

**OFFICE OF THE TAHASILDAR, KHAIRA**  
**District- Balasore**

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**QUATATION CALL NOTICE**

No:- 3614

Date:- 15/12/21

Sealed quotation are invited from the interested reputed travel Agencies/Tour operators of private individuals for providing 1( One) number of Non A.C diesel and petrol driven new model of TUV 300/Bolero/Sumo gold/Ertiga which shall confirm to the terms and conditions for official use in the Office of the Tahasildar Khaira Balasore District.

1. The vehicle must be in the optimum running condition and shall not be more than 3years old from the date of initial registration and must have valid registration certificate, Insurance Certificate ,fitness certificate,Valid contract Carriage permit, proof up to date tax payment etc which are mandatory for playing of vehicle.
2. The driver of the vehicle must have a valid Driving license for providing transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs.5000/- ( Rupees five thousand ) only shall be deposited by the intending bidders in shape of Account payee bank draft drawn in favour of the Tahasildar Khaira and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to the unsuccessful bidders.
5. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel).
6. The vehicle must achieve fuel efficiency of 10 kms per liter.
7. The details of the year of manufacture of the vehicle, registration number mileage (kms covered per liter) and name of the driver with driving license number and period of validity should be specially provided in the general bid information to be furnished with the Quotation/Tender(Annexure-II).
8. The quotation completed in all respect should reach the undersigned on or before 31.12.2021 by 11 A.M and shall be opened on the same day at 2PM in the presence of the bidders or their authorized representatives.

Memo No. 3615

Dt. 15/12/21

  
Tahasildar Khaira.

Copy to the Sub-Collector Balasore/ All B.D.Os/ All Tahasildars of this District and they are requested to publish in their Notice Board.

Copy to DIO NIC Balasore for the publication in the Official website.


Copy to Notice Board of Tahasil Office Khaira.

  
Tahasildara Khaira.

TERMS & CONDITION FOR HIRING OF VEHICLE

The following terms and condition must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles during period of contract shall have all necessary valid MV documents such as :- Valid Registration Certificate , Insurance Certificate , Fitness Certificate , valid contract Carriage permit , proof of up to date tax payment etc. and D.L. of the driver available all the times . The Department / Office hiring the Vehicle shall not be responsible for any damage / loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hired shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricant as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricant oil of Engine, gear Box & different coolant, Tyre & Tubes , Battery etc. will be borne by the bidder .
3. It shall be the responsibility of the bidder to provide a good drive and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reason whatsoever the replacement of vehicle of the same or better model shall be provide by the owner of the vehicle / bidder.
5. In case of the vehicle do not report regularly the authority will be at liberty to reject the agreement and may engage vehicle from other sources.
6. The vehicle shall report for duty for minimum of 25 days in a month.
7. In case of emergency the driver will have to report for duty as per the requirement of hire. No extra payment shall be demanded.
8. Monthly hire charges and reimbursement towards cost of diesel (as per actual) and lubricant (as per Govt. norms) of selected bidder will be paid in every succeeding month as per as possible within fifteen days of the submission of bills by the service provide and advance payment will be made.
9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provide intends to withdraw the service of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, government shall forfeit the entire amount of security deposit.
13. The information in the quotation may be furnished in the prescribed format attached herewith.

  
21/12/20  
Tahasildar, Khaira

Annexure - IIIGENERAL INFORMATION FOR HIRING VEHICLES

- 1) Registration No. of Vehicle :-
- 2) Type of Vehicle (AC/Non-AC): -
- 3) Year of Manufacture :-
- 4) Model :-
- 5) Date of registration:-
- 6) Name & complete address of the owner of vehicle :-
- 7) Fitness Certificate validity :-
- 8) Permit validity :-
- 9) Insurance validity :-
- 10) Name / Address of the Driver :-
- 11) D.L. No. & Validity of the D.L. of the Driver-
- 12) Proposed hire Charge of the vehicle per month excluding fuel cost:
- 13) Rate of fuel consumption / Mileage per litre:-
- 14) Contact Number of the Service provider (Tenderer/Quotationer)  
Mobile ..... Telephone.....

“ Certified that the information submitted above is true to the best of my knowledge and belief .”

Seal & Signature of the  
Quotationer/Tenderer