

DISTRICT OFFICE, BALASORE
(Education Section)

ADVERTISEMENT FOR ENGAGEMENT OF SUPPORTING STAFF IN THE GIRLS' HOSTEL OF ODISHA ADARSHA VIDYALAYA AT JAMUDIHA UNDER NILGIRI BLOCK, BALASORE

NOTIFICATION
No. 10961 / Edn/OAVS/ Date 31.8.2021

Applications are invited through Registered Post / Speed Post from the eligible candidates of Balasore District in prescribed format for engagement of Supporting Staff in Girls' Hostel of Odisha Adarsha Vidyalaya, Jamudiha under Nilgiri Block of Balasore District for smooth running of the hostel. The detailed vacancy positions as mentioned below:

Sl.No.	Name of the Post	No. of Vacancies	Qualification	Age Limit	Remuneration per Month	Remarks
01	Warden	01(One)	B.A. / B.Sc. from any recognized University	30 to 60 Yrs as on date of Advertisement	Rs. 7260/-	1. Preference shall be given to the local candidate from the block area. If not available, then from the other adjacent block of respective district will be preferred. 2. If any service lady/Teacher of OAV is willing to discharge the duties of a Warden in addition to her duties, She may be paid monthly Remuneration of Rs.3000/- in addition to her own salary. But she must have to stay in the Hostel even during the night hours. 3. Retired lady teacher of willing and physically & mentally sound within the age limit of 62 Yrs as on the date of the engagement, may be engaged as warden.
02	Chowkidar-cum-Sweeper	01(One)	He must have passed HSC Examination	21 to 32 years as on the date of advertisement	Rs.4720/-	
03	Cook	01(One)	If somebody is trained in Cookery, he/she will be given preference & due weightage	30 to 40 years as on the date of advertisement	Rs. 4840/-	1.Cook himself / herself be perfectly hygienic in his/her dresses, cooking habits etc. 2.The cook must be well conversant to use LPG
04	Assistant Cook	02(Two)	Having experience in cooking	21 to 32 Years as on the date of advertisement	Rs. 3630/-	1.Cook himself / herself be perfectly hygienic in his/her dresses, cooking habits etc 2.The cook must be well conversant to use LPG

Eligibility :

In order to eligible for engagement, a candidate must satisfy the following conditions :

- i. He / she must be a citizen of India.
- ii. He /she must be physically & mentally sound.
- iii. He/she must not be having more than one spouse living.
- iv. He/she must be known Odia language.

Selection Process:

Selection will be made as per Guidelines of the OAVS, Odisha, Bhubaneswar. The District Level Selection Committee will finalize the selection of candidates.

Receiving of Application:

1. Last Date for receiving of Application Form is **15.09.2021 by 5.30 P.M.**
2. The applications are received through Registered Post / Speed Post only.
3. Write the Name of the Post for applied on the Envelop.
4. The applications could not be received directly by Hand or after receiving date & time.
5. The Applications received after due date will be rejected.

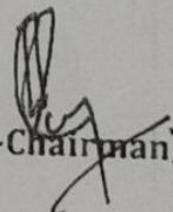
Office Address :

District Education Office, Balasore,
Collectorate Campus, Near Family Court
At/ Po/ Dist : Balasore - 756001

Engagement :

1. Engagement will be made purely on Temporary basis for One Year.
2. On expiry of One Year period of engagement, fresh engagement shall be made with a gap of at least one working day basing on the satisfactory performance of the employee.

For download of application Form & other details please visit to the District Website :
www.baleswar.nic.in.


Collector-cum-Chairman, OAVS, Balasore

APPLICATION FORMAT

For engagement of Supporting Staff in Girls' Hostel of Odisha Adarsha Vidyalaya, Jamudiha under Nilgiri Block

Application for the post of

1. Name in Full (Block Letter) :
2. Father's /Husband's Name :
3. Permanent Address :
Village..... Block
- G.P..... Post.....
- Dist..... Pin.....
- Contact No.....

Affix a duly
attested passport
size photograph
here

4. Address for Communication
Village..... Block
- G.P..... Post.....
- Dist..... Pin.....
- Contact No.....

5. Sex : : Male/Female
6. Marital Status : : Married / Single
7. Date of Birth (With Proof) : :
8. Age on dtd. 31.08.2021 : :
9. Educational Qualification

Exam Passed	Institution/ University	Total Marks	Marks Secured	Marks Secured excluding extra optional	% of Marks	Division / Class	Year of Passing
HSC							
Intermediate (Arts/science/Commerce)							
Graduation (Arts/Science/Commerce)							

10. Documents to be Attached (Attested Xerox copy only)

- (a) Matric Certificate & Marks sheet
- (b) Intermediate (+2/12th) Certificate & Mark sheet
- (c) Graduation (+3 /B.A/B.Com/B.Sc) Certificate & Mark sheet
- (d) Recent Residential / Nativity Certificate issued by the competent Revenue Authority.
- (e) Employment Exchange Regd. Card.
- (f) Experience Certificate(Cook & Assistant Cook compulsory & for others if any)
- (g) Two passport size Photograph

DECLARATION

I do here by declare that all statements made above are true, complete and correct to the best of my knowledge and belief. I also do hereby declare that my candidate is liable to be cancelled, if it is later found that the information along with documents submitted by me are false and fabricated.

Place :
Date :

Full Signature of the Candidate