

**OFFICE OF THE TAHASILDAR, SORO**

**QUOTATION CALL NOTICE**

Order No. 02 /Niz. Date 25.8.22

Sealed quotation are invited from interested reputed Travel Agencies/ Tour Operators or Private individuals for providing 01 (One) of Bolero Vehicle (AC/ Non AC Deiseal driven vehicle) having sitting capacity not more than ten (10) including driver, which shall conform to the Terms and conditions at (Annexure-II) for official use in the office of the Tahasil, Soro on monthly rent basis for One (1) Financial Year i.e. 2022-23.

1. The Vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid registration Certificate, Insurance Certificate, Fitness Certificate, Valid Pollution Certificate, Valid Contract Carriage permit, proof of update tax payment, GST Registration etc. which are mandatory for playing of the vehicle.
2. The Driver of the Vehicle must have a valid driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved , gently and obedient in nature.
4. A sum of Rs 5,000/- (Rupees Five Thousand) only shall be deposited by the intending bidder in shape of Account Payee Bank Draft/Cheque drawn in favour of the Tahasildar, Soro and submitted along with the Tender papers as security deposit. After complication of the Tender Process the amount will be refunded unsuccessful bidders.
5. The monthly rate of hire charges be quoted separately in the general bid information (Excluding fuel and lubricants).
6. The vehicle must achieve fuel efficiency of 12 kms per litre.
7. The details of the make and year of manufacture of the vehicle, registration no. mileage (Kms covered per liter) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the quotation/Tender (Annexure-III)
8. The interested person shall drop the application in the tender Box kept in the office of the under signed on or before 1.00 PM of 15/09/2022. The Tender Box shall be opened on the same day 4.00 PM before the Tender Committee constituted for the purpose in the office Chamber of the undersigned in the presence of bidders or their authorized representatives
9. The application from of quotations/ Tender containing General Bid Information and Terms & Conditions for hiring of the vehicle etc. will be available with the under signed on payment of Rs. 100/- from 30/08/2022to 05/09/2022 (11.00 AM) or can be downloaded from the District website ([www.baleswar.nic.in](http://www.baleswar.nic.in)). in case of, the application is downloaded from the District website, the applicant shall furnish a demand draft of an amount Rs. 100/- (Rupees One Hundred) only (is Nonrefundable) separately only towards cost of application along with the application.
10. The undersigned reserves the right to accept or reject or negotiate the quotations.

Yours faithfully

Tahasildar, Soro

Memo No 3762 / Niz.

Dt 25.8.22

Copy submitted to the Additional District Magistrate, Balasore/ Sub-Collector, Balasore/ Block Development Officer, Soro/ Regional Transport Officer, Balasore/ Executive Officer, Soro Municipality/ CDPO, Soro for information and necessary action. They are requested to display the quotation all notice in their office notice board for wide circulation in the locality as well as among general public.

Copy submitted to the DIO, NIC Balasore for information and necessary action. He is requested to upload the tender call notice in the District website for wide circulation among the general public.

Memo No 3763 /Niz.

Dt 25.8.22

Copy to Office Notice Board for information of general public.

Tahasildar, Soro

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**GENERAL INFORMATION FOR HIRING VEHICLES**

1. Registration No. of Vehicle:-
2. Type of Vehicle(AC/Non-AC):-
3. Year of Manufacture:-
4. Model:-
5. Date of Registration:-
6. Name & complete address

Of the owner of Vehicle:-

7. Fitness Certificate Validity:-
8. Permit validity:-
9. Insurance Validity:-
10. Name & Address of the Driver:-
11. D.L No & Validity of the D.L of the Driver:-
12. Proposed hire Charge of the Vehicle per month

Excluding fuel cost:-

13. Rate of Fuel consumption / Mileage per litre:-
14. GST ID No with validation date:-
15. Contact Number of the service Provider(Tender/Quotationer)

Mob-

Tel.

“Certified that the information submitted above is true to the best of my knowledge and belief.”

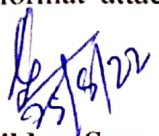
Seal & Signature of the  
Quotationer/Tender

## ANNEXURE-II

### TERM & CONDITION FOR HIRING OF VEHICLE

The following terms and condition must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicle during period of contract shall have all necessary valid MV documents such as Valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid contract carriage permit, proof of up to date tax payment, Valid Pollution Certificate, GST Registration etc. and DL of the driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicle or loss of life injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hired shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but not dose include cost of diesel, which is to be paid separately basing on actual consumption and lubricant as per existing Government norms. All the expenditure of the vehicle towards repair replacement of spare parts lubricant oil of Engine, gear box & different coolant, Tyre & Tubes, Battery etc. will be borne by the bidder.
3. It shall be responsibility of the bidder to provide a good driver and Salary of the Driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of vehicle of the same or better model shall be provide by the owner of the vehicle / bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other sources.
6. The vehicle shall report for duty for minimum of 25 days in a month. The vehicle shall report for duty at 8.00 AM after Duty, the vehicle will be parked at owner's risk.
7. In case of emergency the driver will have to report for duty as per the requirement of hire. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricant (as per Government norms) of selected bidder will be paid in every succeeding month as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 3 years of old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall given one month notice and terminate the agreement.
11. In case of the service provider intends to withdraw the service of his vehicle and terminate the agreement, it shall be mandatory upon his to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
13. The successful bidder has be enter into an agreement with the undersigned for providing the vehicle with citrine agreeable terms and conditions.
14. The information in the quotation may be furnished in the prescribed format attached herewith.

  
Tahasildar, Soro