

## OFFICE OF THE CDPO, JALESWAR, BALASORE

No. 969 Date. 03/08/2023

### CUOTATION/TENDER CALL NOTICE FOR HIRE OF VEHICLE

Sealed Quotations/Tenders are invited from interested reputed travel agencies /Tour Operators or Private Individuals for providing 1nos. of Bolero/TUV 300, Sumo Gold, Indigo, Any Car Diesel Driving Vehicle Sitting Capacity not more than Ten including Driver, Which Shall conform RTO the terms and condition (Annexure-II) for use in CDPO Office, Jaleswar on monthly rent basis.

1. The vehicle must be in road worthy condition, shall not be more than 3years old from the date of initial registration and must have valid registration certificate, Insurance Certificate, Fitness certificate, valid contract carriage permit, Proof of Up to date Tax Payment etc which are mandatory for lying of Vehicle.
2. The Driver of Vehicle must have valid Driving licence for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The driver should have good behaviour, gentle and obedient in nature.
4. A sum of rs.5000- shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of Child Development Project Officer, Jaleswar and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidder.
5. The monthly rate of hire charges be quoted separated in the general bid information.(Excluding and lubricants)
6. The Vehicle must achieve fuel efficiency of 12 KMs per litre.
7. The details of the make and year of manufacture of the vehicle registration number Mileage (Kms covered per litre ) and name of the driver with driving licence No and period of validity should be specifically provided in the general bid information to be furnished with the quotation/tender(Annexure-III)

8. The Quotation completed in all respect should reach the undersigned on or before 19.08.2023 by 4.00 PM and shall be opened in the Date 21.08.2023 at 5.00 PM in the office of the Sub-Collector, Balasore in presence of the bidders their authorised representative. The sealed cover should be super scribed in Block Letter as "QUOTATION FORENGAGEMENT OF HIRE VEHICLE OR USE IN THE ICDS PROJECT, JALESWAR
9. The application form of quotation/tender containing general bid information and term and condition of hiring of vehicle etc will be available with a CDPO, Jaleswar on payment of Rs.100/- from 05.08.2023 to 19.08.2023 or can be downloaded from the District website [www.baleswar.nic.in](http://www.baleswar.nic.in) from 05.08.2023. In Case the application Form downloaded from District website, the applicant shall be furnished a demand draft for an amount of Rs.100/- (Rupees One Hundred)only towards the cost of application along with application.
10. Hiring of the vehicle may be undertaken at the rate of 2.5 lakh per vehicle per year (As per actual maximum ceiling limit whichever is lowest. No expenditure beyond the ceiling is permissible.
11. The undersigned may be approved or reject the quotation of any bidder or the entre process at any time without assigning any reason thereof.

Enclose - Annexure- II and III

Memo No. 970 /Date. 03/08/2023

*Cee*  
03/08/2023  
Child Development Project Officer,  
Jaleswar

Copy submitted to the Sub-Collector, Balasore/DSWO, Balasore for favour of kind information and necessary action.

Copy affix to notice board of BDO, Jaleswar /Tahasildar, Jaleswar / Sub-Registrar, Jaleswar for wide publication.

Copy to Notice Board.

*Cee*  
03/08/2023  
Child Development Project Officer,  
Jaleswar

**ANNEXURE-II**

**TERMS AND CONDITIONS FOR HIRING OF VEHICLES**

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicle during period of contract, shall have all necessary valid MV documents such as: valid registration certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage permit, proof of up to date Tax payment etc and D.L. of the driver available all the times. The Department /Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicle or loss of life/injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all litigation.
2. The Hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc will be borne by the bidder.
3. It shall be responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In Case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle /bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicle shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The Vehicle shall not be more than 3 year old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and agreement, It shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

  
08/08/2023  
Child Development Project Officer  
Jaleswar

GENERAL INFORMATION FOR HIRING VEHICLES

- 1) Registration No. of Vehicle : -
- 2) Type of Vehicle (AC/Non-AC): -
- 3) Year of Manufacture : -
- 4) Model : -
- 5) Date of registration:-
- 6) Name & complete address of the owner of vehicle :-
- 7) Fitness Certificate validity :-
- 8) Permit validity :-
- 9) Insurance validity :-
- 10) Name / Address of the Driver :-
- 11) D.L. No. & Validity of the D.L. of the Driver-
- 12) Proposed hire Charge of the vehicle per month excluding fuel cost:
- 13) Rate of fuel consumption / Milcage per litre:-
- 14) Contact Number of the Service provider (Tenderer/Quatationer)  
Mobile ..... Telephone.....

~ Certified that the information submitted above is true to the best of my knowledge and belief ."

**Seal & Signature of the  
Quotationer/Tenderer**