

OFFICE OF THE NOTIFIED AREA COUNCIL, NILGIRI

NO. 2077 / Dated. 21/10/21


TENDER CALL NOTICON

SWEEPING, DRAIN CLEANING AND COLLECTION OF GARBGAES OF NILGIRI NAC.

Sealed Tenders are invited from the Registered Contractors/NGOs working within the jurisdiction of Nilgiri NAC & having experience in sanitation activities for Collection of Garbage's/Street Sweeping cleaning of drains and Bush cuttings etc. And Transportation of garbage's to dumping ground as selected by the undersigned.

The tender paper containing the required Form, Documents, requirement of sweepers can be made available from website www.baleswar.nic.in. No tender shall be received directly by Nilgiri NAC, but only through Registered post/Speed Post super scribing the (Tender for Sanitation). EMD 1.5% of Tender Quoted Value and cost of tender paper of Rs.10,000/- in shape of B.C/ Bank Draft separately in favour of Executive Officer, Nilgiri NAC shall be deposited along with tender documents. The last date for receipt of tender paper will be up to 11 AM dated. 30.10.2021 which shall be opened on the same day at 12 Noon in the Office Chamber of the undersigned. The Authority shall not be responsible for postal delay.

The Authority reserves the right to reject any or all tenders without assigning any thereof.


Executive Officer,
NAC, Nilgiri.

Memo No. 2078 / Dt. 21/10/21

Copy submitted to the director I&PR Deptt.Odisha,BBSR for kind information and necessary action. He is requested to publish the Notice in one English and one Odia newspapera day only, i.e, before dt. 23.10.2021.


Executive Officer,
NAC, Nilgiri.

Memo No. 2079 / Dt. 21/10/21

Copy submitted to The Director, Municipal Adeministration, H&U.D Department, Odisha, Bhubanewar. / Collector, Balasore for favour of kind information.


Executive Officer,
NAC, Nilgiri.


Memo No. 2080 / Dt. 21/10/21

Copy submitted to The PD-DRDA-Cum-PD-DUDAr, Balasore for favour of kind information.


Executive Officer,
NAC, Nilgiri.

Memo No. 2081 / Dt. 21/10/21

Copy to Nilgiri NAC Notice Board/Local office for wide circulation of the Notice.


Executive Officer,
NAC, Nilgiri.

GOVERNMENT OF ODISHA
HOUSING & URBAN DEVELOPMENT DEPARTMENT

TENDER DOCUMENTS

FOR

**SWEEPING, DRAIN CLEANING AND
SANITATION SYSTEM UNDER PRIVATISATION
OF WORKS.**

NOTIFIED AREA COUNCIL, NILGIRI

ELIGIBILITY CRITERIA

Tenderers must produce the following documents & fulfil the criteria's mentioned below for eligibility.

1. Photo copy of valid PAN card and GST clearance Certificate.
2. Photo copy of valid labour license.
3. Creditability and experience certificate (At least 7 to 8years of experience in similar nature of work at Municipality & NAC)
4. The tenderers must have to produce the valid E.P.F and ESI Registration certificate & proof of last chalan deposit for the related financial year should be accompanied with the tenderer document and EPF, ESI certificate holder must show their contribution minimum 2Years.
5. The tenderer must have own/hired of tractors and one declaration given by him to arrange as many astrolly Rickshaw/ Wheel Borrows as required for effective transportation of Municipal Solid Waste in and around including collection point to the identified Dumping Yard/Disposal Centre.
6. Three years Audit report with IT return from State Govt./Central Govt. approved auditor/Chartered accountant.
7. The Tenderers shall have to deposit the Earnest Money deposit (EMD)@1.5% of the total quoted value for the period of contract in shape oof Bankers Cheque/Bank Draft from any nationalized bank in favour of "The Executive Officer, Nilgiri NAC" the EMD will be refund to the unsuccessful Tenderers soon after the tender process is over/finalized.
8. The Tenderers must enclose the Bankers Cheque/Bank Draft amounting to Rs. 10,000/- towards cost to tender documents along with the bid offers.

The authority reserves right to accept or reject any or all the Tender without assigning any reason thereof.

Signature of the Tenderer


Executive Officer,
NAC, Nilgiri.

SCOPE OF WORK

Detailed description:

1. Sweeping & Collection of Solid wastes:

The entire area under different wards within the NAC should remain clean throughout the day. The solid wastes generated within the NAC area are to be collected from various sources by segregating process such as Biodegradable and Non-degradable of Solid Waste. The activities under Sanitation mechanism system of Municipal Solid Waste are as follows, -

- a. Sweeping of the entire ward area (Both Road and sides)
- b. Night sweeping only Market area.
- c. Segregation of the Solid Wastes/ Garbage.
- d. All Municipal dust bins and garbage bins places within the specified area should be cleaned regularly.
- e. From Market places including commercial/ institutional units
- f. Removal and disposal of Dead animals and carcasses.
- g. Cleaning of the public roads/Drains including lanes and by lanes regularly.
- h. Transportation of wards collected wastes (During drain cleaning time, sweeping time and non-process waste from wealth enter) to the nearest identified and designated loading points/garbage depot/ Temporary storage points.
- i. The persons to be engaged in sanitation work should be provided with two uniform dresses with report safety gear by the Tenderer for distinct identification and other necessary purposes. For colour and style of the uniform (Florescent Blue with Nigiri NAC logo) necessary consulation may please be made with this office.

2. All type of bushes & shrubs from road side berms & conservancy lanes are to be cleaned by the agency. Road side drains are also to be cleaned i.e., removal of polythene, paper, foreign materials and other floating materials to avoid choking of the drains. The executing agency after daily collection shall ensure complete removal of entire solid wastes from the specified areas to the full satisfaction of the Executive Officer or authorised officer for the work assigned.

3. Transportation of solid wastes:

All type of solid waste shall be separately collected from different places are to be stacked separately at the identified primary collection point of the NAC. Thereafter the same are to be suitably loaded into transportation vehicles such as truck/mini trucks/tractors as per requirement and shall to be transported to the approved dumping yards identified by the NAC and will be unloaded systematically by the agency as per direction of the Officer-in-charge of the NAC. The cost of transportation should include the cost of labours for loading and unloading of solid wastes into the vehicles and the wages of the drivers/helpers attached

OFFICE OF THE MUNICIPAL COUNCIL, NILGIRI.
DIRECTION FOR THE GUIDANCE OF THE TENDERER.

1. All works proposed for execution by contract will be notified in the form of invitation to Tender posted on a board hung up in the office and signed by the Executive Officer.

This notice will state the detailed work to be carried out, the items and approximate quantities thereof as well as the date for submitting and opening the Tenders also the amount of earnest money to be deposited and the amount of the security deposit to be deposited by the successful Tenderers and the percentage if any to be deducted from bills. Copies of the specification, plans and any other documents required in connection with the submission of Tender signed for the purpose of identification by the Executive Officer shall also be open for inspection by the Tenderer in the office of the Executive Officer during office hours

2. In the event of the Tender being submitted by a firm it must be signed separately by each member thereof, or in the event of the absence of any partner, it must be signed on his behalf by a person holding a power of attorney authorizing him to do so.

3. Receipts for payments made on account of work, when executed by a firm, must also be signed by the several partners, except where the Tenderers are described in their Tender as a firm in which case the receipts must be signed in the name of the firm by one of the partners or by some other person having authority to give effectual receipts for the firm.

4. The amount of earnest money to be deposited @1%^{1/100}(one percent) of the total value for the contract period either in shape of National Savings Certificate / DD/ Bankers Cheque and in no other form duly pledged in favour of the Executive Officer, Nilgiri NAC.

5. Any person who submits a Tender shall fill up the usual prescribed printed form stating at what rate he

is willing to undertake the item of the work. Incomplete Tender and Tenders which propose any alteration in the work specified in the said form of invitation to Tender, on which contain any other conditions of any sort or omit to note the time within which the work can be finished, or which are not accompanied the required earnest money will be liable for rejection.

6. The Executive Officer or his authorised officer will open the Tenders in the presence of any intending Tenderers who may be present at the time and will enter the amounts of the several Tenders in a comparative statement in a suitable form. In the event of a Tender being rejected the earnest money forwarded there with shall there upon be returned to the Tenderers either on A/C Payee cheque for the amount of the earnest money.

7. The authority reserves the right for rejecting any or all the Tenders without assigning any reason thereof.

8. In the event of a Tender being selected for acceptance by the Executive Officer or the authorised Officer who opened the Tenders will, if he is competent to accept the Tender, inform the Tenderers of the selected Tender who shall there upon sign copies of the specification and other documents mentioned in rules for the purpose of identification and for his acceptance with the Tender. The Tenderers of the selected Tender shall also deposit the required amount of the security deposit @ 2% of the accepted total value for the period of contract including the E.M.D. deposit amount within the prescribed time. If the Tenderers fails to deposit the required amount of security money within the prescribed time the offer of Tender will be rejected.

Signature of the Tenderer


Executive Officer
Nilgiri NAC

9 Provided that if the Executive Officer is not competent to accept the Tender himself, he will inform the Tenderers. Tender which he decides to recommend for acceptance. Such Tender shall thereupon sign forthwith copies of the specification and other documents mentioned in rules and shall deposit the required amount of the security money within the prescribed time. The Tender with the specification and other documents signed by the Tenderers will then be forwarded for acceptance as per Municipal Rule who is competent to accept the same. If the Tender is rejected, security money deposited shall be refunded to the Tenderers.

10 When Tender has been selected for acceptance and the required amount of the security money has been deposited, the Executive Officer shall scrutinize all pages of the form of item, Rate, Tender and contract form of works to see that the form has been properly filled up and signed by the Tenderer and the signature witnessed. He shall then, if he is competent to accept the Tender, sign the acceptance of the Tender or if he is not so competent shall send the same for the signature of the acceptance to the authority competent to accept it.

11. The Tenderers has to sign all pages of all documents before submission of Tender failing which the offer will be rejected and will not be taken into comparative statement.



Executive Officer
Nilgiri NAC

Signature of the Tenderer

TENDERER FOR THE WORKS

I/We hereby offer the Tender for the execution for Council of Nilgiri NAC of the work specified in the underwritten memorandum in respect of Nilgiri NAC at the rates specified therein for a period of 3 (three) years from the date of written order communicated to commence and complete in all respects with the specification, other documents and conditions contained in the Tender/ offer thereof and subject to the conditions of contract and with such materials as provide there under and in all other respects in accordance with certain terms & conditions as provided in the agreement.

MEMORENDUM FOR COMPOSITE PACKAGE

- a) Name of the Work:- Cleaning of internal roads & drains within all wards (13nos. of NAC) under solid waste primary collection centres & transportation to identified Primary collection yard located in the ward and further transportation to identified Dumping yard/ Disposal centres located around 8 kms distance from the ward.
- b) Estimated cost: Rs. 69,82,608.00 (Rupees sixty nine lakh eighty two thousand six hundred eight) only per Annum.
- c) Earnest Money: @ 1% of the total quoted value.
- d) Initial security deposit (including earnest money to be deposited before the commencement of the work) : @ 1.5% of the total quoted value.
- e) Time required for the work from date written order to commence months: 01.11.2021 to 31.10.2024.

Should this tender be accepted ? I/We hereby agree to abide and fulfil all the terms and conditions contract so far as applicable. In case of any default the EMD/security deposit will be forfeited and pay to the Nilgiri NAC the sum of money mentioned i the said conditions.

Signature of the tenderer.

Witness.

Address

Occupation

The above Tender is hereby accepted by me on behalf of the Nilgiri NAC, Balasore.

Dated:

PRIME CONDITION OF THE TENDER

The Tender shall accompany the following.

1. The detailed Tender call Notice. Tender documents and financial tender etc. Issued by the Nilgiri NAC in original should be signed by the tenderer in each page.
2. Earnest money to the time of 1% (one percent) of the estimated amount in shape of demand Draft/Bankers cheque in favour of "THE EXECUTIVE OFFICER NILGIRI NAC". The Tenderers with part EMD FROM OTHER Tender will not be considered. The earnest money deposit of the unsuccessful tenderer shall be refunded to them after finalization of the tender and execution of the agreement with the successful tenderer.
3. Valid and up to date registration certificate of the tenderer. PAN Card, VAT clearance certificate 3 years Audit Report, labour license EPF and ESI Certificate with current Challan and no relation certificate either in original/self attested true copies should be deposited along with original Tender paper duly signed in all pages of documents submitted.
4. Detailed description on the scope of the Tender and specification , contract conditions etc. Of the Nilgiri NAC to be signed and to be enclosed to the tenders. Failing which the Tender will be treated as non responsive and will be rejected out rightly and shall not taken to comparative statement.
5. A statement showing the list of similar work executed so far, specifying the Department/Organization for whom executed, indicating the year of execution and list of similar works in hand certificates duly signed by the concerned authority not below the rank as Asst. Engineer shall be enclosed duly attested. Besides a list of T & Possessed by the Tenderer shall be furnished with offer.
6. The tenderer shall enclose list of tools and plants, machineries required for the work and to enclose proof of machineries owned/issued by him required for the work to complete in all respect. List of adequate personnel to be engaged by the Tenderer for smooth execution of work stating the name, qualification, experience etc. To be attached.
7. In the event of acceptance of thender, the Tenderer shall entered into an agreement with the Nilgiri NAC.
8. The fair wage clause, the accepted Tender, the letter if intent and the specification, for execution, contract condition, accepted offer and all the documents if not stated here in but provided i Tender schedule & bill of quantities will form a part of the agreement. List of works in hand, list of similar work executed, list of T& P equipment, no relation certificate, declaration certificate, also will from part of the agreement.
9. The Tenderer shall have to submit the payment receipt towards deposit of Tax like Service Tax, EPF etc. To the competent authority as per law and falling which the bill submitted for the period shall be withheld of Tax is paid and taken thereof is submitted.
10. No advance payment shall be made under any circumstances on any accounts except payment of monthly bills.

11. In addition to earnest money deposit, further 1.5% on accepted offer is required to be deposited during execution of agreement towards initial security deposit (ISD).
12. The above said 1.5% of security deposit shall be refunded to the Tenderer after satisfactory completion of the contract period after annual audit of Nilgiri NAC how ever be mutually decided.
13. In case same quoted rate offered for each individual package, the local Bidder will be given.
14. The validity of offer will be 90 days which will be counted from date of opening of Tender, failing which if required the Tenderers have to further extend their validity offer, if required by the Council of Nilgiri NAC.
15. The bill for the month shall be submitted by the Tenderer in each month on or before the date fixed by the Executive Officer for all works covered under execution for the previous month and the suervising Officer or his subordinate shall give the requisite certificate for the purpose of having the same verified before expire of seven days from the presentation of the bill.
16. The Tenderer shall execute the whole and every part of the work in the most submittial and workman like manner, and as regards amn power and otherwise in every respect in strict accordance with the specifications.
17. The Tenderer shall also confirm exactly, fully and faithfully to the specifications, conditions and instructions in writing relating to the work as signed by the Executive Officer and loged to his office and to which the Tenderer shall be entitled to have accused at such office, purpose of the inspection during office hour and the Tenderer shall, if he so requires be entitled at his own expenses to make or cause to be made copies of the specification.
18. The Tenderer shall bear the entire responsibility under workman compensation act and abide by the fair wage clause and Tenderer's regulation incorporated in the agreement. The Tenderer has to quote the rate accordingly and no extra cost whatsoever on this account shall be entertained by the department to fair clause.

Signature of the Tenderer



Executive Officer,
Nilgiri NAC

GENERAL TERMS AND CONDITION

Instruction to Tenderers

1. The tenderers are requested to examine the instructions/terms and conditions and specifications given in the tender document carefully before filling the Tender document and rate should be quoted accordingly.
2. Failure to eligibility criteria mentioned in the Tender Call Notice and failure for submission of requires documents in all aspect shall result rejection of tender.
3. Besides the manpower required for cleaning works, The tenderers are required to engage adequate no. Of supervising field staff and one motivator to create awareness among the inhabitants in each and every ward along with one responsible Liasioning Officer having mobile phone and two wheeler for proper monitoring of all activities and overall supervision.
4. One centrally located office within the Nilgiri NAC area along with separate complains register for each ward will be provided by the Tenderers for registering general public grievances.
5. Necessary uniforms/aprons and identity card with photo should be provided to the workers for their identification and recantation to the general public.
6. Th trolley o the vehicle should be covered with net while transportation so that loaded garbage shall not be scattered falling on the roads.
7. The validity of the tender is meant for carrying out of all the work properly during the period of contract only. If the performance will be found satisfactory the said time period can be extend on mutual agreement. However in case of failure to obey the instructions of the authority for due fulfilment of condition of the agreement and for non-performance of work during the contract period, the agreement will be rescind without any compensation.
8. The successful renderers shall have to deposit @1.5% of the total Tender value towards initial Security deposit before execution of the agreement which will be refunded on satisfactory completion of contract period.
9. Quotation of abnormal workable rate or abnormal higher rate will be liable for rejection of the Tender document by the Tendering authority.
10. The conditional and incomplete Thenders are liable subjected for rejection the Tenderers submitted by partnership firms should be furnished with partnership deed duly registered as prime document.
11. Letter authorization for representing the registered firm/private company/NGOs and entrepreneur ti sign the tender document should be enclosed along with the tender document
12. Tenders containing over writing, additions, alternation, erasures obliteration and other discrepancies any not be considered. The Tenderers should properly attest all corrections made by them.
13. The Tenderer shall sign every page of the documents and all enclosures thereof before submission of these.
14. The tendrerres should quote rates both in figures and in word. Wherever if there is difference in between the rate quoted in figures and words, the rate quoted in words will be considered.

15. The Tenderer should arrange at his own cost necessary equipments, vehicles, machineries tools and plants etc. at his own cost as required for the efficient execution of the work and the rates quoted should be inclusive of the running charges of such plant and cost of consumables.
16. The undersigned will not at all be responsible in case of market price verification including labour wages. The final acceptance rate will remain unchanged at stage during the period of contact recorded in the arrangement.

Signature of the Tenderer

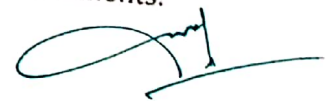


Executive Officer
Nilgiri NAC

SALIENT FEATURES OF SOME MAJOR LABOUR LAWS APPLICABLE TO ESTABLISHMENTS ENGAGED IN EXECUTION WORKS.

- a) Workmen compensation Act 1923: The Act provides for compensation in case of injury by accident arising out of and during the course of employment.
- b) Payment of Gratuity Act 1972: Gratuity is payable to an employee under the Act on Satisfaction of certain conditions on separation if an employee under the Act on certain conditions on separations of an employee has completed 5 years service or more or on death the rate of 15 days wages for every completed year of service. The Act is applicable to all establishment employing 10(ten) or more employees.
- c) Employees P.F .and misc. Provision Act 1952 : The act provide for monthly contribution by the employer plus worker @ 10% or 8.33%. The benefits payable under the Act are :
 - i) Pension or family pension on retirement or death, as the case may be
 - ii) Deposit linked. Insurance on the death to heir of the worker.
 - iii) Payment of P.F. accumulation on retirement / death etc.
- d) Contract labour (Regulation & Abolition act 1970) : The Act provides for certain welfare measures to be provided by the Tenderer to contract labour and in case the Tenderer fails to provide, the same are required to be provided, by the principal Employer by Law. The Principal Employer is required to take certificate of Registration and the Tenderer is required to obtain labour license from the designated Officer. The Act is applicable to the establishments or Tenderer of Principal Employer if any they employ 20(twenty) or more contract labour.
- f) Minimum wages act 1948 : The employer is supposed to pay not less than the Minimum wages fixed by the Government as per provisions of the act if it belongs to scheduled employment, such as Execution of Building, Roads, Pavements, Runways are scheduled employment's.
- g) Payment of Wages Act 1936 : It lays down as to by what date the wages are to be paid when it will be paid and what deductions can be made from the wages of the workers.
- h) Equal Remuneration act 1979: The act provides for payment of equal wages for work of equal nature to Male and Female workers without making any discrimination even if the female employees in the matters of transfers, training and promotion etc. shall not be debarred.
- i) Payment of Bonus act 1975 : The act is applicable to all establishments employing 20(twenty) or more employees. The act provides for payments of annual bonus subject to a minimum of 8.33% of wages and maximum of 8.33% of wages and maximum of 20% of wages to employees drawing Rs.3500/- per month or less. The bonus to be paid to employees getting Rs.2500/- per month or above up to Rs.3500/- per month: shall be worked out by taking wages as Rs.2500/- only per month. The Act does not apply to certain employees under regular establishments.

Signature of the Tenderer



Executive Officer
Nilgiri NAC

The newly set up establishments are exempted for five years in certain circumstances. Some of the State Governments have reduced the employment size from 20(twenty) to 10 (ten) for the purpose of applicability of the act.

- j) Industrial Dispute Act 1947 : The Act lays down the machinery and detail procedure for resolution of Industrial disputes, in what situations a strike or lockout becomes illegal and what are the requirements for laying off or retrenching the employees or closing down the establishment.
- k) Industrial Employment (standing order) 1946 :It is application to all establishments employing 100 (hundred) or more workmen (employment size reduced by some of the Stand and Central Government to 50(fifty). The Act provides for laying down rules governing the conditions of employment by the employment on matters provides in the act and get the same certificated by the designated Authority.
- l) Trade Unions Act 1926 : The Act lays down the procedure for registration of trade unions of workmen and employers. The trade union registered under the Act have been given certain immunities' from civil and criminal liabilities.
- m) Child Labour (Prohibition & Regulation)Act 1986 :The act prohibits employment of children below 14 years of age in certain occupations and processes and provides for regulation of employment of children in all other occupations. Employments of child labour is strictly prohibited in the works like err action & construction of Building, Roads, pavements and execution Industry.
- n) Inter-state Migrant workmen's (Regulation & conditions of Service) Act 1979 : The Act is applicable to an establishments, which employs 5(five) or more inter-state migrant workmen through an intermediary (who has recruited workmen in one state for employment in the establishment situated another state). The Inter-state migrant workmen, in an establishment to which this act becomes applicable, are required to be provided with certain facilities such as housing, medical aid, travelling expenses from home to the establishment and back etc.

Mandatory Laws for Engagement of Labourer :

1. The Tenderer shall not employ for the purpose of this contract any person who is below the age of twelve years, and shall pay to each labourer for the work done by such labourer, wages not less than the wages paid for, similar work in the neighbourhood or fixed by the Government from time to time.
2. The Executive Officer shall have the right to enquire about any complaint alleging that the wages paid by the Tenderer to any labour for the work done by such labourer is less than the wages paid for similar work to the neighbourhood and to decide thereafter at his discretion or fixed by the Government from time to time.
3. The Officer-in-charge of the work shall have the right to decide whether any labourer employed by the Tenderer if found below the age of twelve years and to refuse to allow any labourer whom he decides to be below the age of twelve years to be employed by the Tenderer.
4. In case of any complaint by the labourer engaged by the Tenderer for the work about non-payment or less payment of wages pursuant to latest minimum wages Act. The Executive Officer will have the right to investigate and if the Tenderer is found to be default, he may recover such amount from the Tenderer and pay such amount to the labourers directly under intimation to the local Labour Officer of the Govt. The decision of the Executive Officer shall be final and binding on the Tenderer as per permission of law pertaining to clauses of the agreement
5. The Tenderer shall employ one Liaisoning Officer during the period of execution of work under his own cost. No extra payment shall be paid by the Nilgiri NAC on account of this .
6. The Tenderer has to arrange accommodation, water supply and sanitary arrangement at his own cost for his workers employed and also has to arrange for adequate lighting arrangements for night works whenever necessary at his own cost for safety of the workmen.
7. The Tenderer will have to submit to the Executive Officer, Nilgiri NAC monthly return of labour both skilled and unskilled employed by him on the work.

Signature of the Tenderer


Executive Officer
Nilgiri NAC

OTHER TERMS AND CONDITIONS

1. The successful tenderer shall execute an agreement in non-judicial stamp paper of Rs.100/-and required no. of cartridge paper with the Nilgiri NAC and to deposit the required amount of security deposit within seven days from the date of receipt of letter of acceptance from the Nilgiri NAC. In case of failure to execute agreement or failure to deposit the performance security deposit in the stipulated time period the Nilgiri NAC will be at liberty to reject the tender with forfeiture of earnest money deposit.
2. The EMD furnished by the unsuccessful tenderers will be returned back on application only after the finalization of the tender and execution of agreement with the successful tenderer.
3. The vehicles for transportations of solid wastes must be in good Running condition.
4. The drivers of the vehicles must have valid driving license.
5. The executing agency shall bear the cost of fuel, lubricants, repair and maintenance of the vehicle as well as salary and wages of the drivers and staff engaged in the vehicle.
6. The labour required for loading, unloading, collection and transportation etc. shall be provided by the executing agency.
7. The agency should be able to deploy as many as vehicles required to transport the entire solid wastes generated in a day so that the specified area should be thoroughly cleaned during a particular fixed time as may be decided by Nilgiri NAC.
8. In case the agency does not comply to the instruction of Nilgiri NAC , may engage any other agency for removal of such solid wastes which has not been collected by the executing agency and in such a case, the cost of collection and removal through the other agency shall be recovered from the bills of the a original executing agency.
9. The transportation of garbage will be done with due care and the transporting vehicle shall be covered as per norms specified by the pollution control board.
10. The agency has to maintain a register clearly indicating numbers of trips made with vehicles number, time of loading and un loading of arrival and departure as per the direction of office-in-charge of Nilgiri NAC and register may be subject to verifications at any time by any authorized officer of the Nilgiri NAC.
11. The bills shall be paid by the Nilgiri NAC on monthly basis as per agreement executed in between.
12. Municipality reserves the right to extend the period of contract if required with mutual consent of Tenderers after closing the contract period subject to post satisfactory performances.
13. Municipality shall have the right to add /delete any condition to/ from the agreement as and when required for smooth management for the sanitation service on mutual discussion under the instruction of the Council as well as Govt.

Signature of the Tenderer


Executive Officer
Nilgiri NAC

14. The waste collectors engaged by the executants shall be collecting solid wastes from various households on daily basis in particular fixed timings area-wise as may be finalized by the executants in consultation with the officer-in-charge of the Nilgiri NAC.
15. In case the work on a particular day during inspection by Nilgiri NAC by the officials is not found satisfactory, proportionate deduction will be made in the payable bill of the agency. The amount of the deduction will be decided by the Executive Office, Nilgiri NAC or non-else.
16. The officer- in charge from Nilgiri NAC shall indicate a particular timing during a day (referable during the night time) when no solid wastes of any kind should be available in the area at the said time. The executing agency shall provide all necessary labour and other necessary Tools & Plants including safety devices for the health hazards of the labourers engaged as may be required for the job and as per direction of officer-in -charge. In case of non compliance of above by the executing agency, Nilgiri NAC reserves the right to close the contract at any time within the specified period of contract with a simple 7(seven) days notice served to the agency by the Nilgiri NAC.
17. The authority have reserves the rights to cancel one or all the tenders at any time and any stage without assigning any reason thereof.
18. In case of any dispute arising out of the contract, the matter shall be decided as per law inside the jurisdiction of Balasore District.

Signature of the Tenderer


Executive Officer
Nilgiri NAC

CERTIFICATION OF NO RELATIONSHIP.

I/we hereby certify that I/we am/are not related to any officer or staff of the rank of Junior Engineer and above of Nilgiri NAC and any officer of the rank of Under Secretary and above of the Housing & Urban Development Department. I/we am/are aware that if the facts subsequently proved to be false my/our contract will be rescinded with forfeiture of E.M.D. and security deposit and I/We shall be liable to make good loss or damage resulting from such cancellation.

I/we also note that non-submission of this certificate will render my/our Tender liable for rejection.

Signature of the Tenderer


Executive Officer
Nilgiri NAC

NO OBJECTION CERTIFICATE.

I/we hereby certify that I/We will have no objection for execution of the above project if there will be a change in site, design, quantity and model/ or any other change of the project during the period of execution.

I/We also note that non- submission of this certificate will render my/our Tender liable for rejection.

Signature of the Tenderer


Executive Officer
Nilgiri NAC

CERTIFICATE OF LIST OF WORKS IN HAND.

I/we do hereby certify that at present the following works are in my/our hand.

Sl. No.	Particulars of work now in hand.	Amount of each work.	Period in which the work is stipulated to be completed (in months.)	Approximate Value of work done against each work on the date of submission of Tender	Department under which the work is being taken up

N.B: Attested copies of such certificate to be furnished. Certificates to be obtained from not below the rank of Asst. Engineer use additional sheet if necessary.

I/we also note that non-submission of certificate will render my/our Tender liable for rejection.

Signature of the Tenderer.



Executive Officer
Nilgiri NAC

CERTIFICATE OF TOOLS AND PLANTS.

I do hereby certify that the following tools and plants, machineries and vehicles are in my/our possession in full working condition.

- i)
- ii)
- iii)
- iv)
- v)
- vi)
- vii)
- viii)
- ix)
- x)
- xi)

I/we also note that non-submission of this certificate will render my/our Tender liable for rejection.

(Use additional sheets if necessary.)

Signature of the Tenderer:



Executive Officer
Nilgiri NAC

FINANCIAL BID

DECLARATION CERTIFICATE

I/We have visited the site and fully acquainted with local situation regarding the materials, labour and the factors pertaining to the work for completion in all respect before submitting the tender.

I/We have carefully studied the scope of work , condition of the execution, specification, contract condition and all other documents relation to this work and agree to execute the work accordingly.

I/We solemnly pledge that I/We shall be sincere in discharging my/Our duties as responsible tender and complete the work within the prescribed time limit. In case there are any deviation from the execution programme, I/We shall abide by the decision of the Executive Officer for effectiveness of the programme and arrange for the labours materials, equipments etc. accordingly.

I/We undertake that I/We shall not claim escalation of cost of accounts of materials, labours, taxes, natural calamities, public nuisance, miscreants or from any account in connection with work within the actual completion period taken by the work for completion and shall not be entertained by the Nilgiri NAC.

In case of violation of the contents of Nilgiri NAC Tender documents in shape of extra condition or in any form, my/Our offer/Tender shall be rejected by Nilgiri NAC without any intimation.

Signature of the Tenderer.



Executive Officer,
Nilgiri NAC.

FINANCIAL TENDER FOR SANITATION FOR NILGIRI NAC

SL. NO	SCOPE OF WORK	RATE QUOTED PER YEAR		Total Value for the contract period from dt.01.11.2021 to 31.10.2022		Remarks
		In figure	In Wards	In figure	In Wards	
1	Sweeping of road and cleaning of drains within the Wards (13 nos.) and collect the solid waste from primary Collection yard located in the ward and further transportation to the identified dumping yard/ disposal centres located around 8 KMs					

Signature of the Tenderer.



Executive Officer,
Nilgiri NAC.

APPROVED