



OFFICE OF THE CHIEF DISTRICT MEDICAL OFFICER
BALASORE, ODISHA



Tender No. 17739

Date: 29.11.22

TENDER CALL NOTICE

Sealed tenders are invited from registered firm/organisation for outsourcing of Bio Medical Waste Management in DHH/CHCs/PHCs/ UPHCs & Sub Divisional Hospitals of Balasore district.

Date of availability of Tender : 30-11-2022
Date of uploading of Tender in the District Web Site : 29-11-2022 (www.baleswar.nic.in)
Last Date & Time for Submission of Tender : 15-12-2022. till 5.00 PM
Date, time & venue of Opening Tender : 16-12-2022 11.30 am at Office Chamber of CDM & PHO, Balasore.
EMD & Tender paper Cost :Rs.50,000/- and Rs. 2,000/-
Address for submission of sealed tender document :Office of the CDM & PHO, Balasore, PIN -756001
Technical Bid-Cover A & Financial Bid-Cover-B to be submitted in a single big size envelop superscribing "Tender for Outsourcing of BMWM Activities".The same will be sent through Speed Post or Regd Post only.

The selection committee reserves the right to accept or reject summarily any or all the tenders without assigning any reason whatsoever.


29/11/22

Eligibility

1. The Agency/firm/NGO/Trust/Company must have a valid GSTN.
2. It shall have valid EPF & ESI Registration Certificate.
3. It must have PAN in the name of the Agency/ Firm/NGO/Trust/Company.
4. It must have valid labour license.
5. Must have 3 years experience in Bio Medical Waste Management of at least 300 bedded hospitals.
6. Must not have blacklisted by any Govt organisation/PSUs.
7. The Tenderer has to submit the valid license from the OSPCB or has to submit an undertaking to produce the same within two months after signing of the MOU with the undersigned.
8. Average Turnover of the bidder must be 50Lakhs or more during last 03 yeras (18-19),(19-20) & (20-21) .

General Terms & Conditions

1. It is Double cover system Bid (Technical & Financial).After meeting all the eligibility Criteria the evaluation of Technical Bid will be made. The bidder successful in Technical Assessment will be eligible for Financial Bid Assessment.
2. The Tender should be properly sealed & super-scribed on the top of the envelope "**Tender for Engagement of Outsourcing Agency under BMW Activities**".
3. Documents should be furnished in a sealed cover with Index & Page Number with self attestation/Authorised Signatory.
4. The EMD of the unsuccessful bidder will be returned after finalisation of the tender process.
5. The EMD will be forfeited if the bidder fails/ refuse to execute the work order.
6. The Outsourcing Agency shall furnish the List of Staff (above 18 years of age only) with Proof of Identity (AADHAR)and address to the concerned Authority after finalization of the contract for Outsourcing of services.
7. The bio-Medical waste collected in polybags shall be transported to the common bio medical waste treatment facility in fully covered vehicle. Such vehicle shall be dedicated for transportation of bio medical waste. The vehicle must contain bio medical waste management logo. The vehicle used must be registered for commercial use and updated in all respect i.e all types of Taxes & Duties, Fitness and Insurance etc. The driver must possess valid Driving licence.
8. In case of temporary breakdown/ Accident etc. of the vehicle, the outsourcing agency must provide an alternative vehicle for emergency with intimation to the Hospital authority.
9. The Hospital authority shall not liable for any damage to any public or private property due to any accident of the vehicle; it is the responsibility of the outsourcing agency.
10. The concerned authority of the Hospital may request the Tenderer/Agency to withdraw any of their workers from the Hospital on disciplinary ground with 24 hours of prior intimation.
11. The Tenderer/Agency will abide by all the rules and regulation relating to labour laws, accident, workmen compensation act, Workmen Insurance, ESI, PF, fire safety etc. This will be the sole responsibility of the Tenderer/Agency. The authority will not be a party at any stage to any kind of dispute arises relating to the above.
12. Any damage/pilferage to the Hospital property due to mishandling, carelessness of the contractor/agency or his workmen will be recovered from the Agency's bill and all materials issued to the Agency shall be its sole responsibility for its safety during the entire period of the contract.
13. The selected Agency/Organisation should depute qualified and dedicated staff (trained in the field of Bio Medical Waste management or having experience in handling the biomedical wastes) to

manage the Bio-Medical Waste Management activity such as collection, transportation, storage, treatment & disposal in the Hospital premises (offsite/onsite). It will also coordinate with the Bio-Medical Waste management committee of the Hospital and be responsible for supervision of the said work.

14. All the generation points of BMW at Health care Units (DHH/SDH/CHCs/PHCs/UPHCs) must have colour coded container/bins with cover. The designated bio-degradable colour coded poly bags with bio hazard symbol will be put in respective coloured coded container/ bins and lifted by the Outsourcing agency/organization within 48 hours.
15. Coloured bio-degradable poly bags to be closed by tying a string, weighed and recorded as per bar code rules and then transported to the temporary storage area (onsite/offsite) for treatment and disposal utilizing the BMW equipment (Onsite/Offsite). Each bag shall be labelled as per the Schedule III & IV of the BMW (H&M) Rules 1998. The colour coded bags or containers/ Bins shall be strong enough to withstand any possible damage that may occur during loading, transportation or unloading of such bags/containers. These containers shall also be labelled as per the Schedule - III of the rules. Sharps must be collected in Puncture Proof Container containing disinfectant after their mutilation with needle syringe terminator/Hub cutter. Mutilated infected plastics must be collected and properly disinfected/autoclaved by the Outsourcing Agency. The person identified for collection of Bio-Medical Waste must carry a register with him to maintain the record such as name of the generation point, type and quantity of waste received, signature of the authorized person (I/C sister of the ward), day and time of collection, etc. A similar register is to be maintained by the respective Matron for BMWM.
16. Agency has to give attention that no Untreated Biomedical Waste should be kept in the hospital premises beyond 48 hours.
17. The collection and transportation of Bio-Medical Waste shall be carried out in a manner so as to avoid any possible hazard to human health and environment. The timing of collection of the waste will be preferably before 8.00 AM daily.
 - a. The Bio-Medical Waste in biodegradable Polybags/ containers shall be collected from generation points of HCFs (DHH/SDH/CHC/PHC/UPHCs) and transported to the nearest BMW Management unit located at DHH/SDHs or offsite BMW treatment plant in a fully covered vehicle. Such vehicle must be labelled with bio hazard Symbol and dedicated for transportation of Bio Medical Waste only and to be provided by the OS Agency Organization. The route map as developed by the Agency must be submitted to the Authority in advance.
 - b. The Agency/Organization must collect the Bio-Medical Waste from the DHH/SDH/CHC/PHC/UPHC & other peripheral Govt. Hospitals in a specified container. For this purpose, the CDM &PHO will sign a MOU with the Outsourcing Agency and CDM& PHO of the district regarding the requisite fee as finalised in the above tender process. (for the transportation charges per KM and service charges per bed per day along with HR cost).
 - c. For collection of Bio- Medical Wastes from DHH/SDH/CHC/PHC/UPHC, it should be kept in mind to minimise the K.M i.e the route map should be justified in such a way that it covers maximum health institutions in one route during travel of the collecting vehicle for BMW. Total K.M to be to be covered and the route map may be discussed in the pre bid conference.
 - d. The actual outsourcing charges as per the approved rate will be paid by authority on submission of the bill with copy of log book duly signed by the authority.

18. Agency will be responsible for collection, transportation, temporary storage, treatment & disposal of general waste by coordination with Municipality/NAC/local authorities of the district.
19. As per the provision of Biomedical Waste Management & Handling Rule-1998. It is mandatory to segregate, collect, transport, store, treat & dispose BMWs. generated from the HCFs.
20. It is the responsibility of the agency to provide the bio degradable poly bags & other consumables. However, the Health Institutions has to ensure the provision of colour coded container/bins with bio hazard symbol at the generation points in the hospitals.
21. Agency/Organisation will have to provide all personnel protective gears & immunise its workman for handling of BMW such as -Apron, Gun Boot, Mask, Cap, goggles, Rubber Utility Gloves and Hepatitis B, TT Injection as per requirement.
22. The BMW equipment such as Autoclave & Shredder located at DHH/ SDH/IDHs will be utilised by the OS agency. Minor repairs & regular maintenance will be made in consultation with the supply firm. A separate register for registering the complains regarding the BMW Equipment may maintained by the OS agency.
23. The collection and transportation (with GPS Tracking system)of BMW waste shall be carried out in a manner so as to avoid any possible hazard to human health and environment. The timing of collection of the waste can be fixed after discussing with the waste management committee of the concerned hospital. The Agency shall collect Bio medical waste every day without fail.
24. The Outsourcing Agency shall maintain all the records related to Bio-Medical Waste Management of all the units. Daily records shall be maintained for the waste accepted and treated waste removed from the site. This record shall include the following minimum details.
 - a. Waste Accepted: waste collection date, name of the generation point, waste category as per the rules, quantity of the waste, vehicle number and receiving date (at site).
 - b. Treated waste removed: Date, treated waste type, quantity, vehicle number and location of disposal.
 - c. Log Book: A log book shall be maintained for each BMW equipment installed at the site and shall include the following:
 - i. The weight of each batch.
 - ii. The categories of waste as per the rules.
 - iii. The time, date and duration of each treatment cycle and total hours of operation.
 - iv. The complete details of all operational parameters during each cycle
 - v. Accident reporting Register is to be developed and maintained.
 - d. Site Records: Site records shall include the following:
 - i. Details of construction or engineering works of the pits.
 - ii. Maintenance schedule, breakdowns/trouble shootings and remedial action.
 - iii. Emergencies
 - iv. Incidents of unacceptable waste received and the action taken thereof.
 - v. Details of site inspections by the officials of the regulatory agency and necessary action on the observations.
 - vi. Daily, monthly and annual summery records of all the above shall be maintained and made available at the site for inspection whenever required by regulating Officer on Inspection.
25. Manpower engaged by the Service Provider should not claim any type of compensation/ absorption/ regularisation/ benefit (Health Related also) from this office.

26. The Manpower of the outsourcing agency should not consume alcohol, betel, smoking during the duty hour nor be involved in any type of criminal activities.
27. This office (DHH/SDH/CHC/PHC/UPHC) will maintain attendance register of the staffs engaged by the OS Agency/Organisation. The agency will have to prepare monthly duty list & submit to the office as mentioned above by 25th of previous month. Absent from duty will be suitably made with substitute.
28. After the allotment of the work, the said Agency shall have to sign an MOU with the CDM&PHO regarding the detail scope of services to be executed.
29. The said contract will be initially for a period of one year from the date of agreement that will be renewed maximum for another two years on satisfactory performance of the Agency by the CDM & PHO. During this period if at any stage of time, the Hospital Authority finds noncompliance of the assigned work, the said OS agency/Organization for BMW will be served with a notice period of one month and if still non compliance persists, the said contract will be cancelled.
30. After allotment of the order, the Outsourcing agent shall execute the service within 15 days of the issue of letter.
31. The Outsourcing agency/Organization has to sign a Memorandum of Understanding (MOU) with the CDM & PHO before execution of the work orders.
32. The final monthly bill in triplicate to be submitted along with the consolidated monthly report and service certificate from SDH/CHCs/ PHCs/UPHCs to CDM & PHO on 1st week of each month.
33. Besides, the Outsourcing agent has to submit Monthly Progress Report/Status report duly signed by the Hospital Manager / Junior Hospital manager/ Block Programme Manager / Matron/Staff Nurse with remarks of the Superintendent of DHH/ SDH/CHCs/ PHCs/UPHCs as the case may be without fail. Three consecutive Adverse Remarks may be treated towards cancellation of the Contract.
34. The Outsourcing Agency shall be under the Administrative Control of the CDM & PHO/DPHO/ Superintendent of DHH/ SDH/CHCs and the work will be supervised by the Hospital Managers/ JHM/QM/ BPM/ Matron & Staff Nurse.
35. All the legal disputes are subject to the jurisdiction of the Balasore District Court only.

PENALTY

36. In case of deficiencies in providing quality service, the authority will have the right to impose penalty as per decision of the BMW Committee which shall be deducted from the monthly bill.

FINANCIAL


37. The Technical Bid should be accompanied with an Earnest Money deposit (EMD), refundable without interest, of Rs. 50,000/- and for Rs. 2,000/- for Tender Processing Cost (Non-refundable) only in the form of Demand Draft drawn in favour of **BIO MEDICAL WASTE MANAGEMENT, Balasore** failing which the tender shall be rejected out rightly.
38. The Earnest Money Deposit in respect of the agencies who do not qualify the Technical Bid (First Stage), the Financial Bid (Second competitive stage) shall be returned to them without any interest. In case of successful tenderer if the agency fails to deploy the required manpower against the initial requirement within 30 days from date of placing the order the EMD shall stand forfeited without giving any further notice.



39. The successful tenderer will have to deposit a Security amount of Rs.2,00,000/- (Rupees Two Lakh) only in the form of Bank Guarantee in favour of CDM & PHO, Balasore with a validity of 15 months so that the contract period will be covered.
40. The Bidders have to quote the Rate per Bed per Day including supply of bio degradable Polybags and Transportation Charges (Rupees/K.M).
41. Institution wise Bed strength is as below.

Sl. No.	Institute	Beds	Sl. No.	Institute	Beds
1	DHH, Balasore	594	11	CHC Rupsa	16
2	SDH, Nilgiri	70	12	CHC Remuna	16
3	CHC Hatigarh	06	13	CHC Berhampur	06
4	CHC GKB, Jaleswar	30	14	CHC Iswarpur	16
5	CHC Jaleswarpur	16	15	CHC Khaira	16
6	CHC Kamarda	06	16	CHC Soro	50
7	CHC Baliapal	16	17	CHC Anantapur	06
8	CHC Pratappur	06	18	CHC Simulia	16
9	CHC Basta	50	19	CHC Gopalpur	06
10	CHC Khantapada	16			

42. Besides the above, there are 71 nos. of PHC & 3 nos. of UPHC in the district which are non bedded from where the Bio Medical Waste will be transported to the nearest BMW Management unit located at DHH/SDH. Agency has to give attention that no Untreated Biomedical Waste should be kept in the PHC/ UPHC premises beyond 48 hours.
43. HR :- The OS agency will engage 18 nos. of unskilled worker in daily wage s basis for the SDH & CHCs. The wages will be as per the Labour & ESI Deptt. Notification No. 11688/ dtd.07.11.2019.
44. All documents submitted shall be consecutively numbered having signature with official seal of the authorized signatory on each page and **total number of pages shall be mentioned on the top sheet duly authenticated by the authorized signatory.** In case the tender document is signed by the authorized signatory, a copy of the Power of Attorney/Authorization may be enclosed along with the tender for consideration. Otherwise any lapses in number of pages enclosed, the authority will not be held responsible.


29.11.22

Chief District Medical & Public Health Officer

Balasore

**APPLICATION FORM FOR TECHNICAL BID- BMW OUT SOURCING SERVICES
(COVER-A)**


Name of The Agency/Organisation	
Address	
Phone Number E-mail ID	
Status of the agency	Company/Partnership Firm/Trust/NGO
PAN	
GSTN	
EPF	
ESI	
Labour Licence	
Valid OPCB authorisation Certificate	
Turnover Certificate certified by a Chartered Accountant with Membership No & Seal.	Minimum Average Turnover must be Rs.1 crore or more.
Copy of Audited Financial Statement for past 3 years (18-19).(19-20)& (20-21)	Copy to be submitted
Minimum 03 Years of working experience in Bio Medical Waste Management in 300 or more Bedded Government Hospital.	Proof to be submitted (copy of agreement)
Affidavit regarding the Agency should not have any such previous record of Termination of Contract /Left out the Assignment /Blacklisted by any Govt Organisation. (Non Judicial Stamp Paper of Rs 100/-)	Original Affidavit to be enclosed.
EMD –Rs 50,000/- in shape of DD Drawn in favour of BIOMEDICAL WASTE MANAGEMENT, Balasore. Payable at Balasore	DD No: Date.....
Tender Processing Cost-Rs.2,000/- in shape of DD Drawn in favour of BIOMEDICAL WASTE MANAGEMENT, . Payable at Balasore.	DD No.....Date.....

Supporting Documents must be attached as mentioned above.

I/We hereby declare that the terms & conditions etc given with the Tender Notice have been read carefully and it is acceptable to me /us and that the information furnished above is full & correct to the best of my /our knowledge .I/we understand that in case of any deviation in the above statement at any state my tender document will be rejected.

Date-

Authorised Signatory with Seal


29.11.22

Annexure-II

**FORMAT FOR FINANCIAL BID FOR OUTSOURCING OF
BIO MEDICAL WASTE MANAGEMENT SERVICE
(COVER-B)**

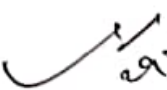
Name & Address of the Agency/Firm/Trust/ Company/NGO.			
Sl. No.	Particulars	Rate In Rs.(Excluding GST)	Rate of GST
01	Charges per Bed per Day including Polybags		
02	Transportation Charges (Rupees/K.M)		

(GST Applicable as Per the Norm)

Date

Place

Authorised Signatory with Seal


29.11.22