



OFFICE OF THE COLLECTOR, BALASORE
(ST & SC DEVELOPMENT SECTION)

No. 73 /ST&SC, Dt: 17.07.2020

EXPRESSION OF INTEREST

Expression of interest (EOI) are invited from the reputed NGOs having valid registration number for providing assistance to the District Project Monitoring Cell (DPMC) in connection with Pradhan Mantri Adarsh Gram Yojana (PMAGY) as per direction of the Govt. in ST & SC Development Department, Odisha vide letter No. 6858/SSD dated 08.05.2020. The sealed EOI should reach to District Welfare Office, Balasore by **Registered Post or Speed Post only** on or before 30-07-2020 up to 05:30 P.M. and it will be opened on 30-07-2020 at 06.00PM at **DRDA Conference Hall, Balasore** in presence of members of the District Selection Committee for PMAGY and Tenderers. The above EOI is subject to the Guidelines and Terms & Conditions attached with this Notice.

Necessary papers along with the details are available in District Website www.baleswar.nic.in and can be downloaded from the Website.

Shortfall of any required documents will not be entertained and the EOI paper will be liable for rejection. **NO EOI WILL BE RECEIVED BY HAND OR BY COURIER SERVICE.**

The Authority reserves the right to reject any or all EOI without assigning any reasons thereof. The engagement of NGO can be terminated by the District authorities if the performance of the NGO is not satisfactory.

Memo No. 908 /ST&SC, Date 17.07.2020


COLLECTOR, BALASORE

Copy to the Editor, Marketing Executive, The Samaj, The Sambad and The Pragatibadi for publication of the above matter on or before 18-07-2020 in one day edition with shorted possible space and amount as per prescribed by I & PR Department, Odisha. The Bill with proof copy may please be submitted to the undersigned for necessary payment of advertisement cost.


District Welfare Officer,
Balasore

Memo No. 909 /ST&SC, Date 17.07.2020

Copy to the District Information Officer, NIC, Balasore for information. He is requested to kindly upload the tender documents along with other terms and conditions of the EOI for wide publicity in the District website www.baleswar.nic.in.


District Welfare Officer,
Balasore

BRIEF DESCRIPTION OF PMAGY SCHEME

Pradhan Mantri Adarsh Gram Yojana (PMAGY) is a rural development programme launched by the Central Government in India in the financial year 2009-10 for the development of villages having a higher ratio of people belonging to the scheduled castes through convergence of Central and State schemes and allocating financial funding in SC village basis. More than 500 villages of Odisha have been planned to be covered under the scheme in two phases. Out of 196 tentative villages 4 nos of villages and out of 151 villages 15 nos of villages have been selected for implementation of scheme in Balasore District. 15 villages from newly selected 151 villages and 4 villages from tentative villages are to be surveyed. Further Govt. have planned to extend the scheme for 38 more villages besides the list below.

Out of 196 tentative villages

Sl. No.	Village Name	Block Name
1	Rajnagarpatna	JALESWAR
2	Solapata	BALESHWAR
3	Koilisahi	BALESHWAR
4	Saudihi	BALIAPAL

Out of newly selected 151 villages

Sl. No.	Village Name	Block Name
1	Balabudhi	BALESHWAR
2	Buanla	BALESHWAR
3	Palapara	BALIAPAL
4	Bisikadeipur	BALIAPAL
5	Kudmansing (Kadamansing)	BALIAPAL
6	Nayabali	BALIAPAL
7	Tengramari	BHOGRAI
8	Krushnanagar	BHOGRAI
9	Udaypur	BHOGRAI
10	Sunadharbasan	BHOGRAI
11	Barbaria	BHOGRAI
12	Sahabajipur	BHOGRAI
13	Mahulia	JALESWAR
14	Raikula	KHAIRA
15	Rehang	REMUNA

TERMS AND CONDITIONS FOR THE EOI

The tender should be submitted following the terms and condition specified here under.

1. Eligibility:

In support of eligibility, a bidder NGO must qualify the following characteristics.

- I. It should be legally registered one.
- II. It must have PAN/TAN number/GSTIN
- III. Income tax return filed for last three years of assessment of NGO i.e. 2017-18, 2018-19 & 2019-20.
- IV. It should be having good track record and should have not been black listed by any State Govt. or Central Govt. or State Govt. agency or Central Govt. agency.

- V. It should have minimum of 5 years of work experience as on 31.12.2018 and should have worked at least one rural development programme funded by the State/Central Govt.
- VI. The NGO must have adequate mobility and man power with computer knowledge & well versed in local language.
- VII. It should have adequate balance sheet and financial report of previous three years.
- VIII. The head/Chief functionary of NGO should not be a formal member of political party.

2. Funds will be provided for execution of the work as per Govt. Guideline issued time to time.

3. Necessary Documents to be submitted:

In support of eligibility, a bidder must submit following tender documents.

- a. Copy of PAN Card/ Tan Card of NGO/GST No.
- b. Copy of the Income Tax return filed for the last 3 years assessment of NGO i.e 2016-17, 2017-18 and 2018-19.
- c. Copy of Certificate of Registration of the NGO along with the act under which it is registered.
- d. Copy of proof of 5 years work experience as on 31.12.2020 and functioning till date.
- e. Copy of proof experience at least one rural development programme funded by the State/Central Govt.
- f. Balance sheet and financial report of previous three financial years duly audited and certified by any registered Chattered Accountant or any Chattered accountant firm.
- g. Declaration of the head/Chief functionary of NGO of not being a formal member of any political party.
- h. Affidavit of non-inclusion in the blacklist.
- i. Photo copy of bank passbook of the NGO.
- j. Annexure I : Check list for documents submitted
- k. Annexure II: Declaration letter
- l. Annexure III: General information about the NGO
- m. Any other supporting documents, if necessary.

4. The NGO must abide by the guidelines of the Govt. regarding roles and responsibilities for execution of the scheme (Annexure – IV) and instructions received time to time.

5. Signing of Agreement:

The successful bidder has to execute and Agreement of one year in non-judicial stamped paper worth Rs. 50/- with District Welfare Officer, Balasore within two days after finalization of the tender and the agreement can be renewed for another one year if necessary.

6. The NGO participating in the tender process shall produce all documents in original before the District Level Selection Committee for PMAGY on the date of opening of the tender.

CHECK LIST

Please check whether the following have been enclosed in the respective cover.

- | | | | |
|-----|--|---|--------|
| 1. | Copy of PAN Card/TAN Card | : | Yes/No |
| 2. | Copy of the Income Tax return filed by the NGO for the last three years assessment i.e. 2016-17, 17-18 & 18-19 | : | Yes/No |
| 3. | Copy of the Up-to-date GST clearance Certificate valid up to 31.03.2020 | : | Yes/No |
| 4. | Copy of Certificate of Registration in favour of the NGO | : | Yes/No |
| 5. | Valid proof of 5 years of work experience as on 31.12.2018 | : | Yes/No |
| 6. | Valid proof of experience at least one Rural Development Programme Funded by the State/Central Govt. | : | Yes/No |
| 7. | Audited balance sheet and financial report of previous three financial years : | | Yes/No |
| 8. | Declaration of the head/Chief functionary of NGO of not being a formal Member of any political party. | : | Yes/No |
| 9. | Photo copy of bank Pass Book with name of the NGO | : | Yes/No |
| 10. | Declaration application | : | Yes/No |
| 11. | All Annexure | : | Yes/No |

Authorised Signatory with date & Seal

DECLARATION APPLICATION

The District Welfare Officer,
Balasore.

Ref: Letter No. _____ dated _____ of ST & SC Dev. Section, Collectorate,
Balasore.

Sir,

I/We, the undersigned am/are pleased to give my/our service for implementation of the PMAGY Scheme in Balasore District. We are hereby submitting our bid, which includes the entire necessary documents in a sealed envelope super scribing “EOI for implementation of PMAGY”

I/We hereby declare that all the information and statement made in this bid are true and accept that any of our misrepresentation/blacklisting contained in it may lead to our disqualification.

My/Our bid is valid for a period of one year after date of bid opening, subject to the modification result from contract negotiation: you may subsequently carry out with us to accept our EOI. If I/We am/are assigned the work during the period of validity of the bid, I/We undertake to carry out the same as per the terms and conditions of the EOI documents.

I/We have carefully gone through the terms & conditions contained in the EOI documents and I declare that all the provisions of this EOI documents are acceptable to my organization.

I further certify that, I am an authorized signatory of my NGO and am, therefore, competent to make this declaration.

Yours Faithfully,

Authorized Signatory (in full and initials)

Name and Title of signatory:

Name of the Firm:

(Seal)

Annexure – III**General Information about the NGO**

Sl. No.	Particulars	Details to be filled in Block letters only
Contact details of NGO		
1	Name of the NGO	
2	Permanent address along with PIN code Telephone: e-mail id:	
3	Local address along with PIN Code Telephone: e-mail id:	
Contact details of the Authorized person:		
4	Name	
5	Designation	
6	Permanent address along with PIN code	
7	Correspondence address along with PIN code	
8	Telephone	
9	E-mail id	
Information about the NGO		
10	Name of the NGO	
11	Registration Number & valid up to	
12	Type of validity(Temporary/Permanent)	
13	Name of the Act. under which registered	
14	Year of establishment of the NGO	
15	Whether Blacklisted(if yes mentioned the period)	
16	Bank Account details	Account No:- Bank Name:- Branch:- Name of the Account Holder:- IFSC code:-
17	Whether the bank account is jointly operated(Yes/No)	
18	Name & Designation of the bank account operator(s)	
19	Financial source of the NGO	
20	In case the NGO receive any foreign funding, the NGO is registered under FCRA(Yes/No)	
21	FCRA Registration No. & Date	
22	PAN/TAN Card No. & GST No.	
23	Income return assessment for last three financial years:	1. 2016-17 2. 2017-18 3. 2018-19
24	Summary of last activity undertaken	

Authorized Signatory with date & Seal