

**OFFICE OF THE COLLECTOR, BALASORE**  
**(ST & SC DEV. SECTION)**

Order No. 103 /ST & SC, Dt: 17.08.2021

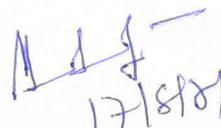
**SHORT TENDER CALL NOTICE**

Sealed tenders in prescribed format are invited from the Authorized dealers/ Distributors/ Firms/ Registered Manufacturers/ Whole sale Co-operative Societies for supply of the following items .

Sl.No	Name of the Items	Quantity	Brand	Product specification	Maximum Price
1	BB Cloth	1 Pc	Any Brand of Good Quality	Tool Kit	Rs.500
2	Duster	1 pc	Any Brand of Good Quality		
3	Chalk	1 pkt	Any Brand of Good Quality		
4	Long Note Book	2 Pc	Navneet		
5	Attendance Register	1Pc	Any Brand of Good Quality		
6	Pens	2 pc	Cello		
7	Pencil	1 Pkt	Natraj Dark		
8	Pencil Cutter	1 pc	Any Brand of Good Quality		
9	Rubber	1 pc	Natraj		
10	Cotton Bag (Tribal Motif to be printed will be shared by Govt)	1 pc	Any Brand of Good Quality		
11	Maroon Cap (Logo to be printed will be shared by Govt)	1 pc	Any Brand of Good Quality		
12	Poster	1 pc	Any Brand of Good Quality	3ft X 4 ft. Eco vinyl Printing with minimum 1 inch wooden Frame without glass	Rs.1300

The tender paper shall complete in all respect should reach reach the DWO section,Collectorate upto 5 P.M on or before 24.08.2021 with superscribing on the top of the envelope as “ Supply of Items for Tender dated 17.08.2021” . The Tender paper shall be available in DWO,Section ,Balasore during the office hours from 17.08.2021 . The prescribed tender schedule can also be downloaded from the district website and can be filled along with a DD of Rs.500 (non refundable) drawn in favour of District Welfare Officer,Balasore in SBI,Balasore and payable at Balasore towards the cost of tender paper along with EMD of Rs. 2000/- .The Bid will be opened on 25.08.2021 at 4 P.M in the Office chamber of **Additional District Magistrate,Balasore** in presence of the purchase committee members and the bidders or their authorized representative.The tenderers should submit the attested copy of valid GSTN clearance certificate,income Tax clearance certificate and PAN Card along with tender paper .The rate should be inclusive all taxes and the tenderrers shall furnish the effective sale and source certificate and deliveries of the materials are to be made in the office of the DWO,Balasore . The successful tenderer shall supply the materials within 15 days from the date of the receipt of the supply order. No transporation cost will be given to the selected supplier.The successful bidder shall supply the materials in the approved rate. This office is not responsible for any kind of delay in receipt of the tender document. If the successful tenderer will not supply the materials in approved rate and stipulated time ,the EMD shall be forfeited and credited into the account of the DWO,Balasore.

The authority reserves the right to reject any or all the tenders without assigning any reason thereof.

Handwritten signature and date: 17/8/21

**District Welfare Officer,**  
**Balasore**