

OFFICE OF THE COLLECTOR AND DISTRICTMAGISTRATE: BALASORE
(SOCIALWELFARE SECTION)

Short Tender Notice No. 530 /SW, Date:- 20/02/2024

Sealed tenders are invited from the intending Registered Firms/Supplying Agencies within the state of Odisha for supply of following material to all Collocated AWCs under ICDS projects of Balasore district for use of pre-school children at Collocated AWC level during the year 2022-23-

1. Full sized Mirror(18 inches X 48 inches)

The tender paper containing terms & conditions, EMD of Mirror along with other criteria can be downloaded from the district website: www.Balasore.nic.in. The tender complete in all respects along with necessary documents in sealed covers along with non-refundable D.D of Rs.5,000/- (Rupees Five Thousand only) in favour of DSWO Balasore towards cost of tender paper should reach in the office of DSWO, Balasore through Registered Post/Speed Post/Courier by 5 pm on 26.02.2024. The tender received beyond the scheduled date and time shall not be taken into consideration.

The Collector,Balasore reserves the right to reject any or all the tenders without assigning any reason thereof and shall bear no liability what so ever consequent upon such decision.

Collector,Balasore.

Memo No. 531 /SW

Date 20/02/2024

Copy to the Notice Board of Collectorate, Balasore/District Social Welfare Officer Balasore for wide Publicity.

Collector,Balasore.

Memo No. 532 /SW

Date 20/02/2024

Copy submitted to Director, ICDS & Social Welfare, Women and Child Development Department, Odisha, Bhubaneshwar..

Collector,Balasore.

Memo No. 533 /SW

Date 20/02/2024


Copy to the CDO-Cum-EO,Zilla Parishad Balasore/Sub-Collector Balasore & Bhubaneswar/All Block Development Officers of Balasore District/All Tahasildars of Balasore district/All CDPOs of Balasore district/All Executive Officers of Municipalities/NACs of Balasore district for information and they are requested to display the Tender call Notice in their Office Notice Board for wide publicity.

Collector, Balasore.

Memo No. 234/SW

Date 20/02/2024


Copy to District Informatics Officer, NIC, Balasore for information with an instruction to host the Tender Call Notice and other documents in the district website.


Collector, Balasore.

Memo No. 235/SW

Date 20/02/2024

Copy to D.I.P.R.O Balasore for information with a request to give publicity of the Tender call Notice the in 2 leading Odia News Papers by 20.02.2024 in Govt. I& PR Department approved rate & submit the advertisement Bill to DSWO, Balasore for Payment.


Collector, Balasore

DETAIL SHORT TENDER PAPER FOR SUPPLY OF MIRROR OF TO ALL COLLOCATED ANGANWADI CENTRES UNDER ICDS PROJECTS OF BALASORE DISTRICT

1. Detail tender paper can be downloaded from district website i.e: www.baleswar.nic.in.
2. The tender paper along with a non-refundable D.D amounting Rs.5000/- (Rupees Five thousand) only in favour of DSWO ,Balasore shall be received in the office of the DSWO, Balasore by Registered Post/Speed Post/By person till 5.00 PM on dtd. 26.02.2024 & will be opened on the next working day at 3.00 PM i.e 27.02.2024 in the Office chamber of Collector, Balasore.
3. Detail Project wise requirement of Mirror is as follows:

Requirement of Mirror for 856 nos. of Collocated AWCs under ICDS Project of Balasore District				
SI no.	Name of the District	Name of the Project	No. of Collocated AWC	No. of Full sized Mirror to be placed at Collocated AWC point
1	BALASORE	BAHANAGA	70	70
2		BALASORE MUNICIPALITY	15	15
3		BALASORE SADAR	39	39
4		BALASORE SADAR-R	26	26
5		BALIAPAL	85	85
6		BASTA	83	83
7		BHOGRAI	48	48
8		BHOGRAI-R	56	56
9		JALESWAR	106	106
10		KHAIRA	91	91
11		NILGIRI	34	34
12		OUPADA	61	61
13		REMUNA	41	41
14		SIMULIA	63	63
15		SORO	38	38
TOTAL			856	856

4. The detail of the specification of the Mirror is as follows:

SI No	Items Description	Size
1	Mirror	Full Sized Mirror(18 inches X 48 inches)

5. The tender will be in two parts. i.e. Technical Bid (Part-I) & Financial Bid (Part-II). The Bidders should submit their Technical bid and Financial bid separately in two envelopes and put into another cover super scribing in the capital letters such as "**TENDER FOR FULL SIZED MIRROR OF BALASORE DISTRICT**".
6. The tender paper should be filled in properly and legibly in plain paper/letter pad without any correction /over writing.
7. The price of the Mirror is to be quoted per piece (Unit) only & must be within Rs.2000/- (Rupees Two Thousand) only.
8. The price quoted must be inclusive of all taxes/duties/transportation cost at each Collocated AWC point . The rate should be written both in words and figures in the tender paper. The rate quoted should be final and any change in the same will not be allowed under any circumstances.
9. The bidders should submit the sample of Mirror at the time of opening of the tender paper.
10. The tender committee will **verify the sample & lowest rate** quoted and the tender will be finalized taking into consideration of both. The decision of the tender committee regarding selection of firm for installation of Mirror at Collocated AWC point will be final.
11. The selected bidder will complete the entire process of supply and installation of required numbers of Mirror at each Collocated AWC Point within 10 days of receipt of the order from DSWO, Balasore failure to which may lead to forfeiture of security deposit / imposition of penalty. The item must be neat, clean and of good quality without any violation of the prototypes and specification.
12. The bidder has to give EMD of Rs.50,000/- (Rupees Fifty Thousand) only with the tender paper in shape of Demand Draft /TDR pledged in favour of DSWO, Balasore. No bidder shall be allowed to withdraw his tender/earnest money until the tender is finalized. The EMD of unsuccessful bidders shall be refunded where as EMD of successful bidder will be kept as Security Deposit. In case the successful tender refuses in supply/ unable to supply after acceptance of his/her/tender, or withdraw the tender the earnest money deposited by him/her will be forfeited in whole or in part of it as decided by the undersigned.
13. The Earnest Money Deposited by the successful bidder will be refunded only after successful completion of supply & installation required numbers of Mirror at Collocated AWC point in good condition and as per approved specified article with in stipulated time. The whole or part of the Security Deposit will be forfeited for irregular performance of breach of any terms and conditions. The Security Deposit of unsuccessful bidders will be returned after completion of tender process.
14. Collector, Balasore is not liable for payment of any interest on the Security Deposit or any depreciation thereof.

15. The bidder has to submit the following documents along with the tender paper:

- A. Original demand draft of Tender Paper.
- B. Attested Copy of PAN Card.
- C. Attested copy of the up-to-date GST clearance Certificate for last quarter.
- D. Copy of GST Certificate & GSTIN Number.
- E. IT Return copy of last 3 Years.
- F. Attested Copy of MSME UDYAM Registration Certificate
- G. Sample Design (Colour Paper) is to be submitted .
- H. Bidder should submit copy of past supply order/ experience certificate from any Govt./PSU/ Semi Govt. organization for last three years.
- I. Original tender paper duly signed by the bidders as a token of acceptance of the terms and conditions of the tender.

16. In case of any discrepancy in between advertisement, other detail provision of the tender document, the undersigned reserves the right to add /modify/ delete any portion of the document by issuance of an addendum or corrigendum & will also be made available to all the bidders who have indicated their intension to tender (purchase the tender for). This shall be binding on all the bidders.

17. Payment Procedure:

(a) No advance payment shall be made to the successful bidder for supply & installation of Full Sized Mirror.

(b) Payment will be made by the DSWO Balasore only after completing the supply & installation of entire quantity of Mirror at all Collocated AWCs, verification of the size & quality of installed Mirror, receipt of certificates from the Concerned CDPOs.

18. Any damaged/ illegible/ bad quality items detected during supply & installation will not be accepted.

19. In case of any dispute, the orders/ decisions of the Collector & District Magistrate, Balasore will be final and binding.

20. The bidder shall bear all costs associated with and submission of tender and the undersigned in no case be responsible or liable for these cost, whether the tender is not accepted finally or cancellation/ rejection of tender.

21. The tender document is not transferable. Only the party who has purchased the tender form shall be entitled to quote.


22. Income Tax deduction will be done at source as per Govt. guidelines.

23. All correspondence regarding this tender be addressed by mentioning tender notice number and date as follows:

The District Social Welfare officer, Balasore

Fandi Chhak, Near DRDA Office. Balasore-756001 (Odisha)

24. The undersigned reserves the right to cancel or reject any or all the tender of any time without assigning the reason thereof.



Collector, Balasore

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TENDER FORM -PART-1
(Technical Bid)
SUPPLY OF MIRROR FOR BALASORE DISTRICT

1	Name of the Bidder/Firm/Agency (In Capital Letters)	
2	Address of the Bidder/ Firm /Agency	
3	Name of authorized signatory (in Capital letters)	
4	Specimen signature of authorized signatory	
5	Telephone number/Mobile No. of authorized signatory / bidder/Agency	
6	B.D./D.D.No. & Dt. (Towards cost of Tender paper) in favour of DSWO, Balasore.	
7	Registration No : (Attach attested copy of registration certificate issued from MSME)	
8	Attested Copy of up-to-date GST Clearance Certificate.	
9	Attested Copy of PAN Card.	
10	Bank draft of Rs 5000/- payable at DSWO Balasore towards cost of tender paper submitted or not.	
10	Bank Draft Rs. 50,000/- pledge in favour of DSWO Balasore towards EMD Deposit submitted by the Bidder/Agency (yes/No)	
11	Affidavit of declaration that Bidder/Firm/Agency agrees to abide by all terms& conditions of tender and Whether Printing Press have any legal suit / criminal case pending against it for violation of PF /ESI/MW Act or any other law. (Submit an affidavit of declaration for no case is pending)	
12	Whether All documents submitted signed by the authorized signatory of Bidder/Agency (Yes/ No)	

DECLARATION

I / we hereby certify that the terms and conditions, specification etc. given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of my /our knowledge. I / we understand that in case of any deviation in the above statement at any state, the Agency will be blacklisted and will not have any dealing with the Bidder/Agency in future.

Place

Date

(Signature and seal of the authorized signature)

**TENDER FORM -PART-II
(Financial Bid)**

**SUPPLY OF FULL SIZED MIRROR FOR COLLOCATED ANGANWADI CENTRES
OF BALASORE DISTRICT**

Sl No.	Item	Rate quoted per Unit including GST, Transportation, loading/un-loading and installation charged at collocated AWC point (in Rs. along with words)
1	FULL SIZED MIRROR (18 inches X 48 inches)	

Seal & Signature of the Authorized Signatory