

**DISTRICT PROJECT OFFICE, SAMAGRA SHIKSHA, BALASORE**  
Public High School Campus, Near ADM Square, Balasore-756001, Odisha

No: 40 Date: 03.01.2020

**TENDER CALL NOTICE**

**FOR PRINTING OF QUESTION-CUM-BLANK ANSWER SHEET FOR SUMMATIVE  
ASSESSMENT-II, 2020 AND REPORT CARD, 2019-20**

Sealed Tender under two bid systems are invited from registered offset printers having valid PAN, GST and DIC/NSIC/MSME Certificate for printing, packing & supply of Question-cum-Blank Answer Sheets for Summative Assessment-II, 2020 and Report Card pertaining to Class-I to VIII in respect of all Primary & Upper Primary schools (Govt. & Govt. Aided) of Balasore district. The tender papers (bid documents) containing detailed specification with terms & conditions in two part bidding systems i.e. application of Technical Bid & application of Financial bid can be downloaded in the web site i.e. [www.baleswar.nic.in](http://www.baleswar.nic.in) and OPEPA website [www.opepa.in](http://www.opepa.in). The last date of receipt of the tender paper is dated. 27.01.2020 (by 4.00 P.M) and will be opened on next day i.e. 28.01.2020 at 11.00 AM in the office of the District Project Coordinator, SSA, Balasore in presence of the bidders or their authorized representatives. The authority reserves the right to reject any or all tenders without assigning any reasons thereof.

By the order of Collector-cum-Chairman, SSA, Balasore

*1. Balasore*  
District Project Coordinator  
RTE-SSA, Balasore  
03/01/2020

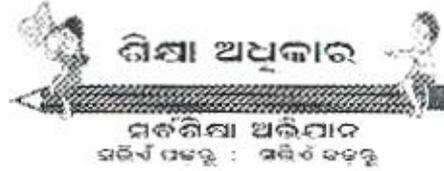
Cost of Tender Paper Rs.2000.00

DETAILED  
**BID DOCUMENTS**  
(2 part bidding system)

FOR

PRINTING, PACKING AND SUPPLY OF

QUESTION-CUM- BLANK-ANSWER-SHEETS FOR  
SUMMATIVE ASESSMENT-II,2020 AND REPORT  
CARD,2019-20



**DISTRICT PROJECT OFFICE**  
**SAMAGRA SHIKSHA , BALASORE**  
Public High School Campus, Near ADM Square, Balasore-756001

Last Date for Submission: 27- 01 .2020 up to 4.00 Pm

**SS BALASORE**

**APPLICATION OF TECHNICAL BID**

*(to be packed in a separate sealed envelope, which is super scribed on the top of the envelop "Technical Bid for Questions cum Blank Answer Sheet, SA II, 2020 AND Report Card, 2019-20")*

**TENDER APPLICATION FOR PRINTING AND SUPPLY OF QUESTION-CUM-ANSWER-SHEET FOR SUMMATIVE ASSESSMENT-II, 2020 AND REPORT CARD, 2019-20.**

**DETAILS OF PRINTING FIRM**

<b>Name &amp; Address of the Offset Printer with Mob No.-</b>	<b>TENDER PAPER COST Rs.2000.00 in shape of DD (y/n)</b>	<b>EMD Rs.40,000.00 for Questions &amp;Rs.40,000.00 for Report Card in shape of DD (y/n)</b>
	DD No- Date- Amount:Rs Bank /Branch Name	DD No- Date- Amount:Rs Bank /Branch Name

**DETAILS OF ENCLOSURE:**

<b>GST Regd.no.</b>	<b>Photo Copy of GST Registration Certificate &amp; GST Return Certificate</b>	<b>Photo Copy of the Firm Registered under DIC/NSIC/MSME(Udyog Adhar Certificate &amp; Production Certificate by DIC) DETAILS(y/n)</b>
<b>PAN No</b>	<b>Photo Copy of PAN/TAN (y/n)</b>	<b>Photo Copy of the IT Return details (y/n)</b>

**SAMPLE PAPER (Paper sample duly signed & stamped with seal & signature of the dealer)**

<b>ITEMS QUOTED FOR</b>	<b>OPEPA PRESCRIBED QUALITY</b>	<b>SAMPLE SUBMITTED-2 Sets paper(y/n)</b>
1) QUESTION CUM BLANK ANSWER SHEET	60 GSM, good quality cream wave paper (brand name of HPCL/TNPL/JK/BILT/DELTA/ANDHRA PAPER/EMAMI/SATIA Mill which will be used for printing of questions & blank answer sheet). And size of question paper A-4	
2) REPORT CARD	220 GSM PULP BOARD. BICOLOUR (Size : DEMI ¼)	

**CREDENTIALS OF BIDDER:**

Experience Certificate of similar types of work executed (submit proof)	Affidavit by Notary that Not black listed/not defaulted in DPO for any printing works
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**Declaration**

I Sri....., Proprietor/Director/Partner hereby declare that the above statements are made true and correct to the best of my knowledge and belief. I have applied for this printing work understanding all the terms & conditions, mentioned in the tender call notice no- 40 Dt: 03.01.2020

Date:

Seal and Signature of the Bidder

**Samagra Shiksha, BALASORE**

**APPLICATION FOR FINANCIAL BID**

*(to be packed in a separate sealed envelope, which is super scribed on the top of the envelop "Financial Bid for Questions cum Blank Answer Sheet, SA- II, 2020 and Report Card-2019-20")*

Rates to be quoted of the following items in this prescribed format excluding transport cost.

**1): QUESTION-CUM- BLANK ANSWER PAPERS FOR SUMMATIVE ASSESSMENT-II, 2020**

SL	ITEM	Particulars	Rate(in Rs)
1	Paper: 60 GSM, Good Quality Cream Wove	Total cost ( included cost of paper, printing cost ,packing cost , all incidental charges and taxes but excluding transportation cost to the delivery points) )for 10000 sheets of ¼ size ( single side & both side printing)	

**2): STUDENT REPORT CARD , 2019-20**

SL	ITEM	Particulars	Rate(in Rs) Per Card
1	Paper: 220 GSM, Pulp Board bi-colour	2 Sheet x 4 pages (1/4 Demi) included cost of paper, printing cost,packing cost, all incidental charges and taxes .	

1. The rate quoted above inclusive of all taxes & duties.
2. No over writing/ no correction fluid to be used.
3. Bidders may quote either one or both the items. For one item EMD is Rs.40000/- & for both items EMD is Rs. 80000/-

**DECLARATION:**

I Sri.....Proprietor/Director/Partner hereby declare that the above statements are made true and correct to the best of my knowledge and belief. I have applied for this printing work understanding all the terms & conditions, mentioned in the tender notice no- 40 Date- 03-01,2020.

Date:

Seal and Signature of the Bidder

**TERMS & CONDITIONS FOR QUESTION-CUM BLANK ANSWER SHEET AND  
REPORT CARD**

1. **Paper Quality & size:** - As mentioned in Technical Bid information Sheet
2. **Packeting:** - Question cum blank answer sheet shall be packeted and supplied as per question indent of the schools by the selected printers in sealed packets i.e. subject wise, class wise, School wise and cluster wise and lastly question packets of each block be packeted in Gunny Bags .School wise, Class wise, Subject wise requirement of question cum blank answer sheets will be supplied to the selected bidder for packing at the time of placing order. Report card will be packed school-wise, cluster wise and block wise as per students indent.
3. **Qualification:** Bidder has to apply in two part bidding system, i.e. Technical Bid & Financial bid. Bidder qualified in Technical bid will be considered for financial bid. Conditional tender shall not be accepted.
4. **Place, Date and Time of receiving the tender.**-Tender shall be received at District Project Office, Samagra Shiksha, Balasore through Speed Post/Registered post on or before Dt. 27-01-2020 by 4.00. PM.
5. The bidders/printers are advised to submit sealed envelope in a main envelop super scribing for "Tender for Printing & Supply of Question-Cum-Blank Answer Sheet for SA-II 2020 and Report Card-2019-20" which contains two sealed envelope i.e. Technical Bid & Financial Bid addressed to District Project Office, Samagra Shiksha, Balasore, At-Public High School Campus, Near ADM Chhaka, Pin- 756001.
6. **Opening of Tender:** - The Tender shall be opened at office of the District Project Coordinator, SSA, Balasore on dt. 28-01-2020 at 11.00 AM in presence of the bidder or their authorized representative and the purchase committee.
7. **Documents:** The Technical Bid must be accompanied with GST Registration & Return Certificate, PAN/TAN Certificate, Firm Registration certificate, copy of IT return filed for the last financial year ie for the year 2018-19., sample papers for printing of question cum answer sheets and Report Card.
8. **Tender Application Cost:** The technical bid must be accompanied with the DD amount of **Rs.2000.00(Rupees Two thousand) only** in shape of DD in favor of District Project Coordinator, SSA, Balasore payable at Balasore as tender paper cost.
9. **EMD:-** The technical bid must be accompanied with the DD amount of **Rs.40,000/-** (Rupees forty thousand) for Question – cum- blank answer sheet and **Rs. 40000/-** for Report Card only in shape of D.D as EMD in favour of DPC, SS, Balasore which will be refunded without interest on successful execution of job/order. The EMD will be returned to unsuccessful bidders.
10. **Deposit of Security money** :-Other than EMD, further Security amount to be deposited @ 5% of the total value of order at the time of work order in shape of D.D in favour of DPC,SSA, Balasore (refundable). **Exemption certificate in respect of EMD & security deposit will not be accepted.**
11. **Provisional Quantity:-** The tentative number of required pages for printing (both written and oral question) will be **40,00,000 (approx) sheet** and **265000 (approx)** subject to variation as per actual Indent which shall be given to selected firm only at the time of agreement.

**12. Experience:** The intending firm/Bidder should have experience of printing & Supply of question-cum-Blank Answer Sheet.

**13. Paper sample:** For questions, bidder may mention the brand name of companies whose paper will be used in printing, like **EMAMI, BILT, HPCL, TNPL, JK, DELTA, Andhra Paper and SATIA**. Only one sample paper of one company with single quotation will be entertained.

**14. Rate of Printing, Packing and supply:** The rate per 2500 sheets to be quoted separately for both side printing as well as single side printing for question and rate for one piece of Report Card excluding transportation cost. The transportation cost from press to 12 block point will be paid as per local approved rate after completion of all process. Printing must be in offset Process using eco-friendly ink (I.S.O./ I.S.I) standard as directed by Hon'ble High court, Odisha.

**15.** No correction/overwriting or cutting is permitted in the tender financial bid paper. In case of any deficiency the tender shall be summarily rejected.

**16.** The authority reserves the right to cancel all or any part of tender or withdraw or relax any of the terms and conditions mentioned above without assigning any reason thereof.

**17. All Statutory deductions** will be deducted as per norms.

**18. Delivery:** Delivery of Question cum blank answers sheets and Report Cards shall be supplied at each Block Education Office of Balasore District within **15 days** from the date of Issue of work order.

**19. The Payment** shall be made on submission of bill, enclosed with duly signed delivery challan, from concerned ABEO cum BRCC/CRCC/BEO, as token of receipt of delivery of required quantity of question-cum-blank answer sheet & quality testing reports from concerned authority (TBPM/OPEPA/Mills/Factory/Govt. Press, Khapuria, Cuttack).

**20.** In the event of any dispute arising in respect of the clauses of the agreement the same shall be resolved through negotiation.

**21.** Bidder must give detail of mill on sample paper and must submit a notary affidavit that not black listed in any district.

*21/01/2020*  
District Project Coordinator  
Samagra Shiksha, Balasore