

OFFICE OF THE SUB-COLLECTOR, NILGIRI

Letter No. 5831 / Dt. 7.12.19

To

The District Informatic Officer, NIC, Balasore.

Sub: Upload of Quotation call notice along with two enclosers.

Sir,

In inviting a reference to the subject cited above, I am to send the soft and hard copy of Quotation call notice along with enclosers through the Nazir of this office regarding upload at your side for wide publication.

This is for favour of kind information and necessary action.

Yours Faithfully

Encl: As above

  
Sub-Collector, Nilgiri

**OFFICE OF THE SUB-COLLECTOR, NILGIRI**

(NIZARAT SECTION)

(QUOTATION CALL NOTICE)

No. 5811 / Dt. 06-12-19

Sealed quotations are invited from interested reputed Travel Agencies/Tour Operators or Private individuals for providing one no of Non AC Diesel driven vehicles(Commercial) which shall conforms to the terms & conditions(Annexure-II) for official use of Sub-Collector, Nilgiri on monthly hire basis.

1) The vehicle must be in road worthy condition, shall not be more than 3 years Old from the date of initial registration and must have valid registration certificate, insurance certificate, Fitness certificate, valid contract carriage permit, proof of up to date tax payment etc. Which are mandatory for playing vehicle

2) The Driver of the vehicle must have a valid driving license for driving light transport passenger vehicle and should be sufficiently experienced in driving-transport passenger vehicle.

3) The driver should be well behaved, gentle & obedient in nature.

4) A sum of RS. 5,000/- shall be deposited by the intending bidders in shape of account payee bank draft drawn in favour of the Sub-Collector, Nilgiri and submitted along with the tender as security deposit. After completion of quotation/tender process, the amount will be refunded to unsuccessful bidders.

5) The monthly rate of hire charges & fuel efficiency of the vehicles are given below:

Sl. No.	Type of vehicles to be hired.	Maximum hire charges per month excluding diesel cost.	Maximum average mileage in KMs per liter.
(1)	(2)	(3)	(4)
1	TUV300/Bolero/Sumo Gold/Frtiga.	Rs.31000/-	10

6) The details of the make & year of manufacture of the Vehicle, registration number, mileage (KMs covered per liter) and name of the driver with driving license number & prior validity should be specifically provided in the general bid information to be furnished with the quotation/tender (Annexure- III)

5) The monthly rate of hire charges & fuel efficiency of the vehicles are given below:

Sl. No.	Type of vehicles to be hired.	Maximum hire charges per month excluding diesel cost.	Maximum average mileage in KMs per liter.
(1)	(2)	(3)	(4)
1	TUV300/Bolero/Sumo Gold/Frtiga.	Rs.31000/-	10

P.T.O. --- 9-11/21

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7) The quotation completed in all respected should reach the undersigned on or before 20.12.19 by 3pm. and shall opened on same day at 4 Pm in presence of bidders or their authorized representatives.

8) The application form of quotation/ tender containing general bid information & terms condition for hiring of vehicles etc. will be available in the website www.baleswar.nic.in from dt. 07.12.19 to 20.12.19 . The applicant may be collected the application form from the Nazir of the undersigned on payment of Rs.100/- (Rupees One hundred) only in shape of cash with proper M.R. or downloaded from the above website on payment of Rs.100/- through Demand Draft in the name of Sub-Collector, Nilgiri in any UCO Bank of the Balasore District towards cost of application.

9) The authority reserves the right to reject all or any of the quotations without assigning any reason thereof. all respected should reach the undersigned on or before 20.12.19 by 3pm. and shall opened on same day at 4 Pm in presence of bidders or their authorized representatives.

*[Signature]*  
Sub-Collector, Nilgiri.

8) The application form of quotation/ tender containing general bid information & terms condition for hiring of vehicles etc. will be available in the website www.baleswar.nic.in from dt. 07.12.19 to 20.12.19 . The applicant may be collected the application form from the Nazir of the undersigned on payment of Rs.100/- (Rupees One hundred) only in shape of cash with proper M.R. or downloaded from the above website on payment of Rs.100/- through Demand Draft in the name of Sub-Collector, Nilgiri in any UCO Bank of the Balasore District towards cost of application.

Memo No. 5812 / Niz. Date. 06-12-19 /

Copy to PA,ITDA, Nilgiri, Asst. Collector, Nizarat Collectorate, Balasore Tahasildar, Nilgiri and Oupada, B.D.O, Nilgiri, Oupada and Bahanaga/ExecutiveOfficer,Nilgiri/BEO,Nilgiri/SDIPRO,Nilgiri/DIPRO,Balasore /RTO, Balasore for information. They are requested to display the same in his/her notice board for wide circulation.

*[Signature]*  
Sub-Collector, Nilgiri.

9) The authority reserves the right to reject all or any of the quotations without assigning any reason thereof.

Memo No. 5813 / Niz. Date. 06-12-19 /

Copy to District information Officer, National informatics Centre, Balasore for information & necessary action. He is requested to upload the quotation call notice along with Annexure – II & III of the tender call in the district website for wide publication.

Copy to the D.A. of issue and Dispatch section of this office for information. He is directed to affix the notice in the Notice Board of the Undersigned for wide publication. BEO,Nilgiri/SDIPRO,Nilgiri/DIPRO,Balasore /RTO, Balasore for information. They are requested to display the same in his/her notice board for wide circulation.

*[Signature]*  
Sub-Collector, Nilgiri.

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as : - valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicles shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants ( as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider, and no advance payment will be made.

9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

  
Signature of

Quotation/Tender Calling Authority

Sub-Collector  
Nilgiri

**Annexure - III****GENERAL INFORMATION FOR HIRING VEHICLES**

- 1) Registration No. of Vehicle : -
- 2) Type of Vehicle (AC/Non-AC): -
- 3) Year of Manufacture : -
- 4) Model : -
- 5) Date of registration:-
- 6) Name & complete address of the owner of vehicle :-
- 7) Fitness Certificate validity : -
- 8) Permit validity : -
- 9) Insurance validity : -
- 10) Name / Address of the Driver : -
- 11) D.L. No. & Validity of the D.L. of the Driver-
- 12) Proposed hire Charge of the vehicle per month excluding fuel cost:
- 13) Rate of fuel consumption / Mileage per litre:-
- 14) Contact Number of the Service provider (Tenderer/Quotationer)  
Mobile ..... Telephone.....

“ Certified that the information submitted above is true to the best of my knowledge and belief .”

**Seal & Signature of the  
Quotationer/Tenderer**