



OFFICE OF THE TAHASILDAR, SORO

Ph No- 06788-221080

email- tahasildarsoro@gmail.com

tah.soro-od@nic.in

TENDER CALL NOTICE NO. 01 DATED 15.7.2023 **FOR HIRING OF VEHICLE FOR TAHASIL OFFICE, SORO**

The sealed quotations are invited from interested reputed Travel Agencies/Vehicle owner Regd. or private individuals for providing 1 number of Bolero white colour(diesel) on monthly basis. Details regarding application form ,eligibility criteria, terms and conditions and the formats of submission of tender are mentioned in the tender document which may be downloaded from the website of www.balasore.nic.in. Interested agencies/individuals may submit their tenders in a sealed envelope super-scribing on the top of the sealed envelope as “Tender for hiring of vehicle for Tahasil Office,Soro” At./P.O.Soro Dist.Balasore . The Vehicle must be in Road Worthy condition, shall not be more than 3 years old from date of initial registration and must have valid registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage permit, Proof of to date tax payment etc. which are mandatory for playing of vehicle.

The monthly rate of hiring charges be quoted in the prescribed format at Annexure-III excluding GST & fuel.

The Tenderers/bidders have to submit an A/C Payee Bank Draft/Cheque amounting to Rs.5000/-(Rupees five thousand)only drawn in favour of Tahasildar,Soro and submitted alongwith the tender papers as security deposit. After completion of tender process, the B.D./Cheque will be returned to unsuccessful bidders on his request.

The tender alongwith necessary documents should reach at the Office of the undersigned on or before **29.7.2023** by **3.00 P.M.** and tenders will be opened on the same day at **4 P.M.** in the presence of bidders or their authorized representatives.

The Application Form of Tender containing tender call notice and Terms & Conditions for hiring of vehicles may be downloaded from the website of DIO, NIC, Balasore (www.balasore.nic.in) and have to furnish a Demand Draft for an amount of Rs.100/-(Rupees one hundred)only in favour of Tahasildar,Soro towards cost of application form of tender for hiring of vehicles.

The undersigned reserves the right to reject any or all the tenders without assigning any reason thereof.

Sd/-

Tahasildar, Soro
(Tender Calling Authority)

Memo No. 3677 / Date 17.7.23
Copy submitted to the Additional District Magistrate, Balasore for favour of kind information.

Tahasildar, Soro

Memo No. 3678 / Date 17.7.23

Copy submitted to the DIO, NIC, Balasore for information and necessary action. He is requested to post the Tender Call Notice alongwith its enclosures in the website www.balasore.nic.in for wide publicity.

Tahasildar, Soro

Memo No. 3679 / Date 17.7.23
Copy alongwith enclosures forwarded to the B.D.O., Soro / E.O. Soro Municipality/CDPO, Soro for information and necessary action. They are requested to display thi Notice in their Notice Board for wide publicity.

Tahasildar, Soro

TERM & CONDITION FOR HIRING OF VEHICLE

The following terms and condition must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract shall have been all necessary valid MV documents such as:-Valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract carriage permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The Pollution under Control Certificate, Department /Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hired shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricant as per existing Government norms. All the expenditure of the vehicle towards repair replacement of spare parts, lubricant oil of Engine, gear box & different coolant, Tyre & Tubes, Battery etc. will be borne by the bidder.
3. It shall be responsibility of the bidder to provide a good experienced driver having valid driving licence to drive light motor passenger vehicle and salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of vehicle of the same or better model shall be provide by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly the authority will be at liberty to reject the agreement and may engage vehicle from other sources.
6. The vehicle shall report for duty for minimum of 25 days in a month.
7. In case of emergency the driver will have to report for duty as per the requirement of hire. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricant (as per Govt. norms) of selected bidder will be paid in every succeeding month as per as possible within fifteen days of the submission of bills by the service provider and no advance payment shall be demanded. TDS as per IT Act & Rules will be deducted.
9. The vehicle shall not be more than 3 years old and shall not run more than 50,000 KMs from the initial registration and also in good running condition during the period of contract.
10. The G.S.T. registration and GeM registration are compulsory for any service provider to provide hired vehicles to Govt. Offices.
11. Termination: tender Calling Authority shall have the discretion to terminate agreement work order at any time if the service provider fails to comply the statutory rules or the service is found to be unsatisfactory. Whereupon the agency will immediately cease the provision of the services and submit a bill for costs incurred to provide the contracted services to the date of termination.
12. The tenders/bids received in the prescribed time shall be opened by the Tender Committee at the prescribed date time and place. Any bid found incorrect or incomplete in any manner would be summarily rejected by the said committee.

Sd/-
Tahasildar, Soro

APPLICATION FORM OF TENDER FOR HIRING OF VEHICLES FOR TAHASIL OFFICE, SORO
(The documents have to be arranged serially as per the order mentioned below)

01	Name of the organization/Bidder	
02	Address of the Organisation/Bidder with Mobile Number and mail-id	
03	Name of authorized signatory	
04	Specimen signature of authorized signatory	
05	Type of vehicle(AC/Non-AC) Model	
06	Regd. No. of Vehicle	
07	Year of Manufacture	
08	Date of Registration	
09	Fitness Certificate validity	
10	Permit validity	
11	Insurance validity	
12	Valid Pollution Certificate	
13	Rate of fuel consumption/Mileage per Ltr.	
14	Driving License No. and validity of the D.L.	
15	Name and address of the driver	
16	GST .Registration No.	
17	Quoted hire charges for Bolero per month excluding fuel cost & GST	
18	A/C Payee Bank Draft/ Cheque worth Rs.5000/- towards security deposit	
19	DD worth Rs.100/- towards application cost	

Declaration:

I/We hereby certified that the terms and conditions given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above are full and correct to the best of my/our knowledge. I /We understand that in case of any deviation/false information in the above statement at any stage, our firm/agency will be blacklisted/debarred and will not have any dealing with our organization in future.

Place:

Date:

(Seal & Signature of the Tenderer)