

OFFICE OF THE DISTRICT JUDGE, BALASORE

ADVERTISEMENT No. 01

Dated, Balasore the 3rd day of March, 2021.

Applications in the prescribed format, given below, are invited from the intending retired ministerial staff and Group-D employees for their engagement purely on ad hoc and temporary (contractual) basis for appointment/selection in the following posts in the Fast Track Special Courts under POCSO Act in the District of Balasore under *"the Odisha Fast Track Special Courts (method of recruitment and conditions and services of the retired Judicial Officers of the cadre of District Judges and staff including in service Judicial Officer in the regular cadre of District Judge, Ministerial staff and Group-D employees) scheme, 2020"*.

Sl. No.	Categories of posts under Group-B & C to be advertised	Number of posts/vacancies
1	2	3
01	Bench Clerk Gr.-I	01
02	Stenographer Gr.-I	01
03	Senior Clerk	01
04	Senior Typist	01
05	Junior Clerk (Computer knowing)	02
06	Peon/Orderly	01

2. LAST DATE FOR RECEIPT OF APPLICATION:- **15.03.2021.**

3. TERMS AND CONDITIONS OF APPOINTMENT:

(i) The appointment of retired ministerial staff and Group-D employees made under the scheme shall be on purely on contractual basis.

(ii) The appointment of ministerial staff and Group-D employees shall be made initially for a period of one year, which may further be extended from time to time till the concerned retired staff attaining the age of 70 years or till continuance of the scheme (FTSCs) whichever is earlier and it shall be liable to be terminated at any time without notice.

(iii) The appointee retired staff during their tenure of appointment shall be under the administrative and disciplinary control of the District Judge of the Judgeship of Balasore.

4. ELIGIBILITY CONDITION:-

- (i) The appointment of ministerial staff on ad hoc basis for the post of Bench Clerk Gr.-I, Stenographer Gr.-I, Senior Clerk, Senior Typist, Jr. Clerk and that of peon (Group-D) shall be made from amongst the retired ministerial staff and Group-D employees who have retired from service on attaining the age of superannuation or on voluntarily retirement having a clean service record shall only be eligible to be considered for such appointment subject to fitness and suitability.
- (ii) The retired ministerial staff or Group-D employees must not be above the age of 70 years as on the date of inviting the applications i.e. the date of advertisement.

Provided that the ministerial staff and Group-D employees who have been dismissed, removed, compulsorily retired from service or had sought voluntarily retirement after initiation of departmental enquiry against them shall not be eligible to be considered for such ad hoc appointment under the scheme.

5. PAY AND ALLOWANCES:-

- (i) A retired ministerial staff or Group-D employees on appointment under the scheme on ad hoc basis shall be entitled to receive Pay and allowances at the rate he/she was drawing at the time of retirement minus total amount of pension being received by him/her after commutation under the Pension Rules applicable to him/her. He/She shall also be entitled to all other regular allowances admissible to in service staff of the respective cadres.

6. GENERAL:

Apart from the above, the retired ministerial staff and Group-D employees are required to submit the application following the guidelines as enumerated below:

1. The ministerial staff or Group-D employees are required to submit his/her application duly filled in and signed by him/her in his/her own handwritings furnishing the required particulars as per the prescribed format.
2. The intending retired ministerial staff or Group-D employee are required to furnish the Self attested Xerox copies of first and last page of the service book showing his/her service of record and also record of retirement so also Xerox copy of 1st & last page of PPO or copy of order of provisional pension etc. along with his/her application.

3. The retired ministerial staff or Group-D employee shall furnish the medical certificate showing his/her fitness or his/her good health from a registered Govt. practitioner or Govt. medical practitioner as the case may be at the time of submission of application.
4. The intending retired ministerial staff or Group-D employee shall furnish two self attested passport size photograph to be affixed in appropriate place in the application form.
5. No T.A./D.A. will be allowed to the candidates to appear the interview.
6. Applications complete in all respect, must be addressed to the District & Sessions Judge, Balasore only by registered post or speed post, so as to reach this office on or before **15.03.2021 at 5.00 P.M.** positively. The applications received beyond that date shall be summarily rejected.
7. Incomplete and/or defective applications and applications received after due date shall be summarily rejected. No correspondence in this regard shall be entertained.
8. Envelope containing application must be inscribed by each retired ministerial staff and Group-D employee "**Appointment for Ad hoc Bench Clerk Gr.-I/ Stenographer Gr.-I/ Senior Clerk/ Senior Typist/ Junior Clerk / Peon (Group-D)**".
9. Canvassing in any form will be a disqualification.
10. The undersigned reserves the right to accept or reject any application without assigning any reason thereof.
11. The decision of the District Judge, Balasore, with regard to engagement of retired ministerial staff or Group-D employees shall be final.

Sd/-
DISTRICT JUDGE,
BALASORE

APPLICATION FORMAT

Application for engagement of retired ministerial staff or Group-D employees in the
Judgeship of Balasore.

Application for the post of:- _____

1. Name of the Candidate:
(in Block Letters)
2. Father's/ Husband's Name:
3. Sex (Male/ Female):
4. Address for communication
with Mobile No. & E-mail ID:-
5. Date of Birth:
(Certificate in support of
Date of Birth be enclosed.)
6. Age as on **01.03.2021** : Years: _____, Months: _____, Days: _____
7. Date of Superannuation/Voluntary retirement:
8. Name of the post he/she was holding at the time of retirement:-
9. Name of the Department that he/she
was holding the post at the time of retirement:-
10. P.P.O. Number/Provisional pension order No. etc.:
11. Whether any disciplinary/criminal proceeding/
vigilance case is pending/disposed of against the
retired ministerial staff or Group-D employee ?
If yes, give details.

Affix self signed
recent colour
passport size
photograph.

DECLARATION

I do hereby solemnly affirm and state that the statement made above are
true and correct to the best of my knowledge and belief and based on record.

Place:

Date:

Signature of the retired Govt. employee

Encl.:-