

OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, BALASORE

(HEALTH & F.W. DEPT. GOVT. OF ODISHA)

Tel.No.:9439883344

**TERMS & CONDITIONS FOR PURCHASE OF ALL KINDS OF MORBIDITY
MANAGEMENT CLINIC MATERIAL FOR CDM & PHO, BALASORE.**

1.

Date of commencement of Tender	:25.12.2021
Duration of the Tender	:25.12.2021 to 17.01.2022
Last date of the Tender	:17.01.2021 up to 5.30 pm
Opening of Tender	:18.01.2022 at 03.30 pm
Address for submission of Tender	: O/o the CDM & PHO, Balasore
All types of related Communication	Po-Dist: Balasore, PIN:756001
E. Mail	:adpho.vbd.bls@gmail.com
Tender Processing Fee (Non Refundable)	: Rs.2,000/-
Cost of EMD (Refundable):	: Rs.80,000/-

2. It is a double cover system bid process : (A) Technical Bid (B) Financial Bid.

Both the bids will be put in separate envelope superscribing Technical or Financial bid on the top of the envelopes. Finally both the superscribed envelopes are to be put in a single big cover with a superscription on the top of the envelop "Tender For Morbidity Management Clinic Materials" Tender Notification No: 21/216 /Dt. 24.12.21

3. The Bidders are advised to visit the Website : www.baleswar.nic.in for detailed information about the tender. Both the bids (Technical & Financial) should be downloaded and filled up completely before submission.
4. Both the fee are required to be submitted along with the technical bid in shape of DD drawn in favour of ZSS(NVBDCP) ,Balasore in any nationalised bank payable at Balasore..
5. On finalisation of the tender process the approved rates will remain valid up to 12 calendar months i.e the Rate Contract Period from the date of approval. The said period may be extended in exigencies upon mutual consent for one more term at best with satisfactory performance.
6. The EMD will be refunded to the unsuccessful bidders within 10-15 days of completion of Tender process. The EMD of successful bidder will be treated as security deposit and will be maintained at the undersigned till completion of the Rate Contract Period.
7. For any lapses or breach in the part of the supplier as far as the terms and conditions are concerned, the Security deposit will be forfeited with a written communication to the supplier for reason of such forfeiture.

Chief District Medical & Public Health Officer,
Balasore

8. In case of any Bid amendment and clarification, responsibility lies with the bidders to collect the same from the website/office of the undersigned before last date of Tender. The CDM&PHO, Balasore shall have no responsibility for any delay/omission on part of the bidder. Hence bidders are advised to be in touch with district NIC website till last date of tender. In case any corrigendum / amendment, the same will be uploaded in the district web site
9. The following bids will be considered as invalid and will not be accepted for assessment.
- Received beyond the last date & hour.
 - Incomplete Bids.
 - Not filled in as per the prescribed format.
 - Without signature of the bidder in each submitted pages.
 - Without Tender Fee and EMD (Except exempted categories)
 - Forged or tampered documents submitted with the Bid as supporting to the bid.
10. The Bids shall be opened in presence of the Bidder or their authorized representatives. The authorized representatives should produce authorization letter having the photograph of the Authorised person issued by the Bidder. There is no bar for opening the tender by the competent authority even if the Bidder or their representatives are not present in the bid opening process.
11. An index is attached in the first page of the Technical Bid indicating the list of documents to be enclosed in the technical bid, that must be duly signed by the Bidder. Also the enclosed documents should be signed by the Bidder.
12. Financial Bid is to be filled up neatly without any correction and overwriting and strictly as per the prescribed format with due seal and signature of the bidder.
13. The sample of items are to be submitted separately mentioning clearly the name of the bidder with name of the item. In the absence of the sample ,the quoted rate for the same will not be considered for comparison purpose.
14. The Bid should be submitted through the Regd.Post / Speed post only. No other mode for submission of bids are allowed.
15. The payment will be released after successful supply of the items within the time line mentioned in the purchase order. Replacement of the damaged and defective items if found will be the responsibility of the supplier.
16. Any deviation in the given specification / configuration or quality aspect of the supplies will be considered as incomplete or defective supply. Accordingly it will be the sole responsibility of the supplier to set right the supplies at his own risk within the time limit allowed by the buyer. On failure, the supply order will automatically be cancelled and security money will be forfeited. No way will the buyer be responsible for the same. Further, the security money will also be forfeited for non supply or refuse to supply the ordered items.


24.12.21

Chief District Medical & Public Health Officer,
 Balasore

17. The quoted price is inclusive of all taxes and charges. The GST will be applicable as per the schedule norm. No extra amount in any manner will be entertained beyond the quoted price.
18. If any information or documents furnished by the Bidder are found incorrect or misleading at any stage of the tender, the said Bid will be considered as invalid one and will be debarred to participate in any of the tender published by the undersigned for subsequent three consecutive years.
19. The manufacturer will have to enclose the GMP Certification and the dealers will produce dealership authorisation in the Technical Bid wherever applicable.
20. The undersigned/committee is not bound to accept the lowest tender rate where the Quality/technical aspect of the product is a matter of concern. In such case the decision of the Committee will be final.
21. The articles are to be delivered within one month of receipt of the order and the articles are to be delivered at the District Headquarter, Balasore.
22. Any legal dispute arising out of this tender process is subject to Balasore jurisdiction only.

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24.12.21




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LIST OF ITEMS

Sl. No	Name of Items	Approx Requirements
1	Plastic Tub (30 ltrs Capacity with 1 Ft. Height)	8,500 nos.
2	Plastic Mug (1 Ltr. Capacity)	8,500 nos.
3	Plastic Stool (7' Height X 9' Length X 9' Breadth)	8,500 nos.
4	Cotton Towel (1.5 ft X 1.5 ft.)	51,000 nos.
5	Anti Bacterial Soap (125 grams each)	17,000 nos.
6	A3 size laminated morbidity management pictorial chart.	8,500 nos.

NB:- Visible sticker to be labelled on each tub and mug

Sticker Design

		
MORBIDITY MANAGEMENT KIT		
Govt. of Odisha Supply (2021-22)		
ZILLA SWASTHYA SAMITI, BALASORE		

24.12.21

Chief District Medical & Public Health Officer,
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Format for the Technical Bid(A)

Sl.No	Information Required	Details	Remarks
01	Name of the Organisation		
02	Registration Detail of the Organisation.	Individual/Firm/Company	Copy of Regn Certificate.
03	Name and Designation of the Person to sign on the Bid documents.	Name & Designation:	Sample Signature :
04	Detailed Address for Communication including Mobile No:		
05	Email ID		
06	PAN No	Signed copy of PAN Card to be enclosed.	
07	GST No	Signed copy of GST Regn certificate to be enclosed.	
08	Income Tax Return for three years: (18-19)/(19-20)/(20-21)		
09	Average Turnover for last three years (18-19)/(19-20)/(20-21)	Certified by a Chartered Accountant in the Firm Letter Head with Membership No:	
10	Experience in the related supply specifically to Govt /Public Sector Establishments	At least copy of 4 such Purchase Order in past two years	
	Tender Processing Fee	Non Refundable Rs.2,000/-	
11	EMD	Refundable Rs.80,000/-	
12	GMP certification/Dealer Authorization certificate	Required in case of Manufacturer/Authorized Dealer.	
13	All the above information whether submitted with signed documentary proof		Yes/No

Seal & Signature of the bidder/Authorized Person/s


Chief District Medical & Public Health Officer,


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Format for Price

e Bid (B)

Sl No.	Item Required	HSN No	Rate of GST	Quoted Rate in Rs. Excluding GST.
01	Plastic Tub (30 ltrs Capacity with 1 Ft. Height)			
02	Plastic Mug (1 Ltr. Capacity)			
03	Plastic Stool (7' Height X 9' Length X 9' Breadth)			
04	Cotton Towel (1.5 ft X 1.5 ft.)			
05	Anti Bacterial Soap (125 grams each)			
06	A3 size laminated morbidity management pictorial chart.			

Seal & Signature of the bidder/Authorized Person/s


24/12/24

Chief District Medical & Public Health Officer,


Balasore
24/12/24

DECLARATION

(To be submitted with Technical Bid)

I / We the Proprietor do declare that I / We have carefully read all the terms of reference of tender of the CDM & PHO cum District Mission Director, NHM, Balasore, Orissa for " **Supply of Morbidity Management Articles** "under NHM, Balasore. The approved rate will remain valid for a period of one year from the date of approval. I will abide with all the terms & conditions set forth in the Tender Reference no.

I/We do hereby declare I/We have not been de-recognized / black listed by any State Govt. / Govt. of India / Govt. Organization / Govt. Health Institutions for supply of Non-Specified product or for non-supply.

I/We agree that the Tender Inviting Authority can forfeit the Earnest Money Deposit and blacklist me/us for a period of 5 years if, any information furnished by us proved to be false at the time of inspection / verification and not complying with the Tender terms & conditions.

I/We do hereby declare that I / we will deliver my work as per the terms, conditions & specifications of the tender document and work orders.

Signature of the bidder :

Date :

Name & Address of the Bidder


24.12.24

Chief District Medical & Public Health Officer,

 Balasore



O/O CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER
DISTRICT PROGRAMME MANAGEMENT UNIT
NATIONAL HEALTH MISSION
BALASORE
e-mail- dpmubal@gmail.com



Sealed tenders are invited from Agencies /Firms/ Individuals/supplier for providing Morbidity Management articles . Interested bidders may send their complete bid in double cover system (Technical & Financial). Bidders may apply for all or any of the article in separate envelopes only. Combined bids will not be considered. Supply of Morbidity Management articles must be super scribed on the top of the Bid envelop and should be sent addressing clearly to the CDM&PHO,Balasore. Bidders are advised to visit the district website www.baleswar.nic.in for detailed tender requirements . Last date of receipt of Tender Paper is 17/01/2022 latest by 5.30 PM through Speed post/Regd. Post only and the bids so received will be opened on 18.01.2022 at 3.30 pm. in the office of the CDM&PHO, Balasore. The bidders are advised to keep in touch with the district website for addendum or corrigendum if any till the last date. No publication in the newspaper will be made for the same. Incomplete and late receipt bids will be summarily rejected. The undersigned reserves the right to cancel all or any of the bids without assigning any reason thereof.

-Sd-

CDM & PHO cum District Mission Director
NHM Balasore


24.12.21
Chief District Medical & Public Health Officer,
Balasore
24/12/21