

OFFICE OF THE SUB-COLLECTOR, NILGIRI

(NIZARAT SECTION)

(QUOTATION CALL NOTICE)

No. 4980 / Dt. 30/12/23

Sealed quotations are invited from interested reputed Travel Agencies / Tour Operators / Private individuals for providing one nos. of AC Diesel driven vehicle (Commercial) which shall conform to the terms & conditions (Annexure-II) for official use of Sub-Collector, Nilgiri on monthly hire basis.

- 1) The service provider shall have a valid OGST registration to participate in the tendering.
- 2) The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. Which are mandatory for playing of vehicle.
- 3) The Driver of the vehicle must have a valid driving license for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- 4) The driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be well behaved, gentle & obedient in nature.
- 5) A sum of Rs. 5,000/- shall be deposited by the intending bidders in shape of account payee bank draft drawn in favour of the Sub-Collector, Nilgiri and submitted along with the tender as security deposit. After completion of quotation / tender process, the amount will be refunded to unsuccessful bidders.
- 6) The monthly rate of hire charges & fuel efficiency of the vehicles are given below:

Sl No.	Type of vehicles to be hired	Maximum hire charges per month excluding diesel cost.	Maximum average mileage in KMs per liter
1	2	3	4
1.	TUV-300 /Bolero/Sumo Gold / Ertiga etc.	Rs 31,000/-	10

- 7) Details of the make & year of manufacture of the Vehicle, registration number, mileage (KMs covered per liter) and name of the driver with driving license number & prior validity should be specifically provided in the general bid information to be furnished with the quotation / tender (Annexure- III).

- 8) The quotation completed in all respected should reach the undersigned on or before **15.01.2024** by 3:00 PM and shall opened on same day at 4:00 PM in presence of bidders or their authorized representatives.
- 9) The application form of quotation / tender containing general bid information & terms condition for hiring of vehicle etc. will be available in the website www.baleswar.nic in from 01-01-2024 to 15-01-2024. The applicant may be collected the application form from the Nazir of the undersigned on payment of Rs. 100/- (Rupees One hundred) only in shape of cash with proper M.R. or downloaded from the above website on payment of Rs. 100/- through Demand Draft in the name of Sub-Collector, Nilgiri in any UCO Bank of the Balasore District towards cost of application.
- 10) The authority reserves the right to reject all or any of the quotations without assigning any reason thereof.


Sub-Collector, Nilgiri.

Memo No. 4981 / Niz. Date. 30/12/23

Copy to PA, ITDA, Nilgiri / Asst. Collector, Nizarat Collectorate, Balasore/ Tahasildar, Nilgiri & Oupada / B.D.O, Nilgiri, Oupada & Bahanaga / Executive Officer, Nilgiri NAC / BEO, Nilgiri / SDIPRO, Nilgiri / DIPRO, Balasore / RTO, Balasore for information. They are requested to display the same in his/her notice board for wide circulation.


Sub-Collector, Nilgiri.

Memo No. 4982 / Niz. Date. 30/12/23

Copy to District Information Officer, National Informatics Centre, Balasore for information & necessary action. He is requested to upload the quotation call notice along with Annexure-II & III of the tender call in the district website for wide publication.


Sub-Collector, Nilgiri

Memo No. 4983 / Niz. Date. 30/12/23

Copy to the D.A. of issue and Dispatch section of this office for information. He is directed to affix the notice in the Notice Board of the Undersigned for wide publication.


Sub-Collector, Nilgiri

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L of the driver available all the times.
2. The Department / Office hiring the vehicle shall not be responsible for any damage / loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual Consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good behaviour & punctuality driver having valid DL and the salary of the driver shall be borne by the owner.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the Vehicle / bidder.
6. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
7. The vehicles shall report for duty for minimum of 30 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
9. Monthly fire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
10. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.

- 11.If the services are found to be unsatisfactory, the client shall give one rooath notice and terminate the agreement.
- 12.In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
- 13.If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

Signature of
Quotation / Tender Calling Authority

Sub-Collector, Nilgiri

GENERAL INFORMATION FOR HIRING VEHICLES

1. Registration No. of Vehicle:-
2. Type of Vehicle (AC/Non-AC):-
3. Year of Manufacture:-
4. Model:-
5. Date of registration:-
6. Name & complete address
of the owner of vehicle :-
7. Fitness Certificate validity.
8. Permit validity:-
9. Insurance validity:-
10. Name/Address of the Driver:-
11. D.L. No. & Validity of the D L. of the Driver:-
12. Proposed hire Charge of the vehicle per month
excluding fuel cost:
13. Rate of fuel consumption / Mileage per litre:-
14. Contact Number of the Service provider (Tenderer / Quotationer)
Mobile Telephone.....

"Certified that the information submitted above is true to the best of my knowledge and belief."

**Seal & Signature of the
Quotationer / Tenderer**