



OFFICE OF THE SUPERINTENDENT
FAKIR MOHAN MEDICAL COLLEGE & HOSPITAL, BALASORE
(Formerly known as Government Medical College & Hospital, Balasore)
At/Po/Dist.- Balasore, (Odisha)



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Quotation Call Notice for Light Transport Passenger Vehicle
Vide Quotation Call Notice No. 1285 Dt. 24/03/2021

Sealed quotations are invited separately for **2 (two)** numbers of AC petrol vehicles (Tiago/Bolt/Celerio/Zest/Tigor/Swift Dzire/Xcent/Etios) having sitting capacity not more than 05 including driver, from interested Travel Agency/Firm, which shall confirm to the Terms and conditions (**Annexure-I**) for the official use one each for the **Medical Superintendent & the Administrative Officer-cum-General Superintendent of Fakir Mohan Medical College Hospital, Balasore on monthly hired basis:**

- 1) One Travel Agency/firm can quote for two vehicles in the prescribed format.
- 2) The vehicle must be in Road Worthy condition and shall not be more than **3 (three)** years old from the date of initial registration.
- 3) The Driver of the vehicle must have a valid Driving License for Driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- 4) **The Vehicle must have fuel efficiency of a minimum of 17 Kms/ litre .**
- 5) The details of year of Manufacturer of the vehicle , registration No., mileage (Kms covered per litre) and name of the driver with DL No. and period of validity should be specifically provided in the general bid information to be furnished with the quotation. (Technical Bid-Annexure-II)
- 6) **A sum of Rs.5000/(Rupees five thousand only)** for each Vehicle shall be deposited by the intending bidders in shape of A/C Payee Bank Draft drawn in favour of the **"Superintendent, Fakir Mohan Medical College & Hospital, Balasore"** and submitted along with the quotation as security deposit. After completion of the tender process, the amount will be refunded to the unsuccessful bidders.
- 7) The monthly rate of hire charge is to be quoted separately in the general bid information (excluding fuel and lubricants). **The monthly charge excluding Taxes, if any should not exceed Rs.20,000/- (Rupees Twenty thousand) only as per govt. Guideline.**
- 8) **The quotation completed in all respect should reach the undersigned on or before 19.04.2021 by 4 PM** through Regd. Post/Speed post/Courier only and **shall be opened on 20.04.2021 at 5:00 PM** in the office of the Superintendent, FMMCH, Balasore in presence of the members of the Tender Committee and bidders or their authorised representative. The envelope should be super scribed **"Quotation for Vehicle"**. Absence of any or all the bidders or their representatives will not be detrimental to opening of the technical bid.
- 9) The application form of the quotation containing the general bid information and terms and conditions for hiring of vehicles will be available in the District Portal (www.balesware.nic.in). The application form can be downloaded from the website and should be furnished along with a **demand draft of Rs.1000/-(Rupees one thousand only)** for each vehicle to be deposited by the intending bidders in favour of the **"Superintendent, FMMCH, Balasore"** which is non refundable towards the cost of application fees.

[Signature]
Superintendent, 24/3/2021
Fakir Mohan Medical College & Hospital,
Balasore.

Annexure-I

Terms & Conditions for Hiring of vehicles_ (Eligibility Bid)

The following terms and conditions must be fulfilled by the successful bidders for providing a vehicle on monthly hiring basis.

1. **The successful bidder shall be required to sign an agreement with the hirer.**
2. The Bidder should have at least three years of experience in the Tour and travelling business in providing passenger transport vehicles in reputed organizations.
3. Bidders should quote their unconditional rates strictly in the prescribed proforma provided in financial bid in a separate **envelope (Annexure-III), Cutting, over-writing if any should be duly counter-signed.**
4. The rate quoted shall be valid for a period of one year. However the period of validity may be extended on mutual agreement.
5. The hired vehicle, during period of contract, shall have necessary valid MV documents, which are mandatory such as :- valid Registration certificate ,Insurance certificate, Fitness certificate, valid contract carriage permit, proof of up to date tax payment etc. The DL of the driver be available all the times. The office hiring vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damage to any property on account of use of hired vehicles any manner whatsoever. The hirer shall not be responsible for all such litigation.
6. The hire charges to be paid for monthly basis is final but does not include cost of fuel which is to be paid separately basing on actual consumption and lubricants as per existing govt. norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of engine ,gear box and different differential coolants, tyres and tubes, battery etc. will be borne by the bidder.
7. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner. The driver should be well behaved, gentle and obedient in nature and should not have any criminal records. The police verification reports should be produced from the competent authority for the drivers.
8. In case of break down for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
9. Compensation and related expenses whatsoever in case of any casualty (unforeseen) shall be borne/paid by the Bidder.
10. **In case the vehicle does not report timely & regularly, the authority will be at liberty to reject the agreement and may engage the vehicle from other source.**
11. **The vehicle shall report for duty for full month and should not be utilised for other purpose.**
12. In case of emergency or night call , the driver will have to report for duty as per the requirement of hirer. No extra payment,shall be demanded.
13. **Monthly hire charges, GST and reimbursements towards cost of Petrol (as per actual) and lubricants(as per Govt. Norms) of selected bidders will be paid in every succeeding month, as far as possible within 15 days of the submission of the bills by the service provider and no advance payments will be made. The Bill name should be in the name of the bidder.**
14. The Bidder shall provide a log book to the driver and he will ensure that it is properly maintained by the driver and regularly countersigned by the user.
15. **The vehicle shall not be more than three years old from the initial registration and also in good running condition during the period of contract.**
16. The agreement can be terminated with one month's notice by either party showing the reason thereof.
17. The financial bids (**Annexure-III**) of only those bidders will be opened whose Technical bids are found complete in all respect.
18. The competent authority reserves the right to accept or reject any bid in full or part without assigning any reason thereof. The decision of the competent authority in this regard shall be final and binding on the Bidder.
19. **Any dispute arising out of this contract will be subjected to Jurisdiction of the Courts in Balasore only.**

Jaisra
24/3/21
Superintendent

Fakir Mohan Medical College & Hospital, Balasore.

MMCH, Balasore.

Annexure-II

General Information for the Hiring vehicles: (Technical Bid)
(Self certified copies of required documents to be enclosed where required)

Sl. No	Information required* Self certified Copy to be enclosed)	Information for Vehicle-1 (Office of the Superintendent, FMMCH, Balasore)	Information for Vehicle-2 (Office of the Superintendent, FMMCH, Balasore)
1	Name of the Bidder:		
2	Address of the Bidder:		
3	PAN of the Bidder:		
4	GST No. Of the Bidder:		
5	Name of the Vehicle Owner:		
6	Name of the Model		
7	Registration No. of vehicle		
8	Year of Manufacture		
9	Date of Registration		
10	Fitness certificate validity		
11	Permit validity		
12	Insurance validity		
13	Fuel consumption / Mileage per lit:		
14	Name/ address of the Driver		
15	DL No and validity of the DL Of the driver		
16	IT Return of Previous Year:		
17	PUC validity up to:		
18	Lease Agreement with the owner of the vehicle if the bidder is different:		
19.	List of major customers to whom the service of the vehicles have been provided in the last three years		

* Note: self certified copies of valid documents to be enclosed

Certified that the information submitted above is true to the best of my knowledge and belief.

Date-

Place-

Seal & Signature of the bidder

FINANCIAL BID FOR MONTHLY RATES FOR HIRING OF PASSENGER VEHICLES

Name and Address of the Bidder :

Contact No. :

Monthly Rental Basis (Amount in INR) for Models mentioned in Annexure-III.

Sl. No.	Description	For Vehicle-1 (Office of the Superintendent, FMMCH, Balasore)	For Vehicle-2 (Office of the Superintendent, FMMCH, Balasore)
1	Monthly charges excluding GST for vehicle engaged		
2	Rate of GST		
3	Total		

I/We hereby declare that all above particulars are correct. I/We have read the terms and conditions of the Technical bid enclosed with this form separately duly signed on each page and I/We shall abide the same.

Date :

Place :

(Signature of the Bidder)

Seal with Address