

CONTRACT OF ENGAGEMENT (TOR)

This contract of engagement is made on ____ day of _____ month _____ year between the Collector-Cum-Chairman, SSA, Balasore, the appointing authority in one part (herein after called the "1st Party")

AND

Sri/Smt/Miss _____,
S/O, D/O/ W/O _____ residing
At _____, Post _____, PS _____,
District _____ (herein after called the "2nd Party")

And whereas the 2nd Party is willing to be engaged as Part Time Instructor in _____ to impart education in the concerned subject in the Upper Primary School having roll strength more than 100 students under School & Mass Education Department, Government of Odisha as per the terms and conditions given hereunder:

1. That, the engaged person agrees to work under the appointing authority on purely temporary basis for a particular period of 6(six) months with a remuneration @ Rs.231/- class (including employee & employer share) maximum up to 24 classes in a month without having any right of any permanent appointment and/or regularization and equal treatment like any other regular employee of the appointing authority or State Government in future.

2. That, the engaged person agrees to work under the appointing authority in the manner provided herein below:-

i. Scope of Works:

- He/ She has been engaged as per his/ her qualification and specific nature of job has been assigned to him/ her.
- He/ She shall take up any work/ assignment given to him/ her by the concerned authority.
- He/ She shall develop strategies and ensure effective implementation of the same in classroom transaction.
- He/ She shall undertake any additional duties assigned to him/ her for the larger interest of the student/ school.

- His/her performance will be reviewed by the competent authority as and when required.

ii. Term of engagement:

This term of engagement will be for six months and will commence from till The engagement can be extend further on six months basis subject to the following conditions.

- His/ Her performance on attendance & teaching work is found to be satisfactory.
 - He/ She shall report to the concerned Headmaster/ Headmistress for coordination, acceptance and approval of work assigned to him/ her.
 - He/ she has to perform the duties with high standards of professional and ethical competence and integrity.
- iii. The contract shall be cancelled on the ground of unauthorized absence, misconduct, involvement in criminal case, possession of fake certificates etc
- iv. If his/ her performance is not found to be satisfactory, the Collector-Cum-Chairman, SSA, Balasore reserves the right to terminate this contract of engagement at any point of time without assigning any reason thereof.
- v. In the events he/she wants to quit the engagement, may do so by giving one month advance notice to the authority.

For the 1st Party

Full Signature of 2nd party

Witness:

1.

2.

MODEL FORM FOR WRITTEN UNDERTAKING

I, Sri/Smt/Miss.....
son/daughter/wife ofwho has
been given an offer of engagement as part time instructor in _____ in the
Balasore District with a remuneration of Rs.231/- (including EPF both share)per each
class maximum up to 24 classes in a month fully aware that my engagement is purely
temporary and can be terminated at any time without any notice and assigning any
reason thereof.

Further, I am fully aware that my continuance in the said post is subject to my
satisfactory performance to be evaluated by the competent authority.

Further, I do hereby give an undertaking that in future I shall not claim regular
scale of pay and other allowances for continuing in the said post merely on the ground
that I have been given a part time engagement.

The documents which has only been submitted by me to the authority is original
and if found false/fabricated in due course my engagement will be automatically
forfeited/cancelled & action as deemed proper shall be taken against me as per law.

Date:.....

Place: Balasore

Signature of the Candidate

Name in Full

Detail permanent Address:

Witness number one

Signature & Address

Detail Present Address:

Witness number two

Signature & Address