



**OFFICE OF THE DEAN & PRINCIPAL  
FAKIR MOHAN MEDICAL COLLEGE & HOSPITAL, BALASORE  
(Formerly known as Government Medical College & Hospital, Balasore)  
At/Po/Dist.- Balasore, Pin- 756019 (Odisha)**

E-mail: dean.gmchb@gmail.com , Tel 06782 – 224901, Fax: 06782 – 224901

Quotation Call Notice for Light Transport Passenger Vehicle

Annexure-1

Vide Quotation Call Notice No. 3000 Dt. 28.12.2020

Sealed quotations are invited from interested reputed Travel Agencies/Tour Operators or private individuals for providing 02(two) No. of AC Petrol driven vehicle (Tiago/Bolt/Celerio/Zest/Tigor/Swift Dzire/Xcent/Etios) having sitting capacity not more than 05 including driver, which shall conform to the Terms and conditions (**Annexure-II**) for the official use each for the office of the Dean & Principal, FMMCH, Balasore and Superintendent of the FM Medical College Hospital, Balasore on monthly rent basis:

- 1) The vehicle must be in Road Worthy condition, shall not be more than **3(three) years** old from the date of initial registration and must have valid Registration Certificate, Insurance certificate, Fitness Certificate, valid contract Carriage permit, Proof of up to date tax payment etc. Which are mandatory for plying of vehicle.
- 2) The Driver of the vehicle must have a valid Driving License for Driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- 3) The Driver should be well behaved, gentle and obedient in nature.
- 4) **The Vehicle must achieve a fuel efficiency of minimum of 17 Kms/ litre of fuel consumed.**
- 5) The details of the make and year of Manufacturer of the vehicle ,registration No., mileage (Kms covered per litre) and name of the driver with DL No. and period of validity should be specifically provided in the general bid information to be furnished with the quotation. (Technical Bid-Annexure-II)
- 6) BS IV/VI compliant petrol vehicle shall be preferable.
- 7) **A sum of Rs.5000/(Rupees five thousand)** only shall be deposited by the intending bidders in shape of A/C Payee Bank Draft drawn in favour of the “Dean & Principal Fakir Mohan Medical College & Hospital, Balasore” and submitted along with the quotation as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
- 8) The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants).**The monthly charge excluding Taxes, if any should not exceed Rs.20,000/- (Rupees Twenty thousand) only vide Govt. order No.30464/F dt. 06.09.2019 .**
- 9) **The quotation completed in all respect should reach the undersigned on or before 18.01.2021 by 4 PM** through Regd. Post/Speed post/Courier only and shall be opened on the next working day at 11 AM in the office of the Dean & Principal, FMMCH, Balasore in presence of the bidders or their authorised representative. The envelope should be super scribed “ **Quotation for Vehicle**”. Absence of any or all bidder or their representatives will not countermand the opening of technical bid.
- 10) The application form of the quotation containing general bid information and terms and conditions for hiring of vehicles will be available with District Portal([www.balasore.nic.in/](http://www.balasore.nic.in/) [www.blsmch.nic.in](http://www.blsmch.nic.in) ). The application form is downloadable from the website shall be furnished along with a demand draft of Rs.1000/- (Rupees one thousand) only in favour of “Dean & Principal, Fakir Mohan Medical College & Hospital ,Balasore” which is non refundable towards the cost of application fees.

Dean & Principal,

Fakir Mohan Medical College & Hospital, Balasore

## Terms & Conditions for Hiring of Vehicles- (Eligibility Bid)

Annexure-II

The following terms and conditions must be fulfilled by the successful bidders for providing a vehicle on hire on monthly rent basis.

1. **The successful bidder shall be required to sign an agreement with the hirer.**
2. The agency should have at least three years of experience in the Tour and travelling business in providing passenger transport vehicles in reputed organizations.
3. Bidders should quote their unconditional rates strictly in the prescribed proforma provided in financial bid in a separate **envelope (Annexure-IV), Cutting, over-writing if any should be duly counter-signed.**
4. The rate quoted shall be valid for a period of one year. However the period of validity may be extended on mutual agreement.
5. The hired vehicle, during period of contract, shall have necessary valid MV documents, which are mandatory such as :- valid Registration certificate, Insurance certificate, Fitness certificate, Valid Contract Carriage Permit, proof of up to date tax payment etc. The DL of the driver be available all the times. The office hiring vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damage to any property on account of use of hired vehicles any manner whatsoever. The hirer shall not be responsible for all such litigation.
6. The hire charges to be paid for monthly basis is final but does not include cost of fuel which is to be paid separately basing on actual consumption and lubricants as per existing govt. norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of engine ,gear box and different differential coolants, tyres and tubes, battery etc. will be borne by the bidder.
7. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner. The driver should be well behaved, gentle and obedient in nature and should not have any criminal records. The police verification reports should be produced from the competent authority for the drivers.
8. In case of break down for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
9. Compensation and related expenses whatsoever in case of any casualty (unforeseen) shall be borne/paid by the agency.
10. **In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage the vehicle from the other source.**
11. **The vehicle shall report for duty for minimum of 25 days in a month.**
12. In case of emergency or night call , the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
13. **Monthly hire charges, GST and reimbursements towards cost of diesel/Petrol ( as per actual) and lubricants (as per Govt. Norms) of selected bidders will be paid in every succeeding month, as far as possible within 15 days of the submission of the bills by the service provider and no advance payments will be made. The Bill name should be in the name of the bidder.**
14. The agency shall provide a log book to the driver and he will ensure that it is properly maintained by the driver and regularly countersigned by the user.
15. **The vehicle shall not be more than three years old from the initial registration and also in good running condition during the period of contract.**
16. The agreement can be terminated with one month's notice by either party showing the reason thereof.
17. The financial bids (**Annexure-IV**) of only those bidders will be opened whose Technical bids found complete in all respect. The date and time of opening of Technical bid (**Annexure-III**) will be intimated in due course.
18. The competent authority reserves the right to accept or reject any bid in full or part without assigning any reason thereof. The decision of the competent authority in this regard shall be final and binding on the agency.
19. **Any dispute arising out of this contract will be subjected to Jurisdiction of the Courts in Balasore only.**

Signature of /  
Quotation Calling Authority

Signature of /  
Dean & Principal,  
FMMCH, Balasore.  
Principal,  
Fakir Mohan Medical College  
& Hospital, Balasore