

No: 29/2023

Date: 11/05/2023

**QUOTATION/TENDER CALL NOTICE FOR HIRE OF VEHICLE**

Sealed quotations/tenders are invited from Interested Travel Agencies/Tour Operators or private individuals for providing No. 1(One) of (Bolero/TUV 300, Sumo Gold) Indigo, Any car Diesel driven vehicles, which shall confirm RTO the terms and conditions (Annexure-II) for official use in ICDS Project Basta on monthly rent-basis.

1. The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, proof of up to date Tax payment etc. which are mandatory for playing of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passengers vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.

A sum of RS 5000/- shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of CHILD DEVELOPMENT PROJECT OFFICER, BASTA, and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.

4. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants).
5. The vehicle must achieve a fuel efficiency of 12 KMs per Litre.
6. The details of the make and year of manufacture of the vehicle, registration nag mileage(KMs covered per Litre) and name of the Driver with Driving License Number and period of validity should be specifically provided in the general bid information to be furnished with Quotation/Tender(Annexure-III)
7. The Quotation completed in all respect should reach the undersigned on or before 19/5/2023 at 05.30 PM and shall be opened on 20/05/2023 at 10.00 AM in presence of the bidders or their authorized representatives at Sub-Collector's Office, Balasore. The sealed cover should be super scribed in Block Letters as "QUOTATION FOR ENGAGEMENT OF HIRED VEHICLE -OR USE IN THE ICDS PROJECT BASTA.
8. The undersigned may be approved or reject the quotation of any bidder or the entire process at any time without assigning any reason thereof.

Enclosure:

Annexure-I

Annexure - II

*Singh*  
11.05.2023  
Child Development Project Officer  
Basta

Memo No:)) 210/02023 11/05/2023

Copy submitted to the Sub Collector, Balasore/ Dist. Social Welfare Officer Balasore for favour of kind information.

Copy to All DLOs of Balasore District /All Tahsildars /All BD0s /All CDP0s/ D.I.O, NIC, Collectorate, Balasore for information and wide publicity .

Copy to this office notice board for publicity.

*Singh*  
11.05.2023  
Child Development Project Officer  
Basta

## GENERAL INFORMATION FOR HIRING VEHICLES

- 1) Registration No. of Vehicle
- 2) Type of Vehicle (AC/Non AC) :-
- 3) Year of manufacturer
- 4) Model :-
- 5) Date of registration :-
- 6) Name & complete address of the owner of vehicle :-
- 7) Fitness Certificate validity :-
- 8) Permit validity :-
- 9) Insurance validity :-
- 10) Name & Address of the Driver :-
- 11) D.L No & Validity of the D.L of the driver :-
- 12) Proposed hire charge of the vehicle per month excluding fuel cost :-
- 13) Rate of fuel consumption/Mileage per Litre
- 14) Contact Number of the Service Provided (Tenderer/Quotatationer)
 

Mobile	_____
Telephone	_____

## FORMAT FOR PRICE BID

Sl No	Name of the Project	Hire Charges(excluding Driver's Monthly Salary & Fuel) in INR	Fuel (Kms per ltr.)	Remarks if any
01	ICDS Project Basta			

"Certified that the information submitted above are true to the best of my knowledge and belief".

Joint Development Project Officer  
Basta

Seal & Signature of the  
Quotatationer/Tender

## TERMS &amp; CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary MV documents such as: valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payments etc. and D.L of the driver available all the times. The Department/Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicle or loss of life/injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hire shall be responsible for all such litigation.
2. The hire charges to be paid after deduction of Income Tax or any other tax as applicable by law for monthly basis is final but does not include cost of Diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating Oil of engine, Gear Box & differential coolant, Tires & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. The vehicles shall report for duty for minimum of 25 days in a month.
5. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
6. In case of breakdown for reason whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle bidder.
7. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
8. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
9. Monthly hire charges of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case of the service provider intends to withdraw the service of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
13. All any of the tenders (or bids) submitted can be rejected without assigning any reasons thereof. No claims whatsoever, shall be admissible for the alleged loss/damage suffered by the bidders on account of such rejection.
14. The application form must be signed by the vehicle owner or bidder & properly sealed & also attach all relevant documents including drafts as per the terms & condition.
15. The authority will not be responsible for any minor or major repair of the vehicle.

16. The owner of the vehicle should not be reluctant to send the vehicle to rural area as of this Project.