

OFFICE OF THE CHAIRMAN, DISTRICT LEGAL SERVICES AUTHORITY,
BALASORE.

Advertisement No-2

Dated the 5th day of July, 2019

The Odisha State Legal Services Authority, Cuttack in its letter No- 2759(30/ dtd. 30.08.2016 and 1683(15) / dtd. 20.05.2019 have been pleased to approve engagement of retired Court/government employees by conducting a walk-in-interview to discharge duties of Head Clerk and Stenographer (One each for DLSA) on consolidate pay of Rs. 25,000/- and Rs. 20,000/- respectively, on short term contract basis for a period of one year from the date of joining or till creation and filling up the posts by regular process. Accordingly, this DLSA will conduct a Walk-in-Interview on 28.07.2019 at 11.00 A.M. in the Office of the DLSA, ADR Building, Civil Court, Balasore to fill up the following posts on purely contractual basis.

Category- Wise Vacancy Position

Name of the Post	No. of Vacancy	Consolidated pay P.M.
Head Clerk	01	Rs. 25,000/-
Stenographer	01	Rs. 20,000/-

The persons desiring such engagement may appear for the interview on the scheduled date, time and venue along with their original testimonials, pension payment order book and three passport size photographs.

ELIGIBILITY CRITERIA

6. Candidate must be a retired Court/Govt. employee.
7. He/She must be below 64 years of age on the date of application.
8. He/She should not have found guilty by any court or by his disciplinary authority during his service period.
9. No vigilance proceeding should have been initiated against the candidate.
10. He should not be suffering from any disease or otherwise incapable of discharging his duties.

N.B:

- No TA/DA shall be paid to the candidates appearing for the interview.
- The persons appearing for the interview shall appear at the one hour before the interview for registration
- The decision of the District Legal Services Selection committee in the process of engagement shall be binding and final and in no case be challenged by any candidate.
- The authority reserves the right to cancel the selection process at any time without any prior notice.

Sd/-

District Judge-cum-chairman,
District Legal Services Selection Committee,
Balasore.

DISTRICT LEGAL SERVICES AUTHORITY, BALASORE

ENGAGEMENT OF RETIRED HEAD CLERK AND STENOGRAPHER ON CONTRACTUAL BASIS THROUGH WALK-IN-INTERVIES

FORMAT OF APPLICATION

Post Applied for-----

SL.No-----

(To be assigned by the Office)

1. Name of the Candidate:
(In Block Letters)
2. Father's Name:
3. Sex(Male/Female)
4. Marital Status (Married/Un-Married)
5. Date of Birth:
6. Age as on 03.07.2019:
7. Educational Qualification:
8. Permanent Address:
9. Present Address:
10. Caste:
11. Religion:
12. Nationality:
13. Contact No. with Email-ID if any:
14. Whether the candidate has knowledge in Computer: Yes/No.
15. Service Details:

Space for
Passport size
Photograph
(Self attested)

Date of entry into Govt. Service	Name of the Office in which posted at the time of retirement	Post Held at the time of retirement	Years of Experience in the post	Date of Retirement

DECLARATION

I Sri/Smt.....do hereby solemnly affirm and declare that the statements made herein are true and correct to the best of my knowledge and belief and the same is based on records. Further, I declare that,

1. I have not found guilty by any court or by my disciplinary authority during my service period.
2. No vigilance/Criminal Proceeding has been initiated against me during my service period or even after retirement.
3. I am not suffering from any disease or infirmity so as to incapable me to discharge day to day official duties or any special duty assigned to me.
4. I do also undertake to submit a **Medical Fitness Certificate** from **C.D.M.O./A.D.M.O., Balasore** before joining in case selected in the interview.
5. I am not a member of any Political Party.
6. I have gone through the terms and conditions of engagement as mention in the advertisement and I am fully aware that the engagement is purely contractual and is for a period of one year from date of joining or till creation and filling up the post by regular process.
7. Further, I undertake that if at any time the information furnished above is found to be incorrect, I will be disengaged without any reason thereof.

Place: Balasore

Date:

Full Signature of the Candidate