

Office of the Headmaster

ROUPADA NODAL HIGH SCHOOL

AT/P.O.- OUPADA, DIST.- BALASORE, ODISHA

Email ID : highschooloupada1958@gmail.comLetter No 58.....Date 11/02/2022**SHORT QUOTATION CALL NOTICE****FOR PROCUREMENT OF VOCATIONAL TOOLS & EQUIPMENTS FOR Trade-I
(Electronics & Hardware)**

Sealed Quotations are invited in the prescribed format from reputed firms/suppliers having PAN card, GST registration certificate towards supply of Vocational Tools & Equipments. The quotation will be received by post/courier or by hand. The last date and time of receipt of quotation is dt 17/02/2022 by 4PM and will be opened on the next day i.e. on 18/02/2022 at 3.00 PM in the office Room in presence of the School Purchase Committee along with other officials. The quotationer or their authorized representatives will remain present in the day of opening of their quotations. The authority reserves the right to reject/amend any or all the quotations without assigning any reasons thereof.

TERMS AND CONDITIONS

- The envelope containing the quotation should be superscripted as "QUOTATION FOR SUPPLY OF VOCATIONAL TOOLS AND EQUIPMENTS."
- The Quotation to be submitted in sealed covered addressed to the Principal/ Headmaster/Headmistress.
- The bidders have to submit their Technical Bid and financial Bid as per the format enclosed at annexure-'A'
- The decision of the committee shall be final for selection of the firm/bidder basing on the rate and quality of the materials.
- The rate against each item in the quotation form must be quoted clearly including all cost/taxes like making charges, wastage charges, VAT, packing and transportation charges. No extra cost will be paid towards transportation.

- Delivery of tools & equipment will be made at school point.
- Sample of items may be submitted by the firm at the time of opening of quotation. But the L1 tenderer, who will be awarded for supplying of tools, must have to ensure the quality of the items as prescribed by OSEPA. Otherwise that will not be accepted by the school.
- Payment will be released to the firm within three days in shape of cheque Only (no cash payment) after receipt of items in good conditions by the school.

[Signature]
12.02.2022
Head Master/Headmistress
Oupada Nodal High School
Oupada

Memo No. 59 / Date. 11.02.2022

Copy to notice Board of Oupada Nodal High School/BEO and DIC, Balasore. for display the above Quotation Call Notice in their Office Notice Board for wide publicity.

[Signature]
12.02.2022
Head Master/Headmistress
Oupada Nodal High School
Oupada

Annexure-A

QUOTATION FOR SUPPLY OF VOCATIONAL TOOLS AND EQUIPMENTS

NAME & ADDRESS OF THE AGENCY/FIRM	
CONTACT NO. WITH E, MAIL ADDRESS	
GST REGISTRATION CERTIFICATE NO.	
PAN NO.	

Sl.No	Name of the Tools & Equipments	Requirement	Rate per unit including all charges (Rs.)	Total Cost (Rs.)
1	2	3	4	5
1	Name of the equipment required for lab (Please mention the equipment name)			