

OFFICE OF THE CHIEF DISTRICT VETERINARY OFFICER: BALASORE:

At-Ranipatana, Po/Dist-Balasore, Pin-756001, Phone No./Fax No-06782-262219 Email- [cdvobls@gmail.com](mailto:cdvobls@gmail.com)

ANNEXURE-I

**QUOTATION / TENDER CALL NOTICE**

No. 2555 /CDVO;BLS /Dt. 19-7-21 /

Sealed quotations/tenders are invited from interested reputed Services Providers/ Travel Agencies/ Tour Operators/Private Individuals for providing a BOLERO for Mobile Veterinary Unit in **Oupada** block of Balasore District under Animal Resources Development Department, Balasore for a period of 1 year from the date of agreement as per terms & conditions mentioned below. After 31<sup>st</sup> March 2022 the agreement can be scratched unilaterally without mentioning any reason thereof. However, from 1<sup>st</sup> August 2021 the hired vehicles will be utilised as per the availability of funds & necessary instruction from the Government in this regard.

1. The vehicle must be in Road worthy condition, shall not be more then 3 years old from the date of initial registration & must have valid Registration Certificate(Commercial), Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. (Copies of which need to be closed with the (Annexure-III) which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid Driving Licence for driving light transport passenger vehicle & should be sufficiently experienced in driving transport passenger vehicle.
3. The driver should be well behaved, gentle & obedient in nature.
4. A sum of Rs. 5000/- shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the Chief District Veterinary Officer, Balasore & submitted along with the tender as security deposit. After completion of tender process the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hiring charges of vehicle including GST to be quoted in the general bid information (excluding fuel) in Annexure-III.
6. The vehicle must achieve fuel efficiency 10 km per litre.
7. The details of the make & year of manufacture of the vehicle, registration no., mileage (Kms covered per litres) & name of the Driver with Driving Licence No. & period of validity should be specifically & provided in the general bid information to be furnished with Quotation Tender(Annexure-III).
8. The Quotation completed in all respect should reach the undersigned or before 26.07.2021 by 4 PM & shall be opened on 27.07.2021 at 11AM. The meeting of the committee for opening of tender will be held at 11AM on 27.07.2021 & quotationers concerned or their authorised representative are to participate it through Google Meet for which the link will be intimated in due time.
9. The application form of quotation/tender containing General Bid Information & Terms & Conditions for Hiring of Vehicle etc. will be available in the O/o , Chief District Veterinary Officer, Balasore from 10AM to 05.30 PM in working days & can also be down loaded from District Website [www.baleswar.nic.in](http://www.baleswar.nic.in) from dt.20.07.2021 to dt. 26.07.2021 (up to 4 PM).

Contd.....

10. In the event of dispute, that may arise & in case the matter is referred to court of Law, the competent court within jurisdiction of Balasore shall have the "Authority" to decide & dispose the litigation.
  11. The undersigned holds the right to cancel the quotation without showing any reason thereof.
  12. There will be no physically meeting with the quotationers / their representatives during opening of sealed quotations received from various quotationers for hiring of vehicles in view of COVID-19 pandemic guidelines issued by Health Department, Govt. of Odisha. So, quotationers need not to be present at the time of opening of quotations.
  13. However, there will be a virtual meeting through "Google Meet" platforms, the link of which will be shared through the "Whatsup Number" & "Email Ids" of quotationers before the day of opening of quotations.
  14. The quotationers have to furnish mandatorily their or their authorised representative **Whatsup Number & Email Ids.**
  15. The quotationers are requested to confirm their participation through a return mail or a whatsapp message. If no confirmation is received from the quotationers, it is presumed that the confirm their participation.
- Encl:- Annexure (II & III).

*C. S. Jha*  
19/7/24  
Chief District Veterinary Officer,  
Balasore

Memo No. 2556<sup>(2)</sup> /CDVO;BLS /Dt. 19.7.24 /

Copy to the CDVO, Notice Board/ Account section of CDVO office, Balasore for information.

*C. S. Jha*  
19/7/24  
Chief District Veterinary Officer,  
Balasore

Memo No. 2557 /CDVO;BLS /Dt. 19.7.24 /

Copy forwarded to the DIO, NIC, Balasore for information & necessary action. He is requested to hoist the advertisement in the NIC District Website for wide publicity.

*C. S. Jha*  
19/7/24  
Chief District Veterinary Officer,  
Balasore

Memo No. 2558 /CDVO;BLS /Dt. 19.7.24 /

Copy forwarded to BVO, Oupada for information. He is instructed to display the quotation at different public places of Oupada Block for wide publicity.

*C. S. Jha*  
19/7/24  
Chief District Veterinary Officer,  
Balasore

Memo No. 2559<sup>(6)</sup> /CDVO;BLS /Dt. 19.7.24 /

Copy submitted to the PA to Collector & District Magistrate, Balasore/ PA to PD, DRDA, Balasore/RTO, Balasore /SDVO, Balasore /Nilagiri/ Deputy Director, DVH, Balasore for favour of kind information & necessary action.

*C. S. Jha*  
19/7/24  
Chief District Veterinary Officer,  
Balasore

Memo No. 2560 /CDVO;BLS /Dt. 19.7.24 /

Copy submitted to the Director of Animal Husbandry & Veterinary Services, Odisha, Cuttack for favour of kind information & necessary action.

*C. S. Jha*  
19/7/24  
Chief District Veterinary Officer,  
Balasore

**TERMS & CONDTIONS FOR HIRING OF VEHICLES**

The following terms & condition must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as:- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc and D.L. of the driver available all the times. The Department / Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The person who gives the vehicle on hire shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not included cost of fuel, which is to be paid separately basing on actual consumption as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts. Lubricating oil of Engine, Gear Box & differential coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver & the salary of the driver shall be borne by the owner.
4. In case of breakdown for reason whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner or the vehicle/bidder, but the repair of the vehicle should be completed within 15 days & re-engaged.
5. The vehicle must be stickered front, back & side displaying different flag ship programme of the Department & fund will be provided by the Department.
6. Agreement will be made with the successful bidder /bidders for engagement of the MVU vehicle valid up to 31<sup>st</sup> March-2022 which may be extended with the approval of Director AH & VS, Odisha, Cuttack in case of emergency situation.
7. The vehicle should remain in the VD/VH campus, but in case of security reason, the undersigned may allow the MVU vehicle to stay in Hqr. Village /Town, but in no case vehicle will be allowed to remain outside Hqr. Village/ Town area.
8. In case, the vehicle does not report regularly, the authority will be at liberty to reject the agreement & may engage vehicle from other source.
9. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be demanded.
10. The hired vehicle cannot be used for any private /commercial purpose beyond the office hour.
11. Monthly hire charges & reimbursement towards cost of fuel (as per actual) of selected bidder will be paid in every succeeding month (if fund is available from Govt.) as far as possible within 15 days of the submission of bills by the Service Provider.
12. The vehicle shall not be more than 3 years old from the initial registration & also in good running condition during the period of contract.
13. If the services are found to be unsatisfactory, the client shall give one month notice & terminate the agreement.
14. In case the service provider intends to withdraw the service of his vehicle & terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service & termination of agreement.
15. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
16. The maximum hiring charges per vehicle is Rs. 30,000/- (including GST). The bidders are to quote hiring charges including GST for the vehicle.

Signature of  
Quotationer/Tenderer

*Chaitanya*  
19/12/2021  
Chief Dist. Veterinary Officer  
Balasore

**GENERAL INFORMATION FOR HIRING MVU VEHICLES**  
**(FOR OUPADA BLOCK OF BALASORE DISTRICT)**

1. Name of the Block for which quoted :
2. Registration No. of vehicle :
3. Type of vehicle (AC/Non-AC) :
4. Year of Manufacture :
5. Model :
6. Date of Registration :
7. Name & complete address of the Owner of vehicle :
8. Fitness Certificate validity up to :
9. Permit validity up to :
10. Insurance validity up to :
11. Name /Address of the Driver :
12. DL No. & validity (up to) of the DL of the driver :
13. Proposed hire charge of the vehicle per Month. Excluding fuel cost (Hiring charge +GST) :
14. Rate of fuel consumption /mileage Per litre. :
15. Contact Number of the Travel Agencies/Tour Operators or private individual Mobile .....Telephone.....

“Certified that the information submitted above is true to the best of my knowledge & belief.”

Signature of  
Quotationer/Tenderer

N.B:- For each vehicle separate sets of documents along with Annexure-III should be submitted.

*Chakraborty*  
19/12/2022  
Chief Dist. Veterinary Officer  
Balasore