



OFFICE OF THE TAHASILDAR, KHAIRA
District- Balasore

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TENDER / QUATATION CALL NOTICE

No. 83 / Date- 06/01/2024

The sealed quotation are invited from interested reputed travel Agencies / Tour operators of private individuals for providing-1 (One) number of A.C. diesel and petrol driven new model of TUV-300 / Bolero / Sumo Gold / Ertiga (having sitting capacity not more than ten including driver) which shall confirm to the terms and conditions (Annexure-A) for official use in the Office of the Tahasildar, Khaira Balasore District.


1. The Service provider shall have a valid OGST registration to participate in the tendering / quotation.
2. The Service provider, participating in the bidding process under the jurisdiction of Municipal Corporation, shall be registered on GeM platform.
3. The vehicle must be in the optimum running condition and shall not be more than 3 years old from the date of initial registration and must have valid registration certificate, fitness certificate, valid contract carriage permit, proof up to date tax payment etc which are mandatory for playing of vehicle.
4. The driver of the vehicle must have valid Driving license for providing transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
5. The driver should be well behaved, gentle and obedient in nature.
6. A sum of Rs. 5000/- (Rupees five thousand) only shall be deposited by the intending bidders in shape of Account payee bank draft drawn in favour of the Tahasildar Khaira submitted along with the tenders as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
7. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel)
8. The vehicle must achieve fuel efficiency of 10 K.M.s per liter.
9. The details of the year of manufacture of the vehicle, registration number mileage (KMs covered per liter) and name of the driver with driving license and number and period of validity should be specially provided in the general bid information to be furnished with the quotation / tender (Annexure-B)
10. The quotation completed in all respect should reach the undersigned on or before 25-01-2024 by 5.30 P.M. and shall be opened the next working day i.e. on 29-01-2024 at 2 P.M. in the presence of the bidders or their authorized representative.
11. The application form of question / tender containing General Bid information & terms and Conditions for hiring of vehicle etc. will be available at Tahasildar, Khaira on payment of Rs. 1000/- from 01-01-2024 to 25-01-2024 or downloaded from Baleswar District website www.balaswar.nic.in from 08-01-2024 to 25-01-2024. In case the application form is downloaded from district website, the applicant shall furnish a Demand Draft for an amount of Rs. 1000/- (Rupees One Thousand) only towards the cost of application along with the application.


Tahasildar, Khaira.

Memo No. 84 / Date. 06/01/2024


Copy forwarded to the Collector, Balasore / Sub-Collector, Balasore / Nilgiri / all Block Development Officers / all Tahasildars of Balasore District for information with request to fix in their Notice Board for wide Circulation.

Copy to Tahasil Notice Board to fix it for wide publication.


6/1/24
Tahasildar, Khaira.

Memo No. 85 / Date. 06/01/2024

Copy submitted to the DIO, NIC, Balasore for information. He is requested of hoist the tender / quotation call notice in the Dist. Office website www.balaswar.nic.in for wide publication.

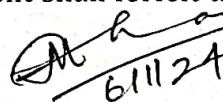

6/1/24
Tahasildar, Khaira.

TERMS & CONDITIONS

Annexure-A

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired Vehicles during period of contract, shall have all necessary valid MV documents such as Valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, Proof of up to date tax payment etc and D.L of the driver available all the times.
2. The Department/Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/ injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
3. The hire Charges to be paid for monthly basis is final be does not include cost of fuel, which is to be paid separately basing of actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & different Coolant, Tyres & Tubes, Battery etc will be borne by bidder.
4. It shall be the responsibility of the bidder to provide a good driver and remuneration of the driver be borne by the owner.
5. In case of breakdown for reasons whatsoever the replacement of the vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
6. In case the vehicle does not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
7. The vehicle shall report for duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement of hirer, No extra payment shall be demanded.
9. Monthly hire charge and reimbursement towards cost of fuel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of the bills by the service provider and no advance payment will be made.
10. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.


6/11/24

Signature of

Quotation/Tender Calling Authority

GENERAL INFORMATION

SI No	Particulars	
1	Name of the Service Provider	
2	Complete Address	
3	OGST Number	
4	GeM Registration Number	
5	Bank Account No & IFSC Code	
6	Registration No of Vehicle	
7	Year of Manufacturing	
8	Model & Model	
9	Date of Registration	
10	Name & Complete Address of the Owner of Vehicle	
11	Fitness Certificate Validity	
12	Pollution Certificate Validity	
13	Permit Validity	
14	Insurance Validity	
15	Name & Address of the Driver	
16	DL No & Validity of DL of Driver	
17	Proposed hire Charges of the Vehicle per month Excluding fuel cost	
18	Rate of consumption of fuel (Mileage per Litre)	
19	Contact No of the Service Provider/Tenderer	
20	Contact No of the Driver	

"Certified that the information submitted above are true to the best of my knowledge and belief"

Seal & Signature of the
Quotationer/Tenderer