

OFFICE OF THE CDPO, JALESWAR, BALASORE

CUOTATION/TENDER CALL NOTICE FOR HIRE OF VEHICLE

No. 890 Date. 11/09/2024

Sealed Quotations/Tenders are invited from interested reputed travel agencies /Tour Operators or Private Individuals having valid GST registration for providing 1nos. of Bolero compliant Diesel Driving Vehicle (commercial) which shall conform to the having Sitting Capacity not more than Ten including Driver, Which Shall conform RTO the terms and condition (Annexure-II) for official use in CDPO Office, Jaleswar on monthly rent basis.

1. The vehicle must be in road worthy condition, shall **not be more than 3years old** from the date of initial registration and must have valid registration certificate, Insurance Certificate, Fitness certificate, valid contract carriage permit, Proof of Up to date Tax Payment etc which are mandatory for lying of Vehicle.
2. The office shall not be responsible for any damage/loss caused to hired vehicle or loss of life/injury made to any person or damage to any property on account of use of hired vehicle any manner what so ever. The hire shall be responsible for all such litigation.
3. The hired charges to be paid for monthly basis is final but does not include cost of diesel. Which is to be paid separately basing on actual consumption and lubricants as per existing Governments norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of Engine. Gear Box & differential Collant, Tyres & Tubes, Battery etc. Will be borned by the bitter.
4. It shall be the responsible of the bidder to provide a good driver and the salary of the driver shall be borned by the owner.
5. The Driver of Vehicle must have valid Driving licence for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle. The driver should be well behaved, gentle and obedient in nature.
6. The maximum monthly rate of hire charge & fuel efficiency of the vehicles is given below. (Excluding fuel cost and lubricants)

Sl No	Type of vehicle to be hired	Maximum hire Charges per month including taxes (in Rs.)	Minimum Average Mileage in KMs per litre
1	Mahindra Bolero Neo / Mahindra Bolero (BS-6)	Rs.27,000/-	10

7. In case of breakdown for reasons what so ever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle / bidder.
8. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle other source.
9. In view of the emergency nature of work the vehicle along with the driver needs to be at the disposal of the office for 24 hours all along the week.
10. In case of Emergency, the Driver will have to report for duty as per the requirement of hire. No extra payment shall be demanded.

11. Monthly hire charges and reimbursements towards cost of diesel(as per actual) and lubricants(as per Govt. Norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of the bills by the service provider and no advance payment will be made.
12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. A sum of rs.5000- shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of **Child Development Project Officer, Jaleswar** and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidder.
14. The details of the make and year of manufacture of the vehicle registration No. Mileage(K.Ms cover per litter) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Annexure-III).
15. G.S.T. registration is mandatory for the Bidder.
16. The Tender papers completed in all respect should reach the undersigned on or before **26.09.2024** by **4.00 PM** and shall be opened in the Date **27.09.2024** at **11.00 AM** in the office of the Jaleswar in presence of the bidders their authorised representative.
17. If the bidder violates any of the terms of the contract, Government shall forfeit the entire amount of security deposit.
18. The present hiring vehicles has been allowed only for the period mentioned i.e. for the FY 2024-25.
19. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period f contract.
20. This Office reserves the right to cancel the bidding process at any stage without assigning any reason thereof. This Office reserves the right to reject the vehicle, the actual physical condition of the vehicle found to be un-satisfactory.

Enclose - Annexure- III

Memo No. 891 /Date. 11/09/2024

Copy submitted to the Sub-Collector, Balasore/DSWO, Balasore for favour of kind information and necessary action.

Copy submitted to the BDO, Jaleswar /Tahasildar, Jaleswar with a request to display the copy of the quotation in their office Notice Board for wide publication.

Copy to Notice Board.

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11/09/2024
Child Development Project Officer,
Jaleswar
Child Development Project Officer
Jaleswar

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Child Development Project Officer,
Jaleswar
Child Development Project Officer
Jaleswar

ANNEXURE-II

TERMS AND CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicle during period of contract, shall have all necessary valid MV documents such as: valid registration certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage permit, proof of up to date Tax payment etc and D.L. of the driver available all the times. The Department /Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicle or loss of life/injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all litigation.
2. The Hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc will be borne by the bidder.
3. It shall be responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In Case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle /bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicle shall report for duty for minimum of 25days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The Vehicle shall not be more than 3 year old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and agreement, It shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

11/09/2024
Child Development Project Officer
Jaleswar

Annexure - IIIGENERAL INFORMATION FOR HIRING VEHICLES

- 1) Registration No. of Vehicle :-
- 2) Type of Vehicle (AC/Non-AC): -
- 3) Year of Manufacture :-
- 4) Model :-
- 5) Date of registration:-
- 6) Name & complete address
of the owner of vehicle :-
- 7) Fitness Certificate validity :-
- 8) Permit validity :-
- 9) Insurance validity :-
- 10) Name / Address of the Driver :-
- 11) D.L. No. & Validity of the D.L. of the Driver-
- 12) Proposed hire Charge of the vehicle per month
excluding fuel cost:
- 13) Rate of fuel consumption / Mileage per litre:-
- 14) Contact Number of the Service provider (Tenderer/Quotationer)
Mobile Telephone.....

“ Certified that the information submitted above is true to the best of my knowledge and belief .”

**Seal & Signature of the
Quotationer/Tenderer**