

O/O CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER
NATIONAL TUBERCULOSIS ELIMINATION PROGRAMME, ODISHA, BALASORE
e-mail- dtoorbsr@rntcp.org

Sealed tenders are invited from Agencies / Individuals/supplier for providing Food Basket(Food Packet) for Tuberculosis Patients. Interested bidders may send their complete bid in double cover system (Technical & Financial). Category of supply must be super scribed on the top of the Bid envelop and should be sent addressing clearly to the CDM&PHO,Balasore. Bidders are advised to visit the district website www.baleswar.nic.in for detailed tender requirements . Last date of receipt of Tender Paper is 30/01/2023 latest by 02.00 PM only through Speed post/Regd. Post only and the bids so received will be opened on 31/01/2023 at 11.30 am. in the official chamber of the CDM &PHO, Balasore. Incomplete and late receipt bids will be summarily rejected. The undersigned reserves the right to cancel all or any of the bids without assigning any reason thereof.

-Sd-

Chief District Medical & Public Health
Balasore

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17/01/23
Chief District Medical &
Public Health Officer
Balasore

TENDER NOTICE

Sealed Tenders are invited by the CDM & PHO, Balasore from Agencies / Individuals/supplier for providing the Food Basket(Food Packet) for Tuberculosis Patients. Technical & Financial evaluation of the Tender Documents will be evaluated by District Purchase Committee duly constituted by the CDM & PHO, Balasore.

1	Tender Processing Fee	Rs. 1000/- (non-refundable) in the form of Demand Draft in favor of "NIKSHAY MITRA, NTEP. Balasore". To be submitted along with the Tender document.
2	Tender Requirements (Term of Reference)	It can be downloaded from Balasore District website www.baleswar.nic.in
3	Last date of submission of sealed tender document	30.01.2023 (02.00PM)
4	Date of opening of tender	31.01.2023 at 11.30 A.M. at office of the CDM & PHO, Balasore
5	Eligibility of the bidder	a. Must have a valid GST Number & PAN Number b. Tender processing Fee DD must be attached c. A declaration has to be submitted as per format attached from Notary.

The tender must be duly sealed and addressed to the undersigned, having clearly super scribed "BID for Supply of " Food Basket for TB patient under NTEP, Balasore" on the front top of the cover.


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**Chief District Medical & Public Health Officer,
Balasore**

TERMS OF REFERENCE (TOR)

1. The Single Envelope should be duly sealed and super-scribed as Tender for supplying "Food Basket for TB patient under NTEP, Balasore.
2. The Envelope should be addressed to **The Chief District Medical & Public Health Officer, Balasore, PIN 756001, Odisha.**
3. The Sealed Tenders should be sent through registered post / Speed Post only to the aforementioned address.
4. Sealed Tenders received after the last date and time shall not be entertained. Postal delays shall not be the responsibility of the Tender inviting Authority.
5. The Purchase Committee, in view of unsatisfactory Service provided or Poor Quality of Products / Items provided or Noncompliance with the T&C of the tender may be at liberty to cancel the bid without assigning any reasons to the bidder. The bidder will not be entitled to any compensation whatsoever in respect of such cancellation.
6. The contract shall be governed by the laws in force in India. In the event of any dispute arising out of the Tender, such dispute would be subjected to the **Jurisdiction of Balasore District only.**

TERMS OF SUPPLY

1. Approved Bidder needs to follow the delivery schedule as mentioned in Purchase Order.
2. In the event of damage or loss to the supplies within 15 days of receipt, the said quantity will have to be replaced by the supplier without any charge or cost. The supplier will have the responsibility to set right the supplies as soon as possible, but not later than 5 days from the date of rejection of first supply.
3. The approved rate will remain valid for 12 calendar months and will start from the month of approval. The approved supplier must supply the quantity as ordered in the approved price by the CDM&PHO, Balasore during the period of Rate Contract.
4. Delivery Period: Unless specified in the tender or instructed, the maximum delivery period shall be one week. However, the same may be extended for one more week for orders of large quantity. The maximum delivery period will be counted from the next working day after the actual date of the order. Email of the supplier will be the official communication medium for all purpose.
5. Place & Period of delivery: Food Basket will be delivered in CHCs of Balasore District and it will be intimated in the supply order.
6. Payment Terms: The payment against supply shall be made within 30 days from the date of receipt of the goods in good and acceptable conditions at the destination along with clear receipt of challan & Invoice. However, no interest will be charged by the approved bidder, if the payment is delayed due to some administrative reason beyond the due date(30 days).
7. The quantity and quality of supplies will be checked by the receiving officer and if any item found to be damaged or expired frequently, the contract will be terminated by a short notice.
8. Individual items of the Food Basket are to be packed separately and kept in a single Bag/Packet.
9. The initial requirement per month is 700-800 Food packets which may vary as per the actual need.


17/01/23

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TECHNICAL BID (Annexure-1)

S. No	Particulars	Documents to be submitted	Page no
1	Name of the Unit (in capital Letters)		
2	Name of the Proprietor/owner		
3	Office Address		
4	Mobile Number & E-mail ID		
5	GSTN No		
6	PAN of Proprietor		
7	Average Annual Turnover –Rs.10 lakhs and above for past three years.(2019-20) (2020-21)(2021-22)	The Average T.O is to be certified by a Chartered Accountant in his letter head with its Name Membership No, Seal & Signature.	
8	Bank Account No with IFSC	Pass Book (Copy of front page).or One cancelled Cheque.	
9	Demand Draft details of Tender Processing fee of Rs. 1000/-	In favour of NIKSHAY MITRA, NTEP, Balasore.	


17/01/23

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FINANCIAL BID FOR FOOD BASKET UNDER NTEP

Item Specification	Quantity	Normal Quality		Better Quality	
		Name/ Brand	Price (Rs)	Name/ Brand	Price (Rs)
Rice	3 KG		Rs.		Rs.
Moong dal	1.5 KG		Rs.		Rs.
Mustard oil	250 ML		Rs.		Rs.
Milk Powder	200 Grams		Rs.		Rs.
Groundnut	250 grams		Rs.		Rs.
Any charges (Packing/bag/transportation) if any	To pack & transport the above items		Rs.		Rs.
		Total cost	Rs.	Total cost	Rs.

N.B.- Prices must be including GST

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DECLARATION

(To be submitted with Technical Bid)

(Non Judicial Stamp Paper of Rs.20/- from NOTARY)

I / We the Proprietor/partner/ do declare that I / We have carefully read all the terms of reference of tender of the CDM & PHO, Balasore, Orissa to supply the **"Food Basket for TB patient under NTEP, Balasore.** I will abide with all the terms & conditions set forth in the Tender Reference no. _____ . The approved rate will remain valid for a period of one year from the date of approval. It will be continued beyond one year with the approval of both parties with justification.

I/We do hereby declare I/We have not been de-recognized / de-barred/black listed by any State Govt. / Govt. of India / Govt. Organization / Govt. Health Institutions for any such act or action or non compliance to any instruction.

I/We agree that the Tender Inviting Authority can de-barred/blacklist me/us for a period of 3 years, if any information furnished by me/us proved to be false at the time of inspection / verification or not complying with any of the Tender terms & conditions .

I/We do hereby declare that I / we will deliver the work, if declared successful as per the terms, conditions & specifications of the tender document and work orders.

Signature of the bidder :

Date :

Name & Address of the Bidder


17.01.23
**Chief District Medical &
Public Health Officer
Balasore**