

# OFFICE OF THE TAHASILDAR, BHOGRAI

## TENDER CALL NOTICE



Sealed quotations / tenders are invited from interested reputed Service Providers/ Travel Agencies / Tour Operators for providing 1(one) Non AC BS-IV compliant petrol/ Non AC diesel vehicles (*TUV300/Bolero/Sumo Gold/Ertiga*) having sitting capacity not more than ten including driver, which shall conform to the following terms and conditions for official use in Tahasil office Bhograi on monthly rent basis for the Financial year **2022-23**.

The quotation completed in all respect should reach the undersigned (Tahasildar Bhograi, At/Po- Jaleswarpur, Ps- Bhograi, Balasore 756036) by hand/ Speed Post/ Regd. Post/ Courier on or before **30.03.2022 by 12.30 PM** and shall be opened on the same day at 3.00 PM in presence of the bidders or their authorized representatives. The undersigned reserves the right to cancel the quotation without assigning any reason thereof.

### TERMS AND CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions along with different features mention in the **Finance deptt. Office Memorendum No-30464/F Date- 06.09.2019 of Govt. of Odisha** must be fulfilled by the successful bidder for providing a hired vehicle on monthly rent basis.

1. The hired vehicle must be road worthy condition and shall not be more than 3 years old from the date of initial registration. During period of agreement / contract the vehicle shall have all necessary valid MV documents such as *valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver* available all the times. The Department / Office hiring the vehicle shall not be responsible for any damage / loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the Vehicle owner.
3. It shall be the responsibility of the bidder to provide a well behaved, gentle and obedient driver and the salary of the driver shall be borne by the bidder.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle / bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle form other source.
6. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.

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7. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
8. The Vehicle must achieve a fuel efficiency of 10 km per liter or more.
9. A sum of Rs.5000/- shall be deposited by the intending bidders in shape of account payee Bank Draft drawn in favour of **the Tahasilar Bhograi, Balasore** and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
10. The monthly rate of hire charges is quoted separately in the general bid information (excluding fuel).
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant **one month notice** before such withdrawal of service and termination of agreement.
13. The application form of quotation / tender containing general bid information & term and conditions for Hiring of vehicles etc. will be available with Tahasil office Bhograi on payment of Rs.100/- from 10 AM to 5.30 PM every day except official holiday. The applicant shall furnish a Demand draft for an amount of Rs.100/- in favour of Tahasildar, Bhograi towards the cost of application fees with the application if, the applicant download the application form from the Govt. website (www.Odisha.gov.in). The application is attached with this notice for reference.
14. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

Memo No. 1237 ..... Dt. 21/03/2022 .....

  
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Copy submitted to the ADM, Balasore / Sub- Collector, Balasore for wide publication.

Copy to the Deputy Collector (Nizarat), Collectorate, Balasore for wide publication.

Copy to the Block Development Officer, Bhograi for wide publication.

Copy to the office notice board of Tahasil office Bhograi.

  
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