

OFFICE OF THE PROJECT DIRECTOR, WATERSHEDS, BALASORE

Quotation/Tender Call Notice

Notice No. 641 Date:-26.04.2021

Sealed quotations are hereby re-invited from interested reputed Travel Agencies/ Tour Operators Service providers or private individuals for providing Non-AC Petrol / Diesel driven Bolero vehicle hiring sitting capacity not more than ten including driver, which shall confirm to the terms and conditions (Annexure-II) for official use in the office of the Project Director, Watersheds, Balasore on monthly Basis.

- 1) The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, Valid contract Carriage Permit, Proof of up to date tax payment etc. which are mandatory for running of vehicle.
- 2) The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- 3) The Driver should be well behaved, gentle and obedient in nature and the vehicle must be remained in office premises.
- 4) A sum of Rs.5000/- shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the Project Director, Watersheds, Balasore and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
- 5) The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and Lubricants) as admissible.
- 6) The vehicle must achieve fuel efficiency as per the office memorandum No.30464/ dt.06.09.2019 of Finance Department, Odisha.
- 7) The details of the make and year of manufacture of the vehicle, registration no, mileage (Kms covered per liter) and name of the Driver with Driving License No and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender(Annexure-III)
- 8) The Quotation completed in all the respect should reach the undersigned on or before 05.05.2021 by 11AM and shall be opened on the same day at 12 Noon in presence of the bidders or their authorized representatives.
- 9) The application form of quotation/tender containing General Bid Information & Terms of conditions for hiring of vehicles etc. will be available with this office.

Project Director, Watersheds,
Balasore

Memo No. 642 Date:- 26.4.2021

Copy to all district level officers for information and display of this Quotation Call Notice in their Notice Board for wide circulation.

Project Director, Watersheds,
Balasore

Memo No. 643 Date:- 26.4.2021

Copy to NIC, Balasore for information and display of this Quotation/Tender Call Notice in <http://www.baleswar.nic.in> portal for wide circulation.

Project Director, Watersheds,
Balasore

TERM & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as:- valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, Valid Contract Carriage Permit, Proof of up to date tax payment etc. and D.L. of the driver available all the times. The office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis in final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres& Tubes, Battery etc. will be borne by the bidder.
3. It shall be responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the bidder and the vehicle will be remained in the office premises.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicles shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursement towards cost of Petrol/ diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit. & Authority reserves the right to cancel the agreement at any time without assigning any reason there off.

Project Director, Watersheds,
Balasore

Annexure – III

GENERAL INFORMATION FOR HIRING VEHICLES

- 1) Registration No. of Vehicle : -
- 2) Type of Vehicle (AV/Non-AC) : -
- 3) Year of Manufacture : -
- 4) Model : -
- 5) Date of registration : -
- 6) Name & complete address of
the Owner of vehicle : -
- 7) Fitness Certificate validity : -
- 8) Permit validity : -
- 9) Insurance validity : -
- 10) Name / Address of the Driver : -
- 11) D.L. No. & Validity or the D.L. of the Driver : -
- 12) Proposed hire Charge of the vehicle per
month excluding fuel cost : -
- 13) Rate of fuel consumption / Mileage per litre : -
- 14) Contact Number of the Service Provider (Tender/Quotationer)
Mobile No Telephone

"Certified that the information submitted above is true to the best of my knowledge and belief."

Seal & Signature of the
Quotation/Tenderer