



OFFICE OF THE MUNICIPAL COUNCIL, BALASORE

Tel & Fax No. 06782-251222

E-mail:- balasoremunicipality@rediffmail.com

Notice Inviting Expression of Interest No. 4237 dt. 25/08/2020

Name of the work:-

Preparation of Detailed Project Report for "Pilgrim Amenities and Community centre at Bhujakhia Pir" including drawings for architectural/ Structural/ internal P.H & EI details/ interior designing/ landscaping / lighting system / external water supply/ power supply/ fire fighting system after execution of soil testing (Soil bearing capacity) and report thereof in triplicate and to be submitted to Balasore Municipality after due Technical sanction from the ILW, Balasore Municipality.

Paper Cost :-

Rs. 600.00

EMD :-

Rs.10,000.00

Last Date of Sale/ download of Bid Documents:- Upto 4.00 PM of dt. 05.09.2020

Last Date of Receipt of Bid:-

Upto 5.00 P.M of dt. 05.09.2020

Date of Opening:-

11.30 A.M. of dt. 07.09.2020

Details can be seen/ downloading from the official website of Balasore District, www.baleswar.nic.in from dt. 26.08.2020 to dt. 05.09.2020 upto 4.00 PM


25.8.2020
Executive Officer
Balasore Municipality

Memo No. 4238 / Dt. 25/08/2020

Copy to the Advertising Manager, The Pragatibadi / The Pramaya for publication of the above Expression of Interest in their esteemed daily Odia news paper, once in with a minimum Size & space at the I & PR rate on or before dt. 26.08.2020 for the information of general public and submit the bills in duplicate along with copy of above publication for necessary payment at this end.


Executive Officer
Balasore Municipality

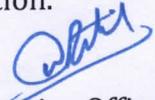
Memo No. 4239 / Dt. 25/08/2020

Copy submitted to the Sub-Collector, Balasore/P.D, Dist. Rural Development Agency, Balasore/ Deputy Director, Dist. Planning & Monitoring Unit/Executive Engineer, Balasore Electrical Division, Balasore/ Executive Engineer, R & B Division, Balasore/ Tahasildar, Balasore (sadar) / D.I.P.R.O, Balasore for information with a request to display the Quotation Call Notice in their respective notice board for wide publication.


Executive Officer
Balasore Municipality

Memo No. 4240 / Dt. 25/08/2020

Copy to the Office Notice Board, Balasore Municipality for wide publication.



Executive Officer
Balasore Municipality

Memo No. 4241 / Dt. 25/08/2020

Copy to the Municipal Engineer, Balasore Municipality, Balasore for information with a direction to check the Expression of Interest before Uploading.



Executive Officer
Balasore Municipality

Memo No. 4242 / Dt. 25/08/2020

Copy submitted to the Collector & District Magistrate, Balasore for favour of kind information.



Executive Officer
Balasore Municipality



OFFICE OF THE MUNICIPAL COUNCIL, BALASORE

Tel & Fax No. 06782-251267

E-mail:- balasoremunicipality@rediffmail.com

No. 4237

Dt. 25/08/2020

EXPRESSION OF INTEREST

The Executive Officer, Balasore Municipality on behalf of Balasore Municipal Council, Balasore invites sealed Expression of Interest from reputed Registered consultancy/ Architectural firms/Associations/ Companies/ Consortium and Organizations etc with proven track record and at least 3 years of experience in the relevant field for providing consultancy services for testing of bearing capacity of soil planning, designing, architecture work, preparation of estimates for construction work on the guidelines of OPWD / Govt. norms with necessary vetting of structural part & architectural part with detailed quantity of estimate from the competent authority.

Sl. No.	Description of Work	Paper Cost	E.M.D	Period of Completion
01.	Preparation of Detailed Project Report for "Pilgrim Amenities and Community centre at Bhujakhia Pir" including drawings for architectural/ Structural/ internal P.H & EI details/ interior designing/ landscaping / lighting system / external water supply/ power supply/ fire fighting system after execution of soil testing (Soil bearing capacity) and report thereof in triplicate and to be submitted to Balasore Municipality after due Technical sanction from the ILW, Balasore Municipality.	Rs.600.00	Rs. 10,000.00	15 days (Fifteen days)

The Schedule, terms & conditions, specification and other necessary documents shall be downloaded from the site of official website of Balasore District, [http:// baleswar.nic.in](http://baleswar.nic.in) w.e.f dt. 26.08.2020.

The down loading EOI (Expression Of Interest) documents & receipt of the Offer shall start from dt.26.08.2020 and close on dt. 05.09.2020 at 16.00 Hours. The Offer shall be received in the Office of the Executive Officer, Balasore Municipality through **Regd. Post & Speed Post** only addressed to the " **Executive Officer, Balasore Municipality, Balasore**" on or before dt. 05.09.2020 at 17.00 Hours. The authority will not be held responsible for the postal delay, if any, in delivery of the documents and non-receipt of the same in time. The sealed Offer will be opened on dt. 07.09.2020 at 11.30 Hours in the Office of the Executive Officer, Balasore Municipality, Balasore in presence of the bidder or their authorized representatives , who may be present at the time of opening of the EOI .

The authority reserves the right to reject any or all the Offers at any stage without assigning any reason thereof.


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TERMS & CONDITIONS

01. As per Architect Act. Govt. of India, Proprietor / All the Partners of the Firm should be Registered under Council of Architect for Rendering Professional Services.
02. Offer document should be enclosed with Complete Bio-data of the Consulting Architect, Firm, Organization & Organizational Information.
03. The agency having Head Office in state of Odisha with minimum 03 years of Experience in relevant field and having completed at least 3 (Three) nos. similar works in last 2 years for Govt./ Semi Govt./ Corporate houses should apply with their credential/ information/ testimonials in prescribed format which may be down loaded from the site of official website of Balasore District, <http://baleswar.nic.in>.
04. All qualifications given above should be supported with documentary evidence.
05. GST and any other Govt. Tax as applicable will be borne by the firm.
06. Time is the essence of this contract. The Successful agency will adhere to complete the work as per Terms & Condition & schedule strictly.
07. Paper Cost as specified in the above table shall be submitted in shape of **Demand Draft/ Bankers cheque** duly pledged in favour of “ **Executive Officer, Balasore Municipality, Balasore**” which is non refundable. Offers received without Paper Cost shall be rejected out rightly.
08. **EMD** as specified in the above table in shape of Demand Draft /Bankers cheque duly pledged in favour of the **Executive Officer, Balasore Municipality, Balasore** shall be attached with the offers, which shall be refunded to unsuccessful quotationers in due course. No other mode of payment of EMD shall be accepted. Offers received without EMD shall be rejected out rightly. Request for exemption of EMD by any firm and adjustment for any previous deposits will not be entertained.
09. The duly filled up application in prescribed format is to be sent to the undersigned super-scribing on the top of the envelop “ Engagement of Consultants/ Interior Designers etc. and Expression of Interest No. & Date alongwith the due date.” should reach on or before **dt. 05.09.2020 at 17.00 Hours**.
10. The Consulting Architects, Planners, Firms, Associations, Companies, Consortium and Organizations etc. with higher credentials will be given priority.

Signature of the bidder.


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Balasore Municipality

11. Performance certificate of the completed works of the Consulting Firm/consortium duly authenticated / certified by an officer not below the rank of Executive Engineer or equivalent should be furnished separately for each work.
12. The decision of the Municipal authority of Balasore Municipality shall be final and binding to the firms in this regard.
13. All documents to be submitted by the firms should be self attested. No document will be entertained unless attested.
14. The Earnest Money of the applicant will be forfeited, if they withdraw their offer/ rates or modify the terms & conditions of the same during the validity of their offer which are adverse to the business ethics.
15. Conditional offer will not be accepted in any circumstances.
16. The Earnest Money of unsuccessful bidder will be returned on finalization of the bid.
17. The Earnest Money of the successful will be retained and treated as security deposit upto expiry of tender without interest.
18. Any offer which bears cutting, over-writing in the rates, shall not be considered.
19. Income Tax to be deducted at source in all cases of payment to successful bidder.
20. The Authority reserves the rights to reject any or all the offers without assigning any reason thereof.
21. All documents to be submitted by the firms should be self attested. No document will be entertained unless attested.
22. In case of any legal dispute arises, the matter will be taken in to Law court at Balasore jurisdiction only.

IMPORTANT:- Offer without prescribed form or not supported with Paper Cost/ Earnest Money/ Authority letter of agency will not be considered in any circumstances.



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All the above terms and conditions are accepted by me/us.

Signature with seal of the bidder

ANNEXURE-I

CERTIFICATE OF LIST OF WORKS IN HAND.

I/we do hereby certify that at present the following works are in my/our hand.

Sl. No.	Particulars of work now in hand.	Amount of each work.	Period in which the work is stipulated to be completed (in months.)	Approximate value of work done against each work on the date of submission of Tender.	Department under which the work is being taken up
1	2	3	4	5	6

N.B: Attested copies of such certificate to be furnished. Certificates to be obtained from not below the rank of Asst. Engineer use additional sheet if necessary.

I/we also note that non-submission of certificate will render my/our Tender liable for rejection.

[Use additional sheet if necessary]

Signature of the bidder

Signature of the bidder.

**Executive Officer
Balasore Municipality**

ANNEXURE-II

CERTIFICATE OF LIST OF SIMILAR WORKS EXECUTED.

I/we do hereby certify that the following works have been executed by me/us.

Sl. No.	Particulars of works already executed/ name	Approximate amount of each work.	Name of department under which the works were executed.	Period of commencement and period of completion.	Whether the works were completed in stipulated period.	Item of works.	Quantity Executed.
1	2	3	4	5	6	7	8

N.B. Attested copies of such certificate to be enclosed. Certificate should be obtained minimum from rank of Asst. Engineer and above.

I/we also note that non-submission of the certificate will render my/our offer liable for rejection. Non-fulfillment of these criteria of execution of similar works shall render my/our offer for rejection.

Signature of the bidder

Use additional sheets if necessary.

Signature of the bidder.

**Executive Officer
Balasore Municipality**



FORM No.001
(TO BE FILLED BY THE BIDDER)

A.1 (a) Name of the Firm.....

(b) Address of the Firm

.....email :-

(c) Name & address of the Prop./Partner

.....Mob No.

Sl. No.	Service to be provided	Consultancy service to be Quoted in Percentage (%)	Remarks
01.	Preparation of Detailed Project Report for "Pilgrim Amenities and Community centre at Bhujakhia Pir" including drawings for architectural/ Structural/ internal P.H & EI details/ interior designing/ landscaping / lighting system / external water supply/ power supply/ fire fighting system after execution of soil testing (Soil bearing capacity) and report thereof in triplicate and to be submitted to the Balasore Municipality after due Technical sanction from the ILW, Balasore Municipality.	I _____ % of the probable estimated cost. (In Figure)	
		_____ percent (%) of the probable estimated cost. (In Words)	

NOTE :-

The Consultancy service to be Quoted in Percentage (%) inclusive of all govt. levies. The Offer shall be liable to be rejected if all the columns are not properly & completely filled up. The cover containing the Offer shall be super scribed with E.O.I Notice No. & date with due mentioning name & address of the bidder on it.

Signature with name & stamp of Bidder