

OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, BALASORE  
DISTRICT PROGRAMME MANAGEMENT UNIT

Letter No.: 9170

Date: 19.06.2020

ZILLA SWASTHYA SAMITI, BALASORE

TENDER FOR HIRING OF VEHICLE FOR DPMU, NHM & CDM&PHO, BALASORE

Sealed proposals are invited from Registered travel agencies having experience for providing vehicle to Govt Department. Approximately 2 Nos. of vehicles (Scorpio, Bolero, Ertiga, ciaz, Swift Desire ) to be engaged for DPMU, NHM & CDM&PHO, Balasore on monthly rental basis. Details regarding terms and conditions and the tender paper will be available in the website [www.baleswar.nic.in](http://www.baleswar.nic.in) .The bid documents of the vehicle should reach to the Office of the undersigned for the vehicles to be engaged for DPMU, NHM & CDM&PHO, Balasore latest by 06.07.2020 up to 05.00 PM through regd. Post/ Speed Post only. The bid document will be opened on 07.07.20 at 11.30 AM in the Office of the undersigned. The authority reserves the right to cancel any or all the tenders without assigning any reason thereof.

*[Handwritten signature]*  
19.6.20  
CDM & PHO, Balasore  
Chief District Medical & Public  
Health Officer, Balasore

TENDER FOR HIRING OF VEHICLES for DPMU, NHM & CDM, PHO Balasore

PRICE BID FORMAT (DPMU VEHICLE)

Name of the Travel Agency -

Address & Contact Number -

Write the name and place of the Unit for which applied: \_\_\_\_\_

Sl No	Type of Vehicle (To be mentioned with Make and Model)	Rent per month	DOL Consumption per lt. (not less than 12 km per 1 ltr of D.oil)
1	Scorpio		
2	Bolero		
3	Ertiga		
4	Ciaz		
5	Swift Desire		

**N.B.:-** If applied for more than one unit, then Separate tender should be submitted for each unit.

*Handwritten signature*  
29.6.20

Signature of the Authorized person with designation

Chief District Medical Officer

Name of the Agency / Firm / Individual

Date:

Place:

TENDER FOR HIRING OF VEHICLES for DPMU, NHM & CDM, PHO Balasore

PRICE BID FORMAT (CDM & PHO VEHICLE)

Name of the Travel Agency -

Address & Contact Number -

Write the name and place of the Unit for which applied: \_\_\_\_\_

Sl No	Type of Vehicle (To be mentioned with Make and Model)	Rent per month	DOL Consumption per lt. (not less than 12 km per 1 ltr of D.oil)
1	Scorpio		
2	Bolero		
3	Ertiga		
4	Ciaz		
5	Swift Desire		

**N.B.:-** If applied for more than one unit, then Separate tender should be submitted for each unit.

*[Handwritten Signature]*  
C.P. B. →

Signature of the Authorized person with designation

Name of the Agency / Firm / Individual

Chief District Medical Officer  
Health Officer Balasore

Date:

Place:

### ENCLOSURE (Required Documents)

1. Copy of Vehicle registration certificate. ( Taxi Registration only)
2. Copy of up to date Road Tax payment receipt.
3. Copy of up to date Vehicle Insurance certificate.
4. Copy of PAN Card.
5. Copy of registration certificate in case travel agency.
6. Copy of experience certificate from Govt department.
7. Copy of vehicle fitness certificate.
8. Demand Draft of Rs. 10,000/- (Rupees Ten Thousand) only towards EMD in favour of zss NON NRHM Balasore A/C if applied for DPMU,NHM & CDM,PHO Vehicle.
9. Demand Draft of Rs. 1,000/- (Rupees One Thousand) only towards Tender cost in favour of zss NON NRHM Balasore A/C if applied for DPMU,NHM & CDM,PHO Vehicle for each vehicle.

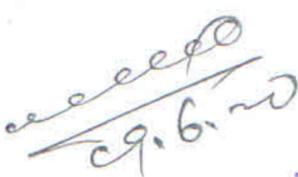
If the tender application is not attached with the above mentioned documents then the authority reserves the right to reject the tender application.

Sl. No.	Name of the Organization	No. of Vehicle	Address for Tender Application
01	CDM&PHO,Balasore	1 (DPMU,NHM)	CDM&PHO Office, District Headquarter Hospital,Balasore- 756001
02	CDM&PHO,Balasore	1 (CDM&PHO)	CDM&PHO Office, District Headquarter Hospital,Balasore- 756001

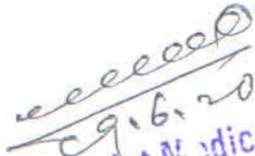
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29.6.2020  
Chief District Medical - Public Health Officer, Balasore

### Terms and Condition

1. The contract of engagement must be entered into with the travel agency and the concerned authority.
2. All major and minor repairs, maintenances of vehicle and payment of road tax will be borne by the owner.
3. Salary of the driver will be paid by the owner.
4. The vehicle quoted should be less than 2 (Two) years old on the date of advertisement for DPMU, NHM & CDM, PHO and mileage should not be less than 12 kms per ltr.
5. The vehicle will remain with the respective Official H.Q. on all working days for 24 hrs. and on holidays as desired by the Office for Office purpose only and it should not be spared for private use of any Officials / agency.
6. The Dept. / Office hiring the vehicle shall not be responsible for any damage / loss cause to hired vehicles or loss of life / injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The supplier of the vehicle shall be responsible for all such litigation.
7. The Contract shall be initially for period of one year which may be extended every year up to three years subject to satisfaction performance assessed by appropriate authority.
8. Any Transport Agency can participate in the tender process.
9. The agency interested will quote the financial bid keeping in account the road tax, insurance premium, GST etc.
10. Parking and toll taxes will be paid by the hirer on production of bills on a monthly basis.

  
Chief District Medical & Public  
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11. In case of breakdown for reasons whatsoever, the replacement of vehicle of the same or better model shall be provided by the owner of the vehicle / bidder.
12. In case of emergency, the driver will have to report for duty as per the requirement of hire. No extra payment shall be demanded.
13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
14. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement. The contract will also be terminated in case of following reasons.
  - a. If the behavior of the driver is not proper.
  - b. In case of the vehicle do not report regularly.
  - c. In case the driver of the vehicle is found to be convicted.
  - d. If the vehicle is not maintained properly.
15. In case the service provider intends to withdraw the services of his vehicle and terminated the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and terminate of agreement.
16. Tenderer shall have to deposit EMD of Rs. 10,000/- (Rupees Ten Thousand) only per vehicle offered in the form of Crossed Demand Draft/Pay order in favour of ZSS Non NRHM Account as the case may be for each vehicle. Tenders received without EMD will not be entertained / Considered at all and will be rejected summarily. Tender received along with EMD in the form of cheque/cash will not be accepted / considered and rejected. No interest would be paid on the EMD.
17. Forfeiture: The EMD will be forfeited if the vendor withdraws or amends impairs and derogates from the tender or fails to execute duties on time as per ToR in any respect within the period of validity of tender.
18. Refund: (i) EMD will be refunded to the unsuccessful tender within thirty days from the date of issue of work order to the successful tender and no interest would be paid thereon and (ii) EMD of the

  
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- successful tender will be converted into security deposit, No interest will be paid on the EMD/Security deposit.
19. Refund of security deposit: Will be refunded to the contractor after sixty days from the date of completion of the contract period and no interest would be paid thereon.
  20. A log book has to be maintained on daily basis by the agency / individual and to be signed by the concerned touring Officer whoever uses the vehicle on a particular day.
  21. The travel agency must have its contact address office at the District.
  22. The vehicle should not belong to any employee of NHM, CDM & PHO / Medical Officer i/c, any health department or the close relative of the employee of NHM / Health Department.
  23. The rate will be fixed for all vehicles as per L1 rate subject to good condition of the vehicle.
  24. Maximum amount of Rs 18,000/- hiring charges per month of CDM&PHO vehicle and Rs 15,000/- per month hiring charges of DPMU NHM Vehicle.

*Handwritten signature*  
24.6.2010  
Chief District Medical & Public  
Health Officer, Balasore