

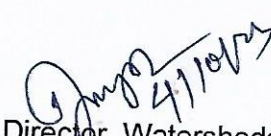
OFFICE OF THE DEPUTY DIRECTOR SOIL CONSERVATION-CUM-
PROJECT DIRECTOR WATERSHEDS, BALASORE

Quotation/Tender Call Notice

Notice No. 1115 Date:- 04/10/2023

Sealed quotations are hereby invited from interested reputed Travel Agencies/ Tour Operators or private individuals for providing vehicle hiring sitting capacity not more than 5 including driver, which shall confirm to the terms and conditions (Annexure-II) for official use in the office of the Project Director, Watersheds, Balasore on monthly Basis.


- 1) The service provider shall have a valid GST registration.
- 2) The vehicle must be in Road-Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid commercial Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, Valid contract Carriage Permit, Proof of up to date tax payment etc. which are mandatory for running of vehicle.
- 3) The Driver of the vehicle must have a valid Driving License for driving light motor vehicle /passenger vehicle and should be sufficiently experienced in driving transport / passenger vehicle.
- 4) The Driver should be well behaved teetotaler, gentle and obedient in nature.
- 5) A sum of Rs.5000/- shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the Project Director, Watersheds, Balasore and submitted along with the tender as security deposit. After completion of tender process, the Bank Draft will be refunded to unsuccessful bidders.
- 6) The monthly rate of hiring charges is to be quoted separately in the general bid information (excluding fuel and Lubricants) as admissible.
- 7) The vehicle must achieve fuel efficiency of 17 K.M as per the office memorandum No. 22824, dt. 14.08.2023 of Finance Department, Odisha.
- 8) The details of the make and year of manufacture of the vehicle, registration no, mileage (Kms covered per liter) and name of the Driver with Driving License No and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender(Annexure-III).
- 9) The Quotation completed in all the respect in a sealed envelop superscribed with "QUOTATION FOR HIRE VEHICLE" should reach the undersigned on or before 26.10.2023 by 4 PM pm and shall be opened on 30.10.2023 at 3.30 PM in presence of the bidders or their authorized representatives.
- 10) The application form of quotation/tender containing General Bid Information & Terms of conditions for hiring of vehicles etc. will be available with this office.


Project Director, Watersheds,
Balasore

Memo No 1116

Date 04/10/2023

Copy to NIC, Balasore for information with a request to please display the notice in district web portal for wide circulation.



Project Director, Watersheds,
Balasore

Memo No

Date

action.


Copy to District Level Officer's, Balasore for information and necessary


Project Director, Watersheds,
Balasore

TERM & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as:- valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, Valid Contract Carriage Permit, Proof of up to date tax payment etc. and D.L. of the driver available all the times. The office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis in final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres& Tubes, Battery etc. will be borne by the bidder.
3. It shall be responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the Vehicle owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
6. The vehicles shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursement towards cost of fuel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than that 3 years old from the initial registration and also be in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.


Project Director, Watersheds,
Balasore

General Instruction

Sl No.	Particulars	
1	Name of the service Provider	
2	Complete Address	
3	OGST Number	
4	GeM Registration Number	
5	Bank Account Number & IFSC Code	
6	Registration Number of Vehicle	
7	Year of Manufacture	
8	Make & Model	
9	Date of Registration	
10	Name & complete Address of the owner of the vehicle	
11	Fitness certificate validity	
12	Pollution certificate Validity	
13	Permit Validity	
14	Insurance Validity	
15	Name/ Address of the Driver	
16	D.L No. & validity of the D.L of the Driver	
17	Proposed hire charge of the vwhicle per month excluding fuel cost.	
18	Rate of fuel consumption/ Milease per litre	
19	Contact Number of the Service Provider (Tenderer/ Quotationer)	
20	Contact Number of Driver	

Certified that the information submitted above is true to the best of my knowledge and belief.

Seal & Signature
Quotationer/ Tenderer