



**OFFICE OF THE NOTIFIED AREA COUNCIL, REMUNA, BALASORE**

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Order No 391 / Date 21.06.2022

**QUOTATION CALL NOTICE FOR SUPPLY OF OFFICE STATIONARY**

The Executive Officer, Remuna N.A.C on behalf of Notified Area Council, Remuna is hereby invited from the intending Regd. Supplier/Firms/Distributor for supply of the following office stationary articles to the Remuna N.A.C .The quoted rate will be valid for the financial year-2022-23 so that the order can be placed depending on requirement from time to time as per the indent. The rate should be quoted inclusive with delivery to the office. The details of the item list enclosed in a separate sheet for reference. The terms & conditions of supply along with list of required items is also mentioned in the quotation for reference. The intending firms have to submit the quotation in the scheduled time period i.e. from the date of publication to 05.07.2022 by 10 AM which will be opened on the same day at 11 AM in presence of all participated bidders or their representatives. The intending Firm/Supplier & Distributor shall have to furnish a copy of updated GSTIN clearance certificate PAN/IT clearance certificate along with Rs.2000/- as EMD in shape of DD/BD or, Banker's Cheque in favour of the Executive Officer, Remuna N.A.C & the cost of the form **Rs.100/-** in the scheduled format of items of office stationaries to be quoted (**Annexure-A**) will be available in the office. The quotation will be sent through **Speed Post/Regd.Post or by Hand** in the address of Executive Officer, Remuna N.A.C. No quotation paper after the aforementioned time period will be entertained. The quotationers can also be seen the details of the quotation of stationaries (item wise) during office hours and the Dist.Office website of Balasore- [www.baleswar.nic.in](http://www.baleswar.nic.in).The Authority reserves the right to reject or cancel all quotations without assigning any reason thereof.

  
21.06.22

Executive Officer, Remuna N.A.C

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Copy to the Office Notice Board of Remuna NAC, Block Development Officer, Remuna Block/Tahasidar, Remuna/ Gen & Misc. Collectorate, Balasore/ Project Director, DUDA, Balasore/ Dist. I & P.R Office, Balasore for information & they are requested to affix it in their office notice board for wide publication.

 21.06.22

Executive Officer, Remuna N.A.C

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