

DISTRICT ELECTION OFFICE, BALASORE

No. 655 / Elec. Dated 01.10.20

QUOTATION CALL NOTICE

Sealed quotation in plain paper / letter pad are invited from intended Registered Firms / Printing Press having GST for printing of Postal Ballot for the ensuing Bye-Election to 38-Balasore Assembly Constituency.

The Quotation should be submitted in a sealed envelop super scribed in as “ **Quotation for Printing of Postal Ballot**” containing the quotation and must be delivered to the District Election Office, Balasore on or before **07.10.2020 by 1.00 P.M.** through Registered Post / Speed Post of Indian Postal Department or dropped in the assigned box at the District Election Office, Balasore. No other mode of delivered shall be accepted. The quotation received after the stipulated date & time shall not be entertained. The quotations will be opened on the same day at **3.30 P.M.** in the Office Chamber of the Addl. District Magistrate, Balasore. Quotationers or their authorised agents may remain present at the time of opening of Quotation.

TERMS AND CONDITIONS OF THE QUOTATION CALL NOTICE

1. The intending Quotationers must be bonafied registered body having valid GST Registered No. and IT return. Self attested photo copy of the GST registered certificate and IT return should be attached.
2. The Intending Quotationer should have valid PAN Card. Attested photo copy of PAN Card should be attached.
3. The approved quotationer should have to supply the materials in this Office at his own costs. The paper for printing of Ballot will be supplied by this Office received from Govt. Press, Cuttack.
4. The quotationer shall deposit non-interest bearing earnest money of **Rs.3,000/- (Rupees three thousand)** only in shape of Account Payee Draft payable to the Deputy Collector, Election, Balasore which will be refunded to the unsuccessful quotationer or whose quotationers are not accepted. The EMD of the successful quotationer will be refunded after completion of the validity period.
5. The Supplying Agency must not have been blacklisted by any Govt. Organisation. (Atach declaration in Stamp Paper of Rupees Ten).
6. The price quoted by the bidders shall be valid for the period of one year for the date of signing of agreement / finalisation of the quotation.
7. The required quantity of materials need to be supplied by the suppliers within 2 (two) days in the District Election Office, Balasore from the date of receipt of supply order for which the firms should be committed.

8. Failure to supply the order in full within the stipulated period from the date of issue of supply order amounts to cancellation of order automatically.
9. If any dispute arises, the mater shall be referred to purchase committee for settlement of dispute.
10. The quotations received in incomplete from or after scheduled date & time shall be summarily rejected.
11. The authority reserve right to reject any or all the quotations without assigning any reason thereof and shall bear no liability what so ever consequent upon such decision.


Collector & District Election Officer,
Balasore

Memo656...../Ele.

Dated 01.10.20...../

Copy to the District Election Office, Balasore Notice Board for information of general public.

Copy forwarded to the Superintendent of Police, Balasore / Project Director, DRDA, Balasore / Sub-Collector, Balasore / All B.D.Os / Executive Officer, Balasore Municipality / for information. They are requested to publish the notice in their Notice Board for information of intending firms / persons.

Copy forwarded to the D.I.P.R.O, Balasore for information and necessary action wide publicity.


Collector & District Election Officer,
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Dated 01.10.20...../

Copy forwarded to the D.I.O, NIC, Balasore for information. He is requested to publish in the District Web site for information of general public.


Collector & District Election Officer,
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Copy forwarded to all Members of Purchase Committee for information and necessary action.


Collector & District Election Officer,
Balasore