



Odisha Livelihoods Mission

District Mission Management Unit (DMMU),
Department of Mission Shakti, Government of Odisha
O/o Zilla Parishad, Balasore,
Balasore, 756001, E-mail : balasoredpm.olm@gmail.com, Tel-06782-262180



Letter No. 1062 /22/OLM/BLS

Date: 26 / 12 / 2022

Quotation Call Notice

Sealed quotations are invited from intending Suppliers/Farm/Agencies registered under GST for supplying **different items as per the specification given below** for District OLM Cell, Zilla Paishad, Balasore as well as Block OLM Cells in various Blocks of Balasore District. The Details are mentioned as per the statement given below. Quotations completed in all respect shall reach to the office of the Chief Development Officer-cum-Executive Officer, Zilla Parishad, Balasore (OLM Cell) by **5 PM of ~~09-01-2023~~** through Speed Post/Registered Post/ Courier Only. Quotations received after the due date and time will not be considered under any circumstances. The bid shall be opened at about **11AM on ~~17-01-2023~~** in Zilla Parishad office (Conference Hall) in presence of the bidders or their authorised representatives. The application form of quotations containing general bid information and terms & Conditions can be downloaded from Balasore District website <http://baleswar.nic.in>.

Sl. No.	Items	Brief Description of the Items	Quantity	Delivery period	Place of delivery	Warranty	Installation Requirement if any	Category wise EMD to be deposited
1	2	3	4	5	6	7	8	9
Category A: Desktop & UPS								
1	Desktop	Desktop (i5 O.S: Microsoft windows-10, Pre-loaded), 4GB, 1TB From any reputed brand Preferably Dell, HP etc.	03 nos.	Within 3 days of receipt of Purchase Order	BMMU OLM Cell (Khaira, Sadar & Jaleswar)	The warranty in years for each item to be furnished by the Supplier	Yes	Rs. 5,000/-
2	UPS	Computer UPS (600VA) From any reputed brand Preferably Luminous, i-Ball etc.	03 nos.				Yes	
Category B: Inverter								
1	Inverter	Inverter 1100VA with Battery & Trolley From any reputed brand Preferably Luminous, Exide etc.	11 nos.	Within 3 days of receipt of Purchase Order	All BMMU OLM Cell (except Sadar) @1 per Block	The warranty in years for each item to be furnished by the Supplier	Yes	Rs. 6000/-

Category C: Office Furniture's								
1	Task Table	Task Table with iron frame with 3 drawers (Size Length 4 ft, Breath 2.5 ft) From any reputed brand Preferably Godrej, methods etc	20 nos.	Within 3 days of receipt of Purchase Order	All BMMU & OLM Cell (except Nilagiri, Jaleswar, Bhograi & Sadar)	The warranty in years for each item to be furnished by the supplier	Yes	Rs. 17,000/-
2	Chair	S-type leather finished Chair with arm From any reputed brand Preferably Godrej, methods etc.	26 nos.		All BMMU & OLM Cell (except Bhograi)		Yes	
3	Plastic Armchair	Branded Plastic Armchair From any reputed brand Preferably Nilkamal, Supreme, cello etc.	110 nos.		DMMU & All BMMU OLM Cell (except Jaleswar)		Yes	
4	Almirah	Almirah (4 Self) like (1981H X 916W X 486D) thickness (0.8 mm) From any reputed brand Preferably Godrej, methods etc	10 nos.		DMMU & All BMMU OLM Cell (except Sadar, Khaira, & Nilagiri)		Yes	
5	Iron rack	Steel rack with 5 self (Size: Length 78 inch, Breath 36 inch, Depth-15 inch) From any reputed brand Preferably Godrej, methods etc.	05 nos.		1 nos. each in Khaira, Bahanaga, Basta, Soro & oupada OLM Cell		Yes	
6	Iron rack	Steel rack with 3 self (Size: Length 60 inch, Breath 36 inch, Depth-15 inch) From any reputed brand Preferably Godrej, methods etc.	03 nos.		2 nos. in Jaleswar & 1 in Remuna OLM Cell		Yes	

Documents to be attached as per the Annexure-I & Annexure-II.

1. Bid Price

- The contract shall be for the full quantity as described above.
- All duties, taxes and other levies payable by the dealer under the contract including transportation to Zilla Parishad, Balasore and Block points of Balasore district shall be included in the total price.
- The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.

2. Each bidder shall submit only one quotation.

3. Evaluation of Quotations

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

- Are properly signed; and
- Confirm to the terms and conditions, and specifications.

The Quotations would be evaluated for all items together of each category.

4. Award of contract

- The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.


- b) The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiry of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order
- c) Payment shall be made after delivery of the goods through PFMS after submissions of bills and voucher. Separate bill be made for OLM, Zilla Parishad, Balasore i.e. **For OLM purpose** the bill will be made in favour of Chief Development Officer-cum-Executive Officer, Zilla Parishad, Balasore.

5. Other Terms and Conditions:


- I. Any effort by a bidder to influence the purchaser in its decision on bid evaluation or placement of purchase order may result in rejection of the bidder's offer.
- II. Any legal dispute arising out of this is subject to concerned district jurisdiction only.
- III. The 1st Lower Bidder cannot be claiming to supply the items, as the items will be purchased as per the specification and quality. The undersigned is not bound to place order to the lowest Quotationer. While considering the lowest Quotationer of any item other conditions such as suitability of the items, financial standard of the Quotationer, past business experience/brand, reliability of the guarantee etc. will also be considered.
- IV. The original certificate may be produced for verification when asked for. Quotation papers received beyond the stipulated date and time, and other required document shall be liable for rejection. The authority will not be held responsible for postal delay in the delivery of the documents or non-receipt of the same.
- V. The Quotationer has to bear the responsibility for proper and timely delivery and installation of goods and he has to bear the loss or damage if any of items during transit and installation.
- VI. The items, brand and quantity to be purchased will be decided by the quotation Committee taking the budget into consideration.
- VII. The suppliers should attend the complains on the items supplied within 3 days.
- VIII. A sum of Rs.5000/-, Rs.6000/- & Rs.17000/- (EMD) for Category 'A', 'B' & 'C' separately by the intending bidders in shape of Account payee Bank Draft in favour of the Chief Development Officer-cum-District Mission Co-ordinator, OLM, Balasore. After completion of selection process, the amount (EMD) will be refunded to unsuccessful bidders as such.

The undersigned reserves the right to accept or reject any or all quotations without assigning any reasons thereof.

By Order of Collector-cum-District Mission Director, OLM, Balasore.


Chief Development Officer
Cum-District Mission Coordinator,
OLM, Balasore

Memo No. 1063 /22 OLM Date 26-12-2022
Copy to the Notice Board of Zilla Parishad, Balasore/DIO, NIC, Balasore for web hosting.


Chief Development Officer
Cum-District Mission Coordinator,
OLM, Balasore

Annexure-I

1	Name of the Supplier	
2	Full address of Supplier's shop/showroom Telephone no. Fax no. E-mail address :	
3	Are you a dealer/reseller	
4	PAN with up to date Return (Copy to be attached)	
5	GSTIN No. with up to date return Certificate (Copy to be attached if any)	

I do hereby certify that the above mentioned particulars are true and correct.

Full Signature of the Bidder:

Date:

Seal

DECLARATION BY THE BIDDER:

It is hereby declared that I the undersigned, have read and examined all the terms and conditions etc. of the tender

Document for which I have signed and submitted the bid under proper lawful Power of Attorney. It is also certified that all the terms and conditions of the tender document are fully acceptable to me and I will abide by the conditions of the terms and conditions. This is also certified that our principal manufacturing firm have no objection in signing the purchase contract if the opportunity for the supply of the items against this tender is given to me/us.

Signature:

Date:

Name

Address

Designation:
