Officer-in-Charge. Soro Municipality.

The Municipal Solid Waste includes the following.

1. Garbage arising from street sweeping, cleaning of drains and commercial areas Collection.
 2. Domestic refuses.
 3. Garbage from roadside dustbins.
 4. Garbage accumulated at temporary collection points identified by Soro Municipality.
 5. Garbage generated from bush and grass cutting from road side beams and conservancy lanes.
 6. Dead animal lifting to designated place.
- (4) Govt. offices & institutional building's sanitation work.
- (5) Commercial areas are to be swept two times a day.
- (6) Sweeping and garbage's collection form commercial area should be done uninterrupted on holidays and festival days.
- (7) The dry & wet waste to be transported to the MCC & MRF at Muleswar for generation of compost by Aerobic composting as directed by the **Executive Officer, Soro Municipality.**

Subir
14/10/2024
Executive Officer,
Soro Municipality

TECHNICAL REQUIREMENTS FOR THE SERVICE PROVIDER TOWARDS CLEANING AND SANITATION WORK OF SORO MUNICIPALITY.

The technical bid shall be accompanied with attested photo copy of the

Following requisite documents failing which the bid shall be rejected out rightly uploaded in online.

A. TECHNICAL BID

01. **Tender paper cost is Rs, 10,000.00**
02. EMD of Rs. 1,63,500.00 is to be deposited in shape of BD/BC name of Executive Officer Soro municipality, Soro.
03. Registration Certificate of Agency.
04. PAN Card of the Agency.
05. GST registration certificate
06. Valid labor license under contract labor (Regulation and Abolition) Act 1970
07. EPF registration certificate
08. ESI registration certificate.
09. Copy of Income Tax Returns and Audited Balance sheet for 3 (three) years i.e. 2020-21, 2021-22 and 2022- 23 duly certified by the chartered Accountant.
10. ~~The agency should have minimum 3 years similar type of experience in any ULB or PSU, Pvt.~~ Etc, with copies of the orders/agreement /experience certificate executed by them.
11. Each page of the tender documents is to be signed by the tender
12. The agency should submit an Affidavit to the effect that they have not been banned/black listed earlier before participating in the tender by any Govt, Organization at any District in Odisha and Govt of India or Union Territory with technical bid.
13. Agency must submit an Affidavit to effect that, the Agency Have solvency to the tune of Rs, 50,000,00.00 issued from revenue department OR Bank Guarantee by the name of Agency or by the name of proprietor /Chief of Agency, and same will be submitted at the time of Agreement, fail of which, the offer will be rejected by undersigned and offer will be given to L-2.
14. The Agency must submit the authenticated document as, Article of memorandum /Deed/By-Law and Memorandum of the Agency
15. Annual average turnover statement to be furnished in the letter head of the chartered accountant as per the given format.
16. Details of the Bank account of the agency (Name of the Bank, Branch, Account and Type of account) photo copy must be submitted.
17. The tender Documents are two-part bidding system i.e. **Technical Bid & Financial Bid.** The interested agencies are advice to upload & submit.
18. An Affidavit Should be Submitted by the Agency to effect that, to provide the extra vehicles as per Financial Bid for as when required by soro Municipality to carry out the work smoothly.
19. ISO Certificate of 9001-2015 must be there.
20. In the first phase the Technical proposals shall be evaluated on the basis of bidder's fulfillment of **minimum eligibility criteria**. Only those bidders whose Technical Proposals becomes responsive based on the minimum eligibility criteria, shall qualify for further detail technical evaluation for presentation and awards of marks based on the following criteria:

Sl No.	Evaluation Parameters	Total Mark	Criteria for award of Mark
1.	Working Experience		
1.1	Experience of managing man power services in State Govt / Govt of India institutions / Govt of Odisha Undertaking institutions/PSUs etc.(To be counted from the date of initial registration of the Agency)	10	<ul style="list-style-type: none"> > 3 years ≤ 5 years : 5 marks > 5 years : 10 marks
1.2	Experience of managing man power services in sanitation works of the ULBs in the State of Odisha	10	<ul style="list-style-type: none"> > 3 years ≤ 5 years : 8 marks > 5 years : 10 marks
2	Average Turn Over for Last 3 Financial year (2021-22, 2022-23 and 2023-24)	20	<ul style="list-style-type: none"> > 40 lakhs ≤ 1 crores : 15 marks > 1 crores ≤ 1.5 crores : 17 marks > 1.5crores : 20 marks
3.	Quality Related Matrix		
3.1	ISO 9001 : 2015	10	<ul style="list-style-type: none"> ≤ 2 years : 8 marks- > 2 years : 10 marks
4	Satisfactory work Performance Certificates from previous assignments	10	<ul style="list-style-type: none"> ≤ 2 years : 5 marks >2 years ≤ 3 years : 7 marks > 3 years : 10 marks
5	Work Plan presentation	10	<ul style="list-style-type: none"> Presentation of the work plan through PPT not more than 15-20 minutes Total Marks : 10 marks
	TOTAL	70	

21. **Financial proposal shall be opened after the technical evaluation is completed and only those bidders who score at least 40 marks out of 70marks.**

Signature of the Bidder.

[Signature]
14/10/2024
Executive Officer
Soro Municipality

TECHNICAL BID
COVERING LETTER
(ON Bidder's Letter head)

To

**The Executive Officer,
Soro Municipality**

Sub: Tender for Outstanding of Manpower to Soro, Municipality

Dear Sir,

I, the undersigned, offer to participate in the tender process to provide services for manpower (Highly skilled, Skilled, Semi-skilled & Unskilled) and service of Cleaning & Sanitation in accordance with your tender Notice No. _____, Dated _____, I am here by submitting our proposal, which includes Technical Proposal and Financial Proposal sealed in separate envelopes.

I do hereby declare that all the information and statements provided in the technical proposal are true and correct and I accept that any mis-interpretation contained in it may lead to disqualification of our proposal. Our proposal will be valid for acceptance up to 180 days and I confirm that this proposal will remain binding upon us and may be accepted by you at any time before the validity of the bid.

I do hereby unconditionally undertake to accept all the terms and conditions as stipulated in the Bid document. In case any provision of this tender are found violated, then your office shall have the rights to reject our proposal including forfeiture of the earnest money deposit absolutely.

Thanking You.

Yours faithfully

Authorized Signatory
With date and Seal

Name and Designation: _____

Address of the Bidder: _____

SPECIAL CONDITIONS:

1. The Vehicles to be engaged for transportation of solid wastes must be in good running conditions. The Agency/NGO/Private Company / Contractor will submit the attested photo copy of the required documents of the vehicles such as RC book. Comprehensive insurance, Fitness, Permit, up-to-date road tax from the competent authorities at the time of execution of agreement.
- 2 The drivers of the vehicles must have valid driving license.
- 3 The vehicles deployed shall be in good condition. Preference will be given for latest model vehicles. Officials of Soro Municipality shall carry out inspection of said vehicles and decision of Soro Municipality will be final and binding on the tenders in this regard.
- 4 The Agency shall be responsible for obtaining necessary permit comprehensive insurance policy, appropriate driving license etc. and complying with all the statutory requirement including labour laws that may be necessary in this respect, Soro Municipality will not be responsible for any consequence out of any violation of Rules or Act by the agency.
- 5 The agency shall neither indemnify the Soro Municipality against any claim, losses, damages concerning to workers/employees nor can stop the sanitation work for at least 90 days in any circumstances during the contract period.
- 6 The Agency shall pay all the statutory and other taxes of vehicle and keep the fitness certificate okay during the contract period.
- 7 The Officer-in-charge or authorized officer will check the vehicle documents as and when required.
- 8 Payment shall be made by the agency to his employees/workers every month as for their category and nature of work which shall not be less than the declared from time to time under minimum wages Act by Govt of Odisha.
- 9 The successful bidders shall execute an agreement with the Soro Municipality within 7 days from the date of receipt of letter or acceptance from Soro Municipality. The EMD and performance guarantee shall be retained as security deposit till closure o the contract without any interest. The EMD which will be kept as security deposit can be replaced by submitting Bank Guarantee of equal amount. The EMD of the unsuccessful tenders shall be refunded back on application only after finalization of the bid and drawl of agreement with the successful bidder. In case of failure to execute agreement in time, the EMD and performance guarantee will be forfeited to Soro Municipality fund. The tender call notice shall form a part of the agreement.
- 11 Soro Municipality reserves the right to extend the period of the contract if required with mutual consent of both parties before closing of the contract period.
- 12 Details of Terms & Conditions will be incorporated in the agreement.
- 13 Soro Municipality shall have the right to add or delete any conditions(s) to and from the agreement as and when necessary for smooth management of sanitation work.
14. The transportation of MSW will be done with due care and transporting vehicles shall be covered as per norms specified by the Pollution Control Board
- 15 If the agency will not perform the sanitation work to the satisfaction of Soro Municipality

authorities in any particular day then the Soro Municipality is at liberty to engage and substitute man power for sweeping, bush cutting, drain cleaning, engage own vehicle, hired vehicles for lifting the pending MSW and may impose penalty up to 10% of agreement value in which the decision of the Executive Officer will be final and binding which shall be recovered from the monthly bill of the agency.

- 16 The agency shall start the work by 5.30AM and deployed as two vehicles as required to transfer the solid waste generated from different sources,
- 17 In case, labour rate and other statutory dues is hiked by Govt. of Odisha, payment will be made accordingly, considering the engagement of labour in the work duly certified by the Officer-In-Charge of the work.
- 18 4 nos. of unskilled labors to be kept in for sanitation works of different Govt. offices, institutional buildings and functions happening areas of this ULB whenever required.
- 19 The persons to be deployed by the Manpower Service Provider should be above 18 years of age & not exceeding 60 years and as well as physically & mentally sound to perform the duties. The upper age limit may be relaxed in suitable cases. The persons deployed by the Manpower Service Provider should have good police records and no criminal case should be pending against them. The Agency shall submit a certificate to this effect.
- 20 The agency will train their employees to put their attendance in the Biometric system placed at accessible areas of this ULB twice daily as decided by the ULB. The monthly bills of the agency will be prepared as per the Biometric attendance generated from the Biometric system.
- 21 5 % of the monthly bill will be deducted and kept as security deposit every month which will be utilized for the emergency sanitation works of the ULB, in case of inefficiencies of the agency in executing the works assigned by the ULB. The same deducted amount will be refunded at the end of the contract period if such situations does not arise throughout the contract period.


14/10/2024
Executive Officer
Soro Municipality

ORGANISATION NAME:-

CHECK LIST (Attached in first page of Technical Bid)

Sl No	List of documents	Details of document	Page No	Should be left blank for office use only
1	2	3	4	5
1	Tender paper cost, Rs,10,000.00 in Shape of Bank Draft/ Bankers cheque.			
2	Registration certificate of Agency			
3	PAN Card of the Agency			
4	GST registration Certificate.			
5	Valid labour license under contract labour (Regulation and Abolition) Act.1970			
6	EPF registration certificate			
7	ESI, registration certificate			
8	Income tax Returns and Audited Balance sheet for 3 (three) years i.e 2021-22, 2022-23 and 2023-24 duly certified by the chartered Accountant.			
9	The agency should have minimum Period of 3 years similar type of experience in any ULB or Organization i.e State, PSU ,Pvt . Etc with copies of the orders/agreement /Experience Certificate executed with them.			
10	Satisfactory work performs certificate from previous assignment			
11	Each page of the tender document are to be signed by the Authorized person.			
12	The agency must submit an Affidavit to the Effect that they have not been banned or black listed earlier before participating the tender by any Govt. Organization in any District in Odisha and / or Govt of India or Union Territory with technical bid.			
13	The Agency must submit an Affidavit to effect that, The Agency Have solvency certificate to the tune of Rs ,20 Lakh issued by the revenue dep. by the name of Agency or By the name of proprietor /Chief of Agency, and same will be submitted at the time of Agreement., which fail the undersigned reserves the right to cancel the offer.			
14	Annual average turnover statement to be furnished in the letter head of the chartered Accountant .as per Annexure-II			
15	Details of the Bank account of the agency (Name of the Bank, Branch, Account and Type of account) photo copy Must be submitted.			

16	Bank Draft/Bankers cheque drawn in favour of Executive Officer, Soro Municipality payable at Soro towards EMD.			
17	<i>The Agency must submit the authenticated document as Article of memorandum /Deed/By-Law and memorandum of the Agency.</i>			
18	ISO Certificate of 9001-2015 must be there.			
19	Addl. Performance security (if any) in shape of Bank draft/Bankers cheque drawn in favour of Executive Officer Payable at Soro.			
20	Work plan presentation for Soro Municipality.			

Signature of the Bidder

i) Total no of corrections: -

ii) Total no of Over writing: -

iii) Total no of Interpolation: -

(Full signature of bidder)

Name of Agency: -

Address of the Agency: -

Contact No: -

Land Line No: -

:

..

DECLARATION ON BIDDERS LETTERHEAD

1. I _____ Son / Daughter / spouse of Shri / Smt.
_____ Proprietor/Director/authorized signatory of the services Provider, mentioned above, am competent to sign this declaration and execute this tender document;
2. I/We am/are technically as well as financially sound enough to deliver the services to Soro Municipality within the prescribed period.
3. I/We have gathered full information on the nature/category of manpower required for Soro Municipality and am/are competent enough to deliver the services as and when requisitioned by the Soro Municipality
4. I/We have carefully read and understood all the terms and conditions of the tender and undertake to abide by them;
5. The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I/We, am /are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate laws.

Date:

Place:

Signature of authorized person

Full Name:

Seal:

AFFIDAVIT

UNDERTAKING REGARDING DEBARRING EXPELLING OR BLACK LISTED OF WORK BY THE TENDER

(On the stamp paper of appropriate value in shape of affidavit from the Notary)

I, M/s,------(The name of the Agency with address of the Registered Office) hereby certify and confirm that, We or any of our Promoter(s)/Director(s) are not barred /Terminate/Blacklisted by any Department of Govt, of Odisha /or any other entity of GoO by any state Govt. or Central Govt. /Department /Organization in India from participating as on the -----(Date of signing of this proposal)

We further confirm that we are aware that, our proposal for the caption tender would be liable for rejection in case any material mis representation is made or discovered at any stage of the bidding process or thereafter during the agreement period.

Dated this _____ Day of _____ 2024

Name and Designation of the Signatory:

Name of the Bidder and Address:

(Organization Seal)

UNDERTAKING

(On the Bidder's Letter Head regarding Disbursement of Wages/Salary)

I / We do hereby undertake that

- I/We shall / will transfer the wages / Salary for the bill month to the Bank Account of all the deployed persons through on-line transfer system out of my own resources by the first week of the succeeding month based on the attendance duly checked/approved by the Soro Municipality.
- Soro Municipality will reimburse the payment corresponding to the month latest by the 2nd week of the succeeding month to me/us after being satisfied to the effect that all the deployed persons have been paid based on the documentary proof submitted by me / us
- I/ We shall /will submit the documentary proof regarding staff wise payment details made to all the deployed persons to the Soro Municipality before release of the reimbursement amount by the Municipality.
- I/ We shall /will submit the documentary proof regarding the claims in bills towards Employees State Insurance, Provident Fund, and Service Tax etc. pertaining to the concerned bill month along with the bill. A requisite portion of the bill or whole of the bill amount shall be held up till such proof is furnished, at the discretion of the Soro Municipality.
- Any violation of the above stipulations in my / our part will lead to termination of the Agreement.

Yours sincerely,

Authorised Signature
(In full and initials)

Name and Designation of the Signatory:

Name of the Bidder and Address:

SORO MUNICIPALITY

TENDER PAPER

(FINANCIAL BID)

FOR

Cleaning &

SANITATION WORK

OF SORO MUNICIPALITY

FINANCIAL BID DOCUMENT

(To be enveloped in separate sealed cover)

NAME OF WORK:

Cleaning and sanitation work of

Soro Municipality

FINANCIAL BID

1.Name of the tendering manpower service provider:

2.Rate per person per day (8 hour per Day)

Table-1

SI N o	MANPOWE R TYPE	BASIC WAGES @ Latest Govt. Prescribed rate per day	EMPLOYE R SHARE OF EPF Latest Govt. Prescribed rate per day	EMPLOYE R SHARE OF ESI Latest Govt. Prescribed rate per day	OTHER STATUTOR Y DUES,IF ANY	SERVICES CHARGES OF COLUMN NO-3(Per Person Per Day)	Total per person per day quoted by the Agency.	
							Rate in figure 3+4+5+6+7	Rate in words
1	2	3	4	5	6	7	8	9
1	Un-skilled	Rs. 452.00						
2	Semi-skilled	Rs. 502.00						
3	Skilled	Rs. 552.00						
4	High skilled	Rs. 602.00						

Table-2

SI no	Type Of Vehicle	Rate per Trip in Figure	Rate Per Trip in words
1	Tractor		


 Executive Officer
 Soro Municipality