



Quotation Call notice documentary for supply & transporting along with installation, testing, commissioning in a complete phase of
“CANON MAKE” XEROX MACHINE BEARING MODEL NO.”CANON IR 2945 WITH DADF AND TONER” with all its attachments maintaining buyback system of old existing CANON Photo Copier IR ADV-4245/RKZ01246 to be supplied for the
Office of
BALASORE MUNICIPALITY, BALASORE.

No. 144/

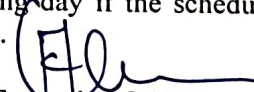
Dated :- 04.1.24/

QUOTATION CALL NOTICE (QCN)

The Executive Officer, Balasore Municipality on behalf of Balasore Municipal Council, Balasore invites Sealed Quotation from “CANON” intending/ Authorised supplying firms regarding “Supply & transporting along with installation, testing, commissioning in a complete phase of “CANON MAKE” XEROX MACHINE BEARING MODEL NO.”CANON IR 2945 WITH DADF AND TONER” with all its attachments maintaining buyback system of old existing CANON Photo Copier IR ADV-4245/RKZ01246 to be supplied for the Office of Balasore Municipality, Bls”. The Quotation Schedule, terms & conditions, specification and other necessary documents can be download and obtained from the official website of Balasore District, <http://baleswar.nic.in> w.e.f DT: 06.01.24 to 16.01.2024 upto 03:00 PM.

The Quotationer shall apply in his letter pad along with the requisite documents as furnished below & on the top of the envelope be mentioned as ““Supply & transporting along with installation, testing, commissioning in a complete phase of “CANON MAKE” XEROX MACHINE BEARING MODEL NO.”CANON IR 2945 WITH DADF AND TONER” with all its attachments maintaining buyback system of old existing CANON Photo Copier IR ADV-4245/RKZ01246 to be supplied for the Office of Balasore Municipality, Bls”. which should be mouth Sealed. The sealed quotation will be received up to 03.30 P.M on or before dt. 16.01.24 in the Tender Box kept in the Office Chamber of the Executive Officer, Balasore Municipality OR through Regd. Post/Speed Post only which will be Opened at 11:30 AM on dt. 17.01.24 by the Undersigned in his Office Chamber in presence of the quotationer or their authorized representatives who may be present at the time of opening of the tender. The authority will not be held responsible for the postal delay if any.(in delivery of the documents and non-receipt of the same in schedule date & time.

The Authority reserves the right to reject any or all the quotations without assigning any reason thereof. The quotations should be entertained on the next working day if the schedule date bears any holiday or absence of the authority for any un-expectable reason.


Executive Officer,
Balasore Municipality.

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ANNEXURE-I

TECHNICAL SPECIFICATIONS OF IR2945 ARE AS FOLLOWS:

CORE FUNCTION	ADDITIONAL FUNCTION
TYPE: MONO, MULTIFUNCTION	DISPLAY: COLOUR TOUCH PANEL SIZE 7.0"
PRINT TECHNOLOGY: LASER	PRINT: USB PRINT (PENDRIVE PRINT SUPP)
CARTRIDGE TECHNOLOGY: SEPERATE DRUM & TONER(DUAL COMPONENT)	Wi-Fi: WIRELESS/MOBILE PRINT SUPP
FLATBED SIZE: A3	DUAL NETWORK: WIRED + WIRELESS
PAPER SIZE: A3, A4 (MAX-A3 SIZE)	DUAL SCAN: PULL & PUSH SCAN
RAM: 2GB	MULTIPLE COPIES: UPTO 9,999 PAGES
HDD: 64GB	COPY RATIO: 25%--400% (01% INCREMENT)
MIN. SPEED PER UNIT (A4): 45PPM	RESOLUTION: COPY--600 X 600 dpi PRINT--600 X 600 dpi SCAN--600 X 600 dpi
MIN. SPEED PER UNIT (A3): 22PPM	
MIN. SPEED PER UNIT (A4R): 32PPM	
SCANNING FACILITY: YES	SCAN TO FOLDER & E-MAIL
PRINTING & SCANNING (DUPLEX): YES	FOLDER FILE FORMAT: TIFF, JPEG, PDF (COMPACT)
NETWORK FEATURES: YES	POWER CONSUMPTION: MAX, APPROX: 180W
ETHERNET 10/100/1000	SLEEP MODE APPROX: 0.8 W
WI-FI: YES Wi-Fi 802.11b/g/n	TONER (ESTIMATED YIELD@ 6% COVERAGE)
DOCUMENT FEEDER TYPE: DADF	NPG-90BLACK: 33,000 PAGES (A4)
FEEDER CAPACITY: 100 PAGES	DRUM UNIT (ESTIMATED YIELD@ 6% COVERAGE)
NO. OF MAIN PAPER TRAY: 02 NOS	NPG-87DU BLACK: 94,000 PAGES (A4)
EACH MAIN PAPER TRAY CAPACITY: 550 PAGES	RATED LIFE: 10,00,000 COPIES
BY PASS FACILITY: YES	NB: THIS MAY BE APPROVED
BYPASS TRAY CAPACITY: 100 PAGES	
DUTY CYCLE (NO OF PRINTS/MONTH): 1,95,000 PAGES	
OPERATING TEMP: 10-30 DEGREE C	
OPERATING HUMIDITY: 20% RH-80% RH	
CERTIFICATION: RoHS	
WARRENTY: 01 YEAR OR 1,00,000 COPIES WHICH ONE IS EARLIER.	


 Executive Officer,
 Balasore Municipality

ANNEXURE-II
APPLICATION FORM TO BE FILLED BY THE APPLICANTS & TO SUBMIT
WITH THE PROPOSALS IN TECHNICAL BID

1. Name of the Firms with address :-
2. GST Registration No (submit hard copy). :-
3. PAN No (submit hard copy):-
4. FY for which the TDS return filled (submit hard copy):-
5. FY for which the GST return filled (submit hard copy):-
6. Copy of previous experiences certificate (submit hard copy):-
7. Firm Registration certificate if any(submit hard copy):-
8. Name of the Brand/Make for which the Bid is being submitted:-
9. Company authorization Certificate (submit hard copy):-
10. Copy ensured warranty as per Company specification(submit hard copy):-
11. Assurance for Complete maintenance during warranty period(submit hard copy):-
12. Name & detail address of Service centre in this locality to be furnished:-
13. Undertaking for not being black listed: (submit hard copy):-
14. DD Number & Date with amount for Paper Cost to be submitted:-
15. DD Number & Date with amount for EMD to be submitted:-
16. Contact Number of the Quotationer for correspondence:-
17. Copy of "ANNEXURE-I" to be followed as per specification required & to be submitted with the Bid packet:

Mobile _____ Telephone _____

" Certified that the information submitted above is true to the best of my Knowledge and belief ." (Hard copy of each documents should be enclosed)

**Seal & Signature of the
Quotationer/Tenderer**

ANNEXURE-III
FORMAT TO BE FILLED FOR SUBMISSION OF RATES INCLUDING
COMPLETE INSTALLATION AS PROPOSALS IN SHAPE OF BID

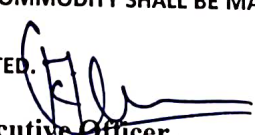
SL NO	ITEM DESCRIPTION	MAKE	MRP VALUE FOR 01 SINGLE UNIT (Including GST) (In Rupees)	QUOTED RATE PER SINGLE UNIT(INCLUDING GST) (In Rupees)
01	CANON MAKE" XEROX MACHINE BEARING MODEL NO."CANON IR 2945 WITH DADF AND TONER with all attachments	"CANON"	Rs.	Rs.
02	<i>NPG-90 Toner</i>	"CANON"	Rs.	Rs.
03	<i>NPG-87 Drum Unit</i>	"CANON"	Rs.	Rs.
SL NO	ITEM DESCRIPTION	MAKE	Buy back Price to be quoted here (In rupees) (Old machine can be obtained in office of the Undersigned during office hour)	
04	Buyback system of old existing CANON Photo Copier IR ADV-4245/RKZ01246 (This machine was install on Dt.27.01.2016)	"CANON"	Rs.	

NB:- The Quoted Price shall not exceed to "GEM" approved price.

Seal & Signature of the
Quotationer/Tenderer

CERTAIN TERMS & CONDITIONS TO BE FOLLOWED BY THE BIDDERS IN STRICT MODE

- THE QUOTATIONER SHALL SUBMIT THE PHOTO COPY OF PAN & GST ALONGWITH TAX RETURN COPY WITH THEIR PROPOSALS.
- THE QUOTATIONER SHALL SUBMIT THE PHOTO COPY OF REGISTRATION CERTIFICATE OF MSME/FROM ANY GOVT. REGISTRATION DEPT WITH THEIR PROPOSALS IF AVAILABLE.
- THE QUOTATIONER SHALL SUBMIT THE PHOTO COPY OF ASSIGNMENT OR ORDER THEY HAVE GOT FOR SUPPLY & INSTALLATION OF THE SIMILAR WORK FROM ANY GOVT/PRIVATE SECTOR AS A PROOF OF EXPERIENCE WITH THEIR PROPOSALS.
- THE QUOTATIONER SHALL FURNISH THE QUOTED PRICE FOR PER SINGLE UNIT AGAINST TO THAT COMPANY MRP AMOUNT (INCLUDING GST) AS PER ANNEXURE-III WITH PRICE OF OLD MACHINE UNDER BUY BACK SYSTEM.
- THE QUOTATIONER SHALL SUBMIT THE COMPANY AUTHORIZATION CERTIFICATE THEY HAVE ACQUIRED FOR THE ABOVE SCHEDULE BRANDS.
- THE QUOTATIONER SHALL SUBMIT THE DETAIL PERIOD OF WARRENTY TOWARDS THE CONSUMABLES THEY HAVE TO SUPPLY AGAINST EACH ITEM AS PER THE SPECIFICATION OF THE COMPANY IN WRITTEN & THAT SHOULD BE GET EFFECTED FROM THE DATE OF SATISFACTORY INSTALLATION.
- THE QUOTATIONER SHALL SUBMIT THE PAPER COST OF RS.500/- IN SHAPE OF BC/DD IN THE NAME OF EXECUTIVE OFFICER, BALASORE MUNICIPALITY WITH THEIR QUOTATION AS SPECIFIED AT OPWD CODE WHICH IS (NON-REFUNDABLE). NO ACKNOWLEDGEMENT SHALL BE ISSUED FOR THE SAME.
- THE QUOTATIONER SHALL SUBMIT THE EMD OF RS.2,000/- IN SHAPE OF BC/DD IN THE NAME OF EXECUTIVE OFFICER, BALASORE MUNICIPALITY WITH THEIR QUOTATION (REFUNDABLE AFTER THE COMPLETION OF THEIR PRIMARY WARRENTY PERIOD & SUBJECT TO COMPLETION OF AUDIT OF THAT PARTICULAR FINANCIAL YEAR). EMD OF UN-SUCCESSFUL BIDDER SHALL BE REFUNDED AFTER DECLARATION OF QUALIFYING BIDDER MAINTAINING DUE PROCESS.
- IF ANY DISCRIPENCIES ARISES THIS SHOULD BE COMPENSATED/RECOVERED FROM THEIR DEPOSITS.
- THE QUOTATIONER SHALL ENSURE THE COMPLETE MAINTENANCE AGAINST THE COMMODITY SUPPLIED BY THEM AND SUPPORT IN THE ISSUES OF TECHNICAL AND OTHER ISSUES IF ARISES AS AND WHEN REQUIRED DURING WARRENTY PERIOD IN WRITTEN.
- NO TRANSPORTATION OR OTHER MISCELLANEOUS CHARGES SHOULD NOT BE PAID EXTRA BY THE ESTABLISHMENT.
- ANY BREAKAGE OR DEFECTION FOUNDED DURING INSTALLATION SHALL BE COMPENSATED BY THE FIRM ITS SELF ON THAT VERY DAY.
- DEFECTION UNDER TECHNICAL VIEW OTHER THAN DEFECTION OF SPARES/CONSUMABLES DURING THE PERIOD OF WARRENTY SHALL BE BORN BY THE FIRM ON THE DAY ITSELF IN COMPLETE MANNER AT ITS OWN COST.
- THE SELECTED FIRM SHALL MAINTAIN EACH & EVERY ASPECT & SHOULD MAINTAIN THE QUALITY AND QUANTITY OF THE COMMODITY AS SPECIFIED ALONGWITH TIT & BIT.
- ANY DEVIATION FOUND BY THE UNDERSIGNED THE BILLS/EMD MAY BE PUT UNDER HELD UP TILL THE COMPLETION OF THE COMPLIANCES.
- THE CONFIGURATION & SPECIFICATION OF THE CONSUMABLES AS SPECIFIED TO BE FOLLOWED STRICTLY.
- AFTER COMPLETE SUPPLY/INSTALLATION IN FULL PHASE OPERATIONAL OF THE COMMODITY SHALL BE MADE TEST CHECK BY THE MUNICIPAL ENGINEER IN TECHNICAL POINT OF VIEW.
- THE QUOTATIONER MUST PROVIDE AN UNDERTAKING FOR NOT BEING BLACK LISTED.


Executive Officer,
Balasore Municipality.

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- PAYMENT SHALL BE RELEASED THROUGH NEFT/RTGS TO THE ACCOUNT OF THE FIRM AFTER COMPLETION OF THE WORK DULY CERTIFIED BY THE TECHNICAL STAFF OF THIS ESTABLISHMENT (NOT BELOW THE RANK OF EXECUTIVE ENGINEER)
- ANNEXURE-I, ANNEXURE-II & ANNEXURE-III TO BE FILLED & FOLLOWED PROPERLY
- THE QUOTED RATE SHOULD NOT BE EXCEED TO ITS MRP VALUE.


Executive Officer,
Balasore Municipality.

Memo No. 145 /

Dt. 04.1.24 /

Copy submitted to Gen. & Misc Section, Collectorate, Balasore, to affix the same in their notice board for wide publication.


Executive Officer,
Balasore Municipality.

Memo No. 146 /

Dt. 0.4.1.24

Copy submitted to Sub-Collector Office, Balasore to affix the same in their notice board for wide publication.


Executive Officer,
Balasore Municipality

Memo No. 147 /

Dt. 0.4.1.24

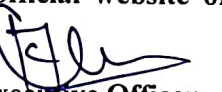
Copy submitted to DIPRO, Balasore to affix the same in their notice board for wide publication.


Executive Officer,
Balasore Municipality.

Memo No. 148 /

Dt. 0.4.1.24 /

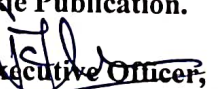
Copy submitted to NIC, Balasore to upload the matter in official website of Balasore <http://baleswar.nic.in> for wide Publication.


Executive Officer,
Balasore Municipality.

Memo No. 149 /

Dt. 0.4.1.24 /

Copy to the Office Notice Board, Balasore Municipality for wide Publication.


Executive Officer,
Balasore Municipality.

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