

**OFFICE OF THE PANCHAYAT SAMITI, KHAIRA, BALASORE**  
**e-Mail- ori-khaira@nic.in**

**Quotation Call Notice No:- 165**

**Dt :- 24.1.2023**

**Last Date: 7.2.2023**

**on or before 4.30 PM**

Dear Madam/Sir

The Panchayat Samiti, Khaira, invites Sealed Quotation/s separately for each categories of items from intending reputed /Suppliers/Authorized Dealers/Registered Entities having valid GST registration and PAN/TIN, for supply of **supply/Installation of Computers (HP/ Dell)** as per description & specification to be used in 19 Nos. of High Schools of Khaira Block, taken up for transformation under 5T (3<sup>rd</sup> Phase) initiative of Govt. of Odisha .The Quotation/s complete in all respect adhering to the following terms and conditions should be received in this office on or **before Date 7.2.2023(4PM)**. The undersigned reserves the right to accept or reject any or all quotations without assigning any reason what so ever.

**TERMS & CONDITIONS-**

1. A supplier may offer separate quotations for one or more than one category. *The category descriptions must be super scribed on the sealed envelope (e.g. supply/Installation of Computers (HP/ Dell))*
2. Original Equipment manufacturer Authorisation must be mandatory.
3. The samples are verified at the time of opening of the sealed quotation.
4. Pls. send your sealed quotation(s) super scribed as "**Quotations Notice No.165 Dated 24.1.2023**" through Registered/Speed Post/Courier/ By hand only. Quotation(s) submitted after closing Date and Time will not be accepted.
5. The amount is inclusive of all taxes and fees (including transportation, installation / any other).
6. The quotation must be prepared in supplier's Letter Head containing detail of address, e-Mail Id and contact number, GSTIN, PAN/TIN with detailed specifications and price per each set including all tax etc.
7. The quotation must be attached the valid GSTIN certificate, , GST and IT clearance certificates. Incomplete quotation/s paper shall not be entertained by the committee.
8. The undersigned reserves the right to award the supply to more than one supplier if situation warrants so at the lowest price.
9. The offer rate will remain valid for at least 90 days from the date of opening of the quotation.
10. No advance payment shall be considered payment shall be made subject to condition that after completion 100% delivery of the materials.
11. Proper GST Bills along with details of Bank A/C for payment.
12. TDS as per GST and IT act will be applicable.
13. Defective materials, if any, shall be replaced without added cost by the supplier within 07 (Seven) working days of receipt of the Materials/Spare Parts.

14. The selected supplier/ manufacturer must provide a warranty of minimum one year starting from the date of delivery of the goods.
15. Hidden cost, if any, shall not be entertained.
16. The approved Agency/Supplier should supply/install the materials at school point as per the requirement within 30 (Thirty) days from the date of receipt of the letter without fail and submit Tax-invoice for payment.
17. Supply/installation/ storage at school level at the directed room as decided by the school authority is to be done by the supplier , all debris like packaging etc should has to be cleared with intimation to this office and an installation certificate to be obtained from Head master of concerned high school, which is to be submitted along with the bill to the undersigned.
18. **The above quotations will be opened on date 7.2.2023 at 4.30 PM in the chamber of the Block Development Officer, Khaira. The interested suppliers(s)/ their authorised agents only may remain present during the opening of the quotations. In selection process priority will be give to local suppliers with past credentials of supply of the same item to public offices.**
19. The purchasing committee may further negotiate the price and quality.
20. If the above stated opening date happens to be a Govt. holiday/ bandh the submission and opening of quotation(s) will be on the next working day at the same time scheduled.
21. The decision of the Purchase Committee is final in all respect.
22. The Undersigned reserves the right to cancel any or all of the quotations without assigning any reason thereof.

**Description of Items and Specifications for supply/Installation of Ply Laminated Furniture's.**

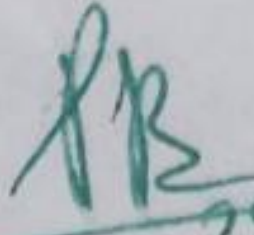
SI No	Item name	Specifications	Quantity	Offered price
1	HP / DELL Computer	Core- i3 10 <sup>th</sup> Gen.& above Ram- 8GB Drive- 1TB HDD, SSD 128 GB Win . 11, MSO 21, WiFi, Keyboard, Mouse, Monitor- 19.5 Inch LED	1 Per each school	

  
 24.1.23  
 Block Development Officer,  
 Khaira.

**Memo No. 166**

**Date:-24.1.2023**

Copy to C.D.O.-Cum-E.O., Zila Parishad, Balasore , for kind information and necessary action.

  
24.1.23  
Block Development Officer,  
Khaira.

**Memo No. 167**

**Date:-24.1.2023**

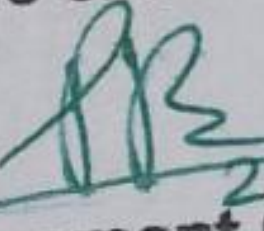
Copy to Dist. Informatic Officer, NIC, Balasore , for kind information and necessary action. He is requested to host the quotation in the website for wide publication.

  
24.1.23  
Block Development Officer,  
Khaira.

**Memo No. 168**

**Date:-24.1.2023**

Copy to BEO, Khaira/Tahasildar, Khaira/C.D.P.O, Khaira, Medical officer, Khaira and Notice board, Khaira Panchayat Samiti, for wide circulation and publicity .

  
24.1.23  
Block Development Officer,  
Khaira.