



**DISTRICT OFFICE: BALASORE
(G.P. SECTION)**

TENDER CALL NOTICE

No. 4024...../G.P. Date 16.11.21.....

Sealed Tender in plain paper are invited from the interested / Registered Firms for purchase of **Election Material** for ensuing General Election to PRIs – 2022, subject to the following rate chart approved by State Election Commission as per **Annexure-I** (copy enclosed). The tender should reach through **Registered Post / Speed Post only** addressed to the **District Panchayat Officer, Balasore, At./Po.-Balasore, Dist.-Balasore, PIN-756001** on or before **29.11.2021 by 5.00 P.M.** The Tender received beyond the scheduled date and time will not be entertained. The envelope containing the Tender paper should be mentioned as **“TENDER FOR SUPPLY OF ELECTION MATERIALS IN GENERAL ELECTIONS TO PRIs-2022”**. The sealed Tenders shall be opened on **30.11.2021 at 11 A.M. at DRDA Conference Hall, Balasore** in the presence of the Tenderer / Firms or their authorized Representatives.

The upper ceiling cost for the above materials i.e from SI No.1 to 20 as per Annexure-I fixed at Rs.278/-.

Terms & Conditions :

1. The tender should be submitted up to date clearance of GST income TAX clearance certificate and PAN card with registered number.
2. The Tenderer must produce the samples of each items before the committee at the time of finalization of tender, without which tender is to be rejected.
3. Rs. 5000/- (Rupees five thousand) only is to be deposited towards E.M.D. amount by the successful tenderer.
4. The successful tenderers shall have to execute all agreement for supply of articles within the time limit; failing which the security deposit will be forfeited.
5. Supply be made within 10 days from the date of receipt of supply order.
6. The rate quoted should clearly be indicated per unit / piece / number inclusive of all taxes and transportation charges. The delivery of all materials will be made at District Panchayat Office, Balasore.
7. The quantity mentioned in annexure-I may vary at the time of placement of order.


Collector Balasore

8. The lowest cost rate in case of stationary articles will be calculated by taking the rate of total cost of all articles.
9. The undersigned reserves all rights to accept or cancel any or all the quotations without assigning any reason thereof.

Memo No. 4025/G.P., Dt. 16.11.21

Copy to DIO, NIC, Balasore with a request to Web -hoist Tender in District Website.


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Memo No. 4026/G.P., Dt. 16.11.21

Copy to Notice Board.

Copy forwarded to the Project Director, DRDA, Balasore/ Sub.-Collector, Balasore / Nilgiri,/ All Block Development Officers/ All Tahasildars/ Executive Officer, Balasore Municipality / Soro Municipality / Jaleswar Municipality / NAC, Nilgiri/ General Manager, DIC, Balasore and other District level officers for information. They are requested to publish the above quotation notice in their office notice board for its wide publication.


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Annexure-I

SI No	Name of Item	Quantity	Rate
1	Full Scape Paper	4 pcs	3.00
2	Pin	1 small pkt.	7.50
3	Sutuli	1 small bundle	7.50
4	Sealing Wax	10 pcs	30.00
5	Gum Paste	1 bottle	15.00
6	Match Box	1	1.00
7	Carbon Paper	4 sheets	5.00
8	Flexible Wire	1 small pcs	5.00
9	Candle	2 pcs	9.00
10	Pencil	3	6.00
11	Ball Pen	3	10.00
12	Ink Pad & Ink	2	30.00
13	Pusher	1	3.00
14	Blade	1	1.00
15	Cloth	1 mtr.	15.00
16	Oil Container	1	15.00
17	Metal Rule to Detach Ballot Paper	1	5.00
18	Wet sponge	2	10.00
19	LED Lamp	1	100.00
20	Empty small Plastic Bottle	1	3.00
TOTAL			278.00

The list of above materials is applicable for one booth, requirement will be placed to the approved tenderer.


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